

ELPNA Region 3 Board of Directors Meeting

November 12, 2012 12:30-2:30pm

Present: Jeanne Mugge, Rose Umland, Mary Jo Hallberg, June Sand, Marilyn Pucossi, Mary Nordvedt, Carol DeSchepper and Jean Bokinski, Deb Bowman

1. The meeting was called to order at 12:30pm by Mary Jo Hallberg, Chairperson
2. No opening opening devotions.
3. Board Members Excused- Phyllis Bruce
4. Agenda reviewed and accepted.
5. Minutes were tabled for the next meeting
6. Business
 - a. Marilyn Pucossi and Mary Nordvedt were introduced and welcomed as new board members. Cathy Smith has formally resigned due to full time work and family conflicts.
 - b. 2013 Budget Proposal- Budget was presented and discussed and accepted.
 - c. Honoring Choices will continue to be a priority of Region 3. The ELCA adopted a Social Message on End of Life Care on Nov. 9, 2002 that encourages congregations to have conversations about health care directives Therefore, a resolution at the synod level would simply hold up this call from churchwide. A motion was made and seconded to write a template of a resolution for the Minneapolis and St Paul synods as a test for further resolutions in ELPNA-National. Do we want resolutions to be sponsored by an individual region or to be guided by National guidelines. Discussion will continue at the Region 3 board meetings and at the National phone call.
 - d. Goals for 2013 were discussed and accepted. Main focus will be membership growth.
7. Executive Committee Reports
 - a. Chairman- Mary Jo Hallberg
This board needs a chair for the Outreach committee. The committee goes to assemblies and represents the ELPNA as well as having a care station.
A chair is also needed for the Communications Committee. This job will reduce greatly in scope as National takes the web site management over in January.
 - b. Vice Chair- Rose Umland/ No report at this time
 - c. Treasurer-Deb Bowman
Deb is working with Wells Fargo to update our account with the new check signatures. The Bank required that we open a new account. This is confusing and Deb is not sure why.
Because of this new checks and debit cards were issued. The books needed to be caught up to date from the past few months. A discussion ensued about the need for a yearly audit of the finances.
 - d. Secretary-Phyllis Bruce
Our greetings are being sent to Phyllis for continued healing as she recuperates from cardiac problems.
8. Standing Committee Reports
 - a. Communications- Mary Jo Hallberg

The proposed budget was tabled until next month. There are very frustrating concerns about the web site and our agreements with Sheri Cosgrove for training. Mary Jo has been working very hard on this. Britt has our agreements with her. Hopefully this will all be resolved with a training session on Dec 10 so the board members can update the web site.

- b. Membership- Phyllis will update the board next month.
- c. Bylaws June will discuss with Jean Bokinski and National about the update.

9. Ad Hoc Committees

- a. Program/Education Jeanne Mugge and Rose Umland

The October Fall Gathering was a good success. 15 evaluations were returned. The group needs a system next time for collecting them from everyone. High ratings were given to the program, the luncheon, and the display tables. A discussion was held about the choice of a fall month to hold the Gathering. So many groups have fall classes and meetings in the Parish Nurse (FCN) venue. The ELPNA wants to think of ways to improve attendance. This discussion will continue.

- b. Outreach/Mission Task Force

Jean Bokinski has been reviewing a template for the churches applying for money for a start up FCN program. It seemed rigorous for a \$500 grant so a less complicated tool would be better. Mary Jo expressed a sense of urgency to finishing this form because we do not want these funds sitting unused. Jean will redo the form and will get it distributed. Mary Nordvedt will work with Jean to receive the completed forms. It needs to be determined how to distribute it and to whom. A review board needs to be established to look at the turned in forms and to present a recommendation to the board for approval of funds. Jean Bokinski and Carol DeSchepper will step away when the requests are reviewed because of their connection to training programs.

- c. Membership Task Force/ Deb Bowman

ELCA churches are being checked if they have a FCN by phone calls. When all churches in the Region are contacted, there will be a complete list of the FCN. This will allow the Membership Task Force to target information on ELPNA to all of them. This is ongoing work for a while.

10. National ELPNA News/June Sand

June and Carol Deschepper reported on the National issues. National is very eager to get the web site converted to include all the regional news. They are working on a plan to bring the ELPNA nurses together at the Westberg Conference in April. This conference, unlike past gatherings, will be held in conjunction with the Church Home Center in Nashville that now sponsors the IPNRC. There is a possibility that National will sponsor a workshop prior to the conference. Wheatridge Ministries is also hoping to meet with ELPNA during this conference. Planning is well under way for Church wide in Pittsburg in August. ELPNA will have a large comfort/care area next to the paramedics. It will follow the same pattern as the Minneapolis Church wide and Orlando Church wide.

11. Future Agenda Items

Further discussion of when to have the Annual Meeting (fall or spring)
Look at email voting for the organization

Plan an annual audit of Treasury books

How can ELPNA help train their membership in Honoring Choices curriculum?

12. Adjournment at 2pm

13. Next meeting will be on December 10, 2012 at LSS Headquarters at 12:30pm.

Respectfully submitted,

June Sand