

ELPNA Region 3 Board Meeting

Date: November 12, 2015

Attendees: Jean Bokinskie, Phyllis Bruce, Carol DeSchepper, Becky Hulden, Lois Larson, Jeanne Mugge, Rose Umland, Marie Wiegert

Excused/absent: Beth Hanson, Mary Nordtvedt, Louise Nesdahl, , Pat Seavert, Rene Compo,

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	At 11:45 am by Rose Umland. Welcome to Marie Wiegert		
Opening Devotions:	Phyllis Bruce led a Thanksgiving responsive reading. Jeanne Mugge January devotions.		
Review and Accept Agenda	Phyllis asked to add a discussion of dues distribution left from last month.	MSP to accept as amended	
Approval of Minutes	Minutes from September 14, 2015 reviewed for approval.	MSP to accept as written	
Business			
a. Parish Nurse Renewal Report– Jeanne M & Jean B	Jean Bokinskie has not seen the evaluations as yet. Overall event went very well. Well attended. Speakers well received. Agreed that it was a success. Becky has the evaluations and the comments were collated, not the evaluation numbers. Most were numbered 4 or 5. Comments mainly positive with some complaints about not being to hear one of the speakers.		
b. Committees plan goals for 2016 (see goals from 2014)	Committee goals from 2014 were reviewed and discussed. Committee chairs are asked to review the goals, update as appropriate and send them to Phyllis before the January meeting. Phyllis will put them all together and send them out for final review at the January meeting. Main points discussed were: Membership Committee: Adding a goal to increase our 2016 membership. Phyllis commented that updating the membership lists for each region on the web site is very time consuming. Rose will check if there is an easier way to do this. Finance/Budget: We do have internet banking. Becky will have full reports by January. To help fund grants, the committee is looking at targeting one urban and one rural synod for a pilot project. Jeanne Mugge questioned the idea of the ELPNA developing funding systems. Becky's thought is to tap into the nine synods and medical systems to show how we can work together. We still need to have an audit done. Becky said that once Quicken is up and running, will have an audit done.	Send updated goals for 2016 to Phyllis	Committee Chairs
update them for		Check on more efficient way to update members on the regional web site.	Rose Umland
c. Discuss 2016 meeting dates	It was decided that we will meet the second Monday on odd months at 1:15 pm-2:45 pm.		
d. Dues Redistribution discussion - Phyllis	Phyllis reviewed the discussion from last month about the National Board's idea of changing the distribution of the \$30 membership dues to \$15 to the Region and \$15 to National instead of \$10 to the Region and \$20 to National. Becky said she still needs to develop a 2016 budget. Our Regional dues pay for postage, printing, constant contact and outreach – grants. Any action would require a by-laws change. We are not looking at change for this year. Becky	Continue to discuss this option.	National Board of Directors

	said if we can get help with grant money from the synods, the 50/50 dues change would cover what we need. Educational gatherings pay for themselves. National will continue to look at this option in the years ahead.		
Executive Committee Reports	<p>Co-Chairs: Beth Hanson, Mary Nordtvedt - Rose read a note from Beth in Tanzania. Mary and Beth have met and will be working on more plans for the Board</p> <p>Vice-Chairman:</p> <p>Treasurer: Becky Hulden – Will have report in January</p> <p>Secretary: Phyllis Bruce - No report</p>		
Standing Committee Reports			
a. Communications: Phyllis Bruce	Web site updates ongoing. The National Board is looking into developing a Member’s Only page. Phyllis has received a cost estimate from Sheri, the Web Master. We are continuing to make contacts with Synods. Mary Jo Halberg was able to contact the Bishop of the St. Paul Synod, who was willing to put an article about our grant offering in the St. Paul Synod Newsletter. Hopefully the Mpls, Synod, SW MN and North Dakota (Carol’s Synod) will follow this lead.	Continue making contacts with Bishop of the Synods	Committee members
b. Membership: Phyllis Bruce	We had a total of 115 memberships in 2015. We are hoping to increase that number in 2016 and reverse the downward trend. We need to work on more benefits of ELPNA membership. There are 29 new and renewal memberships so far. Membership reminder will go out this week. Phyllis will be meeting with Lydia Volz to teach her the procedure of posting 2016 memberships on the excel spreadsheet, sending out the thank you letter with the membership card attached.	Send out dues reminder letter via e-blast	Phyllis
c. Bylaws: Jean Bokinski	Bylaws updates were approved at the AGM in October and are on the web Site. No questions were asked about the updates at the meeting.		
d. Missions - Beth Hansen	Grant applications have been slow in coming in. 2 e-blasts have been sent out and we now have now received one application. The deadline is November 23.		
e. Program/ Education: Jeanne Mugge	Jeanne reports that the committee has not met as yet for the April event. Dates to works around are: Easter is March 27. Westberg is 7-10 of April. April 25 was suggested. Becky will reserve the room for streaming. We discussed making the streaming available Nationally. The committee will meet in January to discuss the April Gathering.		
f. Outreach/ Marketing: Marilyn Pucossi	Renee Compo will be on this committee.		

National ELPNA News:	Carol reported that National is getting a ballot ready for the 2016 board members. There is a need to replace some board members who have resigned. The ballot will be sent out as soon as possible. Work is being done to get the By-Laws updated – adding descriptions for the Communications and Marketing/Promotion Committees. Nancy Deetz wants to step down as Treasurer. Would appreciate ideas.		
Future Agenda Items	Our next meeting will be on January 11 at 1:15 p.m. at Luther Seminary, 2481 Como Avenue St. Paul, MN 55108 Executive Board Meeting: Monday, December 14, 2015, 1:00 – 2:30 PM		
Prayer Concerns	June, praise for Becky's continued improvement.		
Adjournment	Meeting adjourned at 2 pm.		

Respectfully Submitted,
Phyllis Bruce, Secretary