

ELPNA Region 3 Board Meeting

Date: June 10, 2013

Attendees: Mary Jo, Hallberg, Chair, Phyllis Bruce, Rose Umland, Jeanne Mugge, Deb Bowman, June Sand, Marilyn Pucossi, Mary Nordvedt, Carol Deschepper

Excused/absent: Jean Bokinski,

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	The meeting was called to order by Mary Jo Hallberg, Chair at 1:00 pm.	None	
Opening Devotions:	Devotions were given by Mary Nordtvedt. She read the daily selection from Jesus Calling by Sarah Young.	None	
Review and Accept Agenda	The agenda was reviewed and accepted as written	None	
Approval of Minutes	The Minutes from the May meeting were reviewed and approved with the correction of spelling for Marilyn Pucossi. Also Marilyn, June, Phyllis, Deb and Carol should be listed as excused absence.	Make corrections	Phyllis
Business			
a. ELPNA Startup Grant Update: Mary Nordtvedt	A few changes are needed in the grant application form. Mary will get the cover letter and application sent out. Rose suggested that the due date for applications should be in October and selection of applicants in January. Discussion followed about the dates. It was decided that the applications be sent out in September, be due in November and selected by January. Jean and Mary will decide on the specific dates and include them in the cover letter and application.	Select specific dates Complete cover letter and application form	Mary and Jean. By next meeting in August Mary and Jean by September
b. Honoring Choices Training available to PNs-June 25	Just a reminder for everyone to sign up. Pastors are also invited to take this.		
d. Synod Assemblies during	The St. Paul and Minneapolis Assemblies went well. It was suggested that we should write Gale Thomsen a thank you for her help and presence during both Assemblies. It is her desire to help continue the work of Rose Malum. Also thanks to Marilyn Pucossi for her help	Send a thank you to Gale Thomsen	Mary Jo
Executive Committee Reports	Chairman: Mary Jo Hallberg - No further report Vice-Chairman: Rose Umland – No report Treasurer: Deb Bowman reported that \$150 is transferred automatically each month from checking to savings. The charge for adding 13 new pages by Sheri Cosgrove is \$390. June stated that National will take over this and future payments related to the web site. One DVD was sold during Assembly Secretary: Phyllis Bruce – No report	Send the invoice from Seri Cosgrove to Nancy Deetz, National Treasurer	Deb Bowman
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<p>Standing Committee Reports</p> <p>Communications:</p> <p>Membership:</p> <p>By-Laws</p>	<p>Mary Jo will work on updates for Region 3 on the web site. The web site is now Nationally oriented.. The Research section is being updated by Andy West and she has cited some interesting and current research topics that relate to parish nursing. The representatives on the board have been sent instructions to update their regions. Phyllis will continue to work on keeping the Region 3 and National Minutes posted each month and the other sections that are of National focus.</p> <p>Region 3 membership total is 72 members. There are 12 new memberships and 29 who have not renewed from 2012 and 13 who have not renewed from 2011.</p> <p>The other 8 regions total 48 members and 12 of these are new members. There are 17 who have not renewed since 2012.</p> <p>That gives us a total of 120 members for 2013. The total membership for 2012 was 136, so we're a bit behind, but not too bad.</p> <p>Jean Bokinski is working with the National Board and they have not had the conversation as yet.</p>	<p>Updates for Region 3</p> <p>Updates for Minutes and National sections</p> <p>None</p> <p>None</p>	<p>Mary Jo</p> <p>Phyllis</p>
<p>Ad Hoc Committee Reports</p> <p>Pr Program/ Education</p> <p>Membership Task Force</p> <p>Outreach/Mission Task Force:</p> <p>Marketing and Promotion</p>	<p>October 28 has been chosen for the Fall Gathering. The speaker will be Sarah Ciavari, M Div., who has been a nursing home chaplain for 10 years and is the Connections Facilitator for "Whole Hearted Living: Embrace Who You Are". We need to check with Karen Treat regarding what she charges for her presentations.</p> <p>Mary Jo presented a proposal to reach all ELCA churches in Region 3 to identify the churches with PN', and increase awareness to those congregations who don't have PN's.</p> <p>Mary Jo suggested that we use our meeting in August to work on this project. Discussion followed. Not everyone has a laptop to use or in comfortable in doing the work required. We will need to draft a letter that can be sent out to the churches. There will need to be preparation so this can go as smoothly as possible. It was suggested that we could also include information about the grant opportunity available.</p> <p>The letters would be sent to the Pastor with "Parish Nurse money available" in the subject. Discussion about logistics. We may need to start with a limited number of synods (like 4) and as we develop the prototype we can continue to work on more.</p>	<p>Check cost with Karen Treat.</p> <p>Meet in July to draft the letter and get the information needed organized for the august meeting.</p>	<p>Jeanne Mugge</p> <p>Mary Jo, Mary, Phyllis, and Deb will meet on July 16.at 11:45 at Augustana Lutheran in St. Paul.</p>
<p>National ELPNA News:</p>	<p>June will be going to Pittsburgh to help with the comfort station for the Church Wide Assembly. She will take our brochures. Our ELPNA DVD can be shown continuously. June will be putting together an informational packet that can be sent with the pastor or church representative and given to parish nurse, health ministry or interested individuals. The packet will include a sheet with the list of the ELPNA Representatives for each region..</p>	<p>Attend the Church Wide Assembly.</p>	<p>June</p>

Future Agenda Items	Next meeting:will be August 12, 2013 at LSS Headquarters, 2485 Como Ave., St. Paul, MN 55108 at 1:00 PM. (651-287-2562)	None	
Closing Prayer	By Mary Nordtvedt.		
Adjournment	The meeting was adjourned at 2:20 PM.		

Respectfully Submitted,
Phyllis Bruce, Secretary