

ELPNA Region 3 Board Meeting

Date: January 11, 2016

Attendees: Mary Nordtvedt, Co-Chair, Jean Bokinskie, Phyllis Bruce, Rene Compo, Carol DeSchepper, Becky Hulden, Jeanne Mugge, June Sand, Rose Umland, Marie Wiegert

Excused/absent: Beth Hanson, Pat Seavert, Lois Larson, Louise Nesdahl,

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	At 1:15 pm by Mary Nordtvedt,		
Opening Devotions:	Jeanne Mugge led in devotions Becky will do March devotions		
Review and Accept Agenda	MSP to accept as written.	Proceed as written	
Approval of Minutes	Minutes from November 2015. Corrections to add the date at the top and correction of members present.	MSP to accept as amended and put in web site	Phyllis
Business a. Parish Nurse Renewal Report– Becky b. ELPNA Region 3 Educational Gathering Future Plans – Becky/Jeanne	Fall Renewal at Luther Seminary. October was a good time. Outcomes, speaker comments were wonderful. Improvements suggested were requests for microphones for those giving devotions and more handouts. Attendance was 52. The Spring Gathering is scheduled for April 25. The suggested topic is The Divine Feminine and the speaker is still to be found. Becky is checking about coordinating with Luther’s Life Long Learning program. This would allow an electronic evaluation to be completed and linked with receiving CEU’s. This would streamline our process. The IT department would help set up streaming, and even offering this nationally is possible. Rose asked about the revenue from the Fall event and how it works financially. What is the gain/loss for Luther and our ELPNA? Becky will continue to discuss this with the Life Long Learning program. Send out a save the date notice via e-blast when we have more details, but asap. Question about how the streaming works related to receiving the CEU’s: Could more than one person view and get same CEU’s? There is a code that is needed. It was agreed that \$20/contact hr. is reasonable in the general working world.	Send out a save the date notice asap	Phyllis
c. Committee Goals for 2016 (see goals from 2014)	Committees are continuing to work on their 2016 goals. Phyllis to send out goals done so far.	Send out goals completed so far	Phyllis
d. Appointment of Board Members to Committees	Reviewed committee assignments so far, adding some of our new members.	Still could use more committee members	New members to choose a committee
e. CHC Westberg Symposium April 7 – 10 Skokie IL N	There will be denominational meetings during this time. A bus will be going from Sioux Falls, swinging through Rochester and Twin Cities. Stillwater FCN’s are also working on bus transportation.		

<p>f. 2016 Budget Becky</p> <p>g. 2016 ELPNA Grant Awards</p>	<p>Becky presented the 2016 budget. 2015 Actual Income \$3516.79 which included \$1240 for the Tollefsrud Scholarship fund; \$1400 in dues; \$876 from the Spring Gathering. 2015 Actual Expenses \$2669.61</p> <p>2016 Budget Income \$1500 (dues) 2016 budget Expenses \$2380 (including \$1500 in 3 grants)</p> <p>Three applications were received. All three were very acceptable. The Executive committee met to review the applications and proposed to accept all three at \$500 each. Jean moved to give the three grants .Rose was quite certain that another Parish Nurse had told her that she was applying for the grant. Rose expressed concern that the grant application had not been received.</p>	<p>MSP to accept 2016 budget as presented</p> <p>MSP to award all three grants.</p> <p>Check into that other application.</p>	<p>Committee to send letters and checks.</p> <p>Rose</p>
<p>Executive Committee Reports</p>	<p>Co-Chairs: Beth Hanson, Mary Nordtvedt Mary states they are both excited to move forward. There are notebooks ready with materials for our new members.</p> <p>Treasurer: Becky Hulden (See budget report)</p> <p>Secretary: Phyllis Bruce will email Conflict to Interest forms to Carol and those not here today</p>		
<p>Standing Committee Reports</p> <p>a. Executive</p> <p>b. Membership: Phyllis</p> <p>c. Communications: Phyllis B</p> <p>d. Marketing/ Promotion</p> <p>e. Outreach/Mission</p> <p>f. Programs /Education</p> <p>g. Bylaws</p>	<p>Met at Beth’s home to prepare for the year. We will want more people to serve on committees</p> <p>Phyllis reports there are 55 total memberships at this time, 41 are from Region 3 and 14 from the other 8 Regions. An e-blast will be sent later in January as a membership reminder. One specific goal for membership is to increase our Region 3 membership by 10 in 2016. Ideas for promoting membership are to use a Survey Monkey to gather data related our parish nurses, offering grants. and offering a Visa gift card for \$50 from a drawing of all members.</p> <p>The 2016 goals were presented. Committee will be meeting in February and will review these goals from final approval.</p> <p>Will be working on Goals. Both members are new.</p> <p>2016 goals were presented.</p> <p>See report on Spring Gathering under Business “b”.</p> <p>No report. The newly revised By-laws are on the web site Region 3 page.</p>		
<p>National ELPNA News: - Carol</p>	<p>The National Board is in the process of evaluating goals for 2016. The Board would like to integrate our goals with</p>		

DeSchepper	working more closely with Portico. Also in the process of updating National By-laws. All are looking forward to Westberg in April, There will be an ELPNA booth and we will be selling specially designed t-shirts. The ELCA is holding a Faith Formation Summit in Chicago, that overlaps with Westberg and we have been invited to send one representative. June is interested in attending.		
Future Agenda Items	<p>Next meetings:</p> <p>A. March 14 at 1:15 p.m. at Luther Seminary Olson Dining Room, 2481 Como Avenue St. Paul, MN 55108 (2nd floor of Olson Campus Center Dining Center).</p> <ul style="list-style-type: none"> • Becky Hulden will have devotions <p>B .Executive Board next meeting will be February 8 at 1:15 pm Committees can also meet.</p>		
Prayer Concerns	Lyla Pagels husband died.		
Adjournment	At 2:45 pm.		

Respectfully Submitted,
Phyllis Bruce, Secretary