

ELPNA Meeting
January 17, 2012
3 PM via Conference Call

Attendees: *Lori Tormey, President*
Carol DeSchepper, Secretary
Andy West, Region 2
Phyllis Bruce, Region 3
Norma Anderson, Region 4
Michelle Knapp, Region 5
Ruth Manchester, Marilee Tollefson, Region 7
Becky Klein, Region 8
Nancy Roberts, Mana Masters, Region 9
Membership – Phyllis Bruce, Region 3

Topic/Agenda Item	Discussion	Action	Responsible Person/Timeline
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
Opening Prayer	Lori Tormey offered opening devotions.	None	
Approval/Addition to Agenda	Lori asked for additions to the agenda. The agenda was approved as published. Sheryl Stenseth's email does not seem to be working. Andy has her contact information as Sheryl@augustanadenver.org . Lori will follow-up to verify.	Follow-up on Sheryl's email address	Lori Tormey
Approval of Minutes	Carol DeSchepper presented the November 30 minutes for consideration and approval. Phyllis stated that in the membership report it mentions that we have approximately 150 members. The membership report should have read as follows: As of the November 30 th meeting there were 47 paid memberships for 2012. The number of members for 2011 at that time would approximate 135 members. With this correction, the November minutes were approved.	Make correction and send the November minutes to Mary Jo Hallberg and Karen Treat for posting on the Website	Carol DeSchepper
Treasurer's Report	No report		

<p>Regional Reports</p>	<p>Region 2: Andy reported that the Denver networking group meets tomorrow. Many of them are Lutheran nurses. No new activities to report on.</p> <p>Region 3: A region 3 membership task force has been formed to brainstorm ideas on how to increase membership. This region is also looking at goals for the year. The Spring gathering for this region will be in April. The topic and date are still under discussion.</p> <p>Region 4: Norma reported that the St. Louis Metro Lutheran group met since the last meeting. Last Thursday the interdenominational group met. The program was on Reminiscing with your Elderly Parishioners. A Gerontologist spoke.</p> <p>Region 5: Michelle just emailed some information to us, including a revised prayer from Deborah Patterson. Also included were information on "Life Balance" and the conference that Michelle is planning to attend. (see Michelle's email) Michelle also mentioned that HMA will be holding a conference in June in Nashville. The group in the Chicago area questioned whether pastors know that the Scope and Standards exist? Is there a link on our website to HMA and to the Scope and Standards on our website? There is a link to IPNRC, but not to the Scope and Standards. We need to look at this and add the links if they are not there. The new Scope and Standards books are supposed to be published in January, but they are not yet available. Michelle also asked about the availability of brochures to take to the conference.</p> <p>Region 6: No Report</p> <p>Region 7: Marilee reported that a theological reflection group that she meets with was observing that not many young people are entering the field of parish nursing. Without more activity out of IPNRC, there seems to be little visibility for parish nursing. Feb 25 there will be a program on Mental Health Resources in the area. Marilee asked about parish nurse annual reports. The group members shared ideas on how they formatted their reports. It was asked that members email one another if they want report samples.</p> <p>Region 8: Lori had nothing new to report. She and Becky continue to work on the ministry in her region. Becky has sent emails out to the Lutheran nurses who have been identified in the region.</p> <p>Region 9: Nancy reported that they are still working on the plans for the Senior Fests around the state of Florida. Workshops are being scheduled on the workbooks and toolkits that Nancy and her colleagues have developed. The IPNRC Course will be offered in April. Some of the seasoned parish nurses who took the course several years ago will be auditing some of the modules for Continuing Education credit. Mana reported that she was able to send out an email to all the rostered people in the Virginia Synod. Sixteen parish nurses have contacted Mana as a result of the email.</p>	<p>Continue the many wonderful educational and developmental efforts at the Regional level</p> <p>Add website link to the Scope and Standards of Practice</p> <p>Nancy Roberts has brochures and will send them to Michelle</p> <p>Email other members of the board if you would like to see samples of their annual reports</p>	<p>Board Members</p> <p>ELPNA Webmaster</p> <p>Nancy Roberts</p> <p>Board members</p>
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	She will be sending them a follow-up email. She hopes to gather them at an HMA meeting the end of April. She is also looking at setting up some programs for the group. She will try to make the same contacts in other synods in Region 9. Mana will be offering a “Life Balance” program in the near future. She also mentioned that she has been mentoring nursing students from a couple different nursing programs. Those have been great experiences for both Mana and the students. Nancy asked if we can look at developing a letter that can be sent to Bishops across the country. The idea was affirmed.	Consider developing a letter that can be sent to Bishops across the country	Lori and the board
Membership Report	Phyllis Bruce presented the Membership report. We currently have 89 paid members. Sixty two (62) are from Region 3. Twenty-seven (27) are from the other regions. Phyllis shared that she has done an analysis of people that have not renewed their memberships. In total there are 127 people that have not renewed their membership over the years. It was suggested that Phyllis send the names of those who have not maintained membership to the regional representatives. Then some follow-up can occur.	Send out a list of persons who have not renewed their membership to the board for follow-up	Phyllis Bruce
Review Bylaws	It would be difficult to do bylaws review on a conference call. It was suggested that the bylaws be reviewed by each regional representatives no later than October. Any requested changes should be emailed to the Lori. Nancy suggested that the latest version of the bylaws be sent out so we are all on the same page. Lori will find the most recent copy and send them out. Directions will be included with the bylaws copy email.	Send out the most current version of the bylaws to the board, along with directions for review and comment. Review bylaws and return comments	Lori Tormey Board members
ELCA Youth Gathering	Norma provided an update. There 37000 youth registered for the Youth Gathering. Mana and another nurse have volunteered to help. Norma has reserved a timeshare unit that can sleep up to 6 people. They are still researching access to give-aways. The Tri-fold will be sent to Norma for the Youth Gathering, from MN. There was discussion about getting some educational material in front of the youth. Carol clarified that she wasn’t looking at offering a program but rather a poster or handouts on one or more current youth issues.	Continue planning for the ELCA Youth Gathering	Norma, Carolyn, and the board
Review Brochures	Lori would like a couple of people to look at the brochure and look for needed changes. Mana agreed to review the brochure for the group.	Review brochure for needed changes	Mana Masters
Retreat Ideas	Do we have ideas on sites, grants for funding, dates, etc? It was suggested that a month be selected and then look at the site. In the past it has occurred in the fall. Since there will not be a Westberg, maybe late September or early October would be		

	an option. Several people liked that timeframe. It was suggested that perhaps it should be in Region 3, since the largest numbers of members are from that Region. Phyllis will take that idea to the Region 3 board for discussion on a location.	Discuss with the Region 3 board the possibility of hosting a late summer or fall retreat. Also consider possible retreat venues	Phyllis Bruce
Questions, Thoughts, prayer concerns	Prayer Concerns: <ul style="list-style-type: none"> Rose Mahlum from MN – she is starting her second round of chemo. For the couple from MN who is still missing in the Cruise ship accident in Italy. 	Lift these prayer concerns up in the coming days	Board Members
Name badges	Lori mentioned that there has been thought given to making name badges for events. Eventually the vests will wear out, so having name badges is a good alternative. This will be discussed at the next meeting.	Add to the February agenda	Lori Tormey
Next meeting	The next meeting will be February 15. Becky will offer the opening prayer at the February meeting. Lori also asked that going forward the same person does the closing prayer.	Make plans now to attend	Board members
Closing Prayer	Lori Tormey offered closing prayer.		

Respectfully,
Carol DeSchepper, Secretary