

**ELPNA Region 3 Board Meeting**

**Date: March 14, 2016**

**Attendees: Beth Hansen, Mary Nordtvedt, Co- Chairs, Jean Bokinskie, Phyllis Bruce, Rene Compo, Carol DeSchepper, Becky Hulden, Lois Larson, Jeanne Mugge Louise Nesdahl, , Pat Seavert, Marie Wiegert**

**Excused/absent: Rose Umland**

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/ Timeline</b>
Call to Order	At 1:15 pm by Beth Hanson, co-chair. Introductions of new committee members Pat Seavert, Louise Nesdahl, and Marie Wiegert	Welcome to the Region BOD	
Opening Devotions:	By Becky Hulden. Reminding us that nothing can separate us from the presence of Christ and so we can have total trust in Christ		
Review and Accept Agenda	MS to accept as written.	Motion passed	
Approval of Minutes	Motion to accept minutes of January 2016. Noted June Sand's name should be removed from those present. Motion seconded.	Approved with correction	Phyllis make correction.
<b>Business</b>			
a. 2015-2016 ELPNA Region 3 Grant Awards	Grant Awards of \$500 have been given to the American Lutheran Church, Worthington, MN; American Lutheran Church, DeSmet, SD; Bethel Lutheran Church, Wahpeton, ND; and St. Philip the Deacon Lutheran Church, Plymouth, MN.		
b. Committees plan goals for 2016 – Final approval	Phyllis asked about the PayPal goal of the Membership, and if we should to pursue being able to offer this. This seems to fit best under that Finance Committee which currently has no goals. It was agreed that we move PayPal goal to finance. Becky suggested two more goals of setting up Quicken for our Region 3 finances and having an Audit done In 2016. One other goal under Membership to get brochures and membership forms to Foundations Courses in Region 3 was moved to Marketing and Promotions Committee. Motion to approve 2016 Goals with addition of Finance Committee, seconded.	Motion passed	Phyllis will make the changes and send out to Board members
c. ELPNA Region 3 Spring Gathering – April 25th	Amy Marga, presenting on The Female Face of God's Care. Dr Marga is Assist. Prof of Systematic Theology at Luther Seminary, Graduate of Concordia College, St. Paul, with a Master of Divinity and Doctor of Philosophy from Princeton Theological Seminary Streaming will available Nationally. Costs have increased to \$25 for members and \$30 non-members. Costs are increased because we have to use the caterer here, which is an outside organization. Invitations will go out this Friday. It was suggested we ask on the evaluation about having food in am and or lunch. The food costs work out to \$20/person. So we will make very little. Need to have plans for Fall Renewal ready by June.	Put on web site with invitation and registration form  Add this question to evaluation.	Phyllis  Education Committee
d. Strategies for engaging ELPNA members in addition to board members to be involved in our committees	Mary suggested that we all come up with three tasks that could be handled by a new member on a committee. Send these to Mary so they can be listed at our Region 3 table at the Spring Gathering. We want more people directly involved in committees.	List thee tasks for each committee and send to Mary.	Each Committee Chair

e. Westberg Symposium	Discussion of finding time to gather from our Region? Possibly Saturday during lunch, after denomination meeting. Phyllis, Jean B. Carol, Becky, Marie, Louise, Beth, and Carol are attending.		
<b>Executive Committee Reports</b>	<b>Co-Chairs: Beth Hansen, Mary Nordtvedt</b> <b>Treasurer: Becky Hulden</b> Membership income to date is \$960.00. Total expenses \$2,263.07, Total overall = minus \$1,303.07.00. Total savings as of Feb 29 = \$4,004.42. \$2000 was transferred to checking from savings. Finances are now all on Quicken. <b>Secretary:</b> Phyllis Bruce – no report.		
<b>Standing Committee Reports</b>			
a. Executive	Nothing further. See Business above.		
b. Membership: Phyllis B	Total of 95, 54 Region 3 and 41 other 8 Regions. (last year at this time we have 85 members) Membership reminder will be sent out one more time.	Send out membership reminder	Phyllis
c. Communications: Phyllis B	Have not found a good time to meet via Conference Call. Web site updates are continuing to be done. Becky asked about health letters available on the website. There are monthly postings in English and Spanish from Advocate Health on the “For Parish Nurses” drop down menu under “Tools”. Suggested that others are available from the Church Health Center website, called Healthful Hints, and other printed materials also available. Mary suggested that Phyllis do a web site presentation in April to help acquaint others with the resources and information available.	Add Church Health Center Web site to this page.	Phyllis
d. Marketing/ Promotion: Renee	Working to get our presence at Synod Assemblies. Will need volunteers to be at the ELPNA Display. Minneapolis is May 6-7, St. Paul, May 20-21, SW MN at St. Peter June 10-11. We need flyers for Foundations courses, specifically Augustana and Concordia. Pat Seavert will work on developing a resource page for Region 3 Foundation courses.	Resource page for Foundations Courses	Pat
e. Outreach/Mission: Beth	Refer to Grant Awards above.		
f. Programs /Education: Jeanne	See Spring Renewal above.		
g. Bylaws: Jean Bokinskie	Jean stated that the National by-laws are in process of being voted on. Need three more votes to date. Jean announced that she will be Chair of Nursing Program at Concordia starting July 1.	Notice will be sent out when completed with thank you.	Phyllis
h. Finance	Becky will work with Nancy Deetz on having an audit done in 2016.		
National ELPNA News:	Will be discussing more on Westberg at this week’s conference call. Updated goals have been approved. We are		

	evaluating how ELPNA Board can link to Portico's health emphasis. Churchwide Assembly this year will be in August and we will be checking to see if we can have a presence. Tee shirts will be available at April Gathering. More can be ordered at a later time. If any left over from Westberg, we could bring them to our Spring Gathering.		
Future Agenda Items	<p>a. Next meeting: May 09<sup>th</sup> at 1:15 p.m. at Luther Seminary Olson Dining Room, 2481 Como Avenue St. Paul, MN 55108 (2<sup>nd</sup> floor of Olson Campus Center Dining Center).</p> <p>b. April 11 this room is available for Committee meetings.</p>		
Prayer Concerns	Mental Health issues for Jenna, granddaughter of Lois, Chelse, health issues, Tim, Chemo for colon cancer, Sandy, Doug, chemo, co-worker of Pat passed away has children, and for her husband. Becky prayers for Luther campus and PN presence. Beth Daughter, Christi who had a baby early. Sarah and Jake having 5 <sup>th</sup> child – Louise.		
Adjournment	MSP to adjourn at 2:55 pm		

Respectfully Submitted,  
Phyllis Bruce, Secretary