

**ELPNA Region 3 Board Meeting**

**Date: June 9, 2014**

**Attendees: Becky Hulden, Acting Chair, Phyllis Bruce, Jeanne Mugge, June Sand, Marilyn Pucossi, Mary Nordtvedt, June Sand, Lois Larson, Beth Hansen, Gale Thompson**

**Excused/absent: Rose Umland, Chair, Carol DeSchepper and Jean Bokinskie were unable to participate via conference call due to phone problems in the conference room.**

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/ Timeline</b>
Call to Order	By Becky Hulden at 1:05 pm		
Opening Devotions:	By Becky from Daily Texts and led in prayer.		
Review and Accept Agenda	Motion made by Jean, 2 <sup>nd</sup> by Lois to approve agenda as written, motion carried.	None	
Approval of Minutes	Moved by Beth, 2 <sup>nd</sup> by Marilyn to accept minutes from April 14 ,motion carried	None	
<b>Business</b>			
a. Continued discussion on possible uses for Synod Spreadsheets- making a plan for relating to synods- Becky	Proposed that the Executive Committee (Phyllis, Rose, and Becky) meet with Mary Jo Hallberg on July 14 at 1:00 pm, at LSS to discuss how we will proceed in using these spreadsheets. Other Board members are welcome to join this discussion as it has implications for Missions and Outreach as well. The Communications Committee will then meet at 2 pm. Becky suggested a proposal to ask each Synod for a gift of \$500 to the Region 3 ELPNA and in return we will offer education, mentorship (defining this) and free membership for 5 years to keep Parish Nurse connected with us. We could be a prototype of promoting Parish Nursing and Health Ministry in congregations who do not have this vision. As Parish Nurses, we have the flexibility to be a bridge between institutions, churches, health care, and homes.	Communicate invitation to Mary Jo.to join us.  To discuss at the meeting on July 14.	Phyllis Bruce  Executive Committee
b. Further discussion on Committee Goals	Tabled until August meeting	Include on August agenda	Rose Umland
c. Conversation regarding hiring a communications person to oversee website, develop promotional materials, and determine budget for this.	National will need to develop this. Carolyn Crowe has said she will take oversight for the Members Only page. We want encourage National to hire someone to maintain oversight of the web site and being sure there are valuable resources as well as marketing materials available for parish nurses. A motion was made by Beth Hansen, that Region 3 encourage and support our National ELPNA to develop a "Members Only" section of the web site that will contain marketing materials, letterhead. Logo, brochures, posters, and pictures that would be available to all paid members. Motion seconded by Jean and carried	Bring to National Conference call on June 18	June Sand and Phyllis Bruce
d. Other Business	Discussion about the use of Parish Nurses vs Faith Community Nurse. Is it time to make this change? It would require a lot of work to do this, including changing the By-Laws, Logo, and legal documents.	Needs continued discussion and thought	All
<b>Executive Committee Reports</b>	<b>Chairman: Rose Umland – no report</b>  <b>Vice-Chairman:</b> <b>Treasurer: Becky Hulden:</b> Checkbook Balance as of June 1 is \$2454.15 and Savings Balance is \$3962.18. Jeanne Mugge		

	<p>moved that we pay, \$400 to the Lakeview Foundation, to cover part of Dr. Morris' presentation at our Spring Gathering. 2nd by Lois Larson, motion carried. Due to the good turnout our income was greater than the costs.</p> <p><b>Secretary:</b> Phyllis Bruce - no report</p>	Send check to Lakeview Foundation	Becky Hulberg
<p><b>Standing Committee Reports</b></p> <p>Communications: Phyllis Bruce</p> <p>Membership: Phyllis Bruce</p> <p>Missions: Beth Hansen</p> <p>By-Laws Jean Bokinskie</p>	<p>Working on the Members Only section for the web site. Some suggestions for this area have been Membership Names, access to Logo, Dana Abby's resource list, list of resources for veterans. Mary Jo Hallberg gave Phyllis a brief lesson on how to do E-blasts, but she will need more instruction. The plan is that Phyllis will send e-blasts related to National issues and Mary Jo will continue to send the Region 3 e-blasts. The National names need to get into the Constant Contact system. Becky has paid the \$30 to cover our use of Constant Contact, which is responsible for enabling us to send e-blasts, but it is not clear exactly what this \$30 covers. Some are not getting these including Becky, Gale, and Marilyn.</p> <p>Region 3 - 73 members; other 8 Regions - 42; total 115. We are a little behind from last year's totals at this time: Region 3 - 72, other 8 Regions - 49; Total: 121. The 2012 Total was 136. Katy Gross, a new member, has volunteered to help with Membership. Phyllis will be working with her to divide the work.</p> <p>No report</p> <p>June Sand reported that the By-Laws are done. No major changes. They will be ready in July to be voted on at the October meeting.</p>	<p>Check with Mary Jo Hallberg</p> <p>Send Mary Jo updated membership sheet and discuss problem with her</p> <p>Will contact Kathy via phone and e-mail</p> <p>Send revisions to members</p>	<p>Becky</p> <p>Phyllis</p> <p>Phyllis</p> <p>June and Jean</p>
<p><b>Ad Hoc Committee Reports</b></p> <p>Program/ Education: Jeanne Muge</p> <p>Outreach/Marketing/ Promotion</p> <p>Mission Task force</p>	<p>Spring Workshop evaluations were shared and were mainly very excellent and inspiring.</p> <p>Fall Gathering – Dr Hollie Holt-Woehl, has been suggested for the speaker. She deals with mental health issues. Location suggestion is Gloria Day Lutheran. Suggested dates are the last Mondays in October. Food will continue to be from Magnolias.</p> <p>There was a suggestion to have a Gathering in Fargo and making this a longer Fall Renewal Conference. This could be a time to introduce the new curriculum for the Parish Nurse Preparation Courses lead by Jean Bokinskie. Our workshops are open to parish nurses of all denominations. Suggestion was made to have a group from the Twin Cities area attend the Avera Conference that Carol DeSchepper has in May.</p> <p>Marilyn and Gale showed the display board they have been working on. Very well done and will be getting it finished with the plastic. Asked for pictures to be sent to Gale.</p>	<p>Call Dr. Holt-Woehl</p> <p>Check with Mary Jo regarding church availability.</p> <p>Keep this in mind for next May</p>	<p>Jeanne Muge</p> <p>Jeanne</p> <p>All</p>
National ELPNA News: June Sand	Due to lack of time, members are encouraged to read the National Board Minutes on the Web site.	Check National Board Minutes for May	All
Future Agenda Items	<p>Next meeting:</p> <p>a. Committees to meet: in July as needed. Please let Rose know by June 15th if the LSS space will be needed for your meeting.</p> <p>b. Next full board meeting: August 11th, 2014 @ 1:00 p.m.- LSS Headquarters, Conf. 1E, 2485 Como Avenue, St. Paul, MN 55108 (651-287-2564)</p>		

Prayer Concerns	Jeane.s friend has surgery for Ovarian cancer tomorrow – Kathy New leadership at Luther Sem. – President, Dr. Robin Steinke, St. Paul Synod Bishop, Patricia Lull.		
Closing Prayer			
Adjournment	MCS to adjourn at 2:45 pm		

Respectfully Submitted,  
Phyllis Bruce, Secretary