

***ELPNA Meeting
June 18, 2014
3 PM via Conference Call***

***Attendees: June Sand, Vice President
Andy West, Secretary
Nancy Deetz, Treasurer
Marilyn Johnson, Region 1
Andy West, Region 2
Phyllis Bruce, Region 3
Carolyn Crowe, Norma Anderson, Region 4
Marilee Tollefson, Region 8
Nancy Roberts, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1. Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
2. Opening Prayer	Marilee Tollefson offered opening devotions.	None	
3. Approval/Addition to Agenda	June asked for additions to the Agenda.	Accepted as sent.	
4. Approval of Minutes	Andy West presented the minutes for May 20, 2014	Approved as corrected.	
5. Treasurer's Report	Nancy Deetz presented the Treasurer's Report. a. Treasurer Audit – still pending b. Current Financial Report – See Report. Regional \$4,700.00; National funds \$3,275.92. Bill should be sent to Nancy D for payment.		
6. Membership Report	Phyllis Bruce – 73 in Region 3; 43 in other eight regions – 116 Total membership. June reported that Pay Pal information is available and can be discussed at next meeting. Phyllis moved that Nancy D. establish a separate bank account for Pay Pal	Motion passed.	Nancy D. will set up the separate account

	with two signatures, which will be a receiving account. Motion was seconded. Money will be deposited from Pay Pal to the account; Nancy can transfer monies to the regular account. Pay Pal deletes \$.30 per transactions.		for Pay Pal.
7. Update of ELPNA Brochure and Display	<p>June Sand – Brochure has been printed, 500 copies. Some will be sent to Nancy Roberts for the WELCA national meeting. Packets of 30 copies will be sent to each board member. The new brochure will be placed on the website. Discussion in Region 3 focused on the title of “parish nurse” vs. “faith community nurse”. It was the feeling of the group that we would continue using “parish nurse”. ANA is using the term “faith community nurse”; the Scope and Standards uses the terms interchangeable. The new brochure does say that both terms are used. We may want to consider, at some time in the future, to change the name but that would include many changes, i.e. name, Bylaws, etc.</p> <p>Display – it has been reconfigured with new pictures. The information will be put on the web site for each board member to down load to make their own tri-fold for display in their region.</p>		June Sand will send out brochure packets to each board member.
8. Website	<p>Phyllis Bruce reported that Region 3 is supporting the “Members’ Only” site with several suggestions for content such as marketing materials, letterhead, logo, brochure, posters, and pictures. Other suggestions are the list of members, link to Portico’s many resources, and suggestions for best practices.</p> <p>a. Discussion with webmaster about process - when we have decided content for Members’ Only, the webmaster will set up the site with password protection.</p> <p>b. Members only content – The information on valid websites from Medical Librarian Dana Abby will be included.</p> <p>c. Management of the “Members’ Only” part of the website – Carolyn Crowe will consider helping with this section on the website.</p> <p>Phyllis suggested that each board member write a welcome letter to be posted on their Region area for access by members of that region.</p>		Phyllis will send out suggestions from Region 3 to the board.
9. WELCA update	WELCA meeting is July 24-27, 2014. – Nancy D. reported that the committee met and will prepare the booth working with Portico, who has printed up cards for attendees to identify the parish nurse at their congregation.		
10. Raeda Monsour Report	Nancy Roberts – she has not contacted Marci Schnoor at this point but will follow up with her next week on working with us to bring Raaeda Monsour to the US with a possible visit to Westberg. Andy suggested that Wheat Ridge Ministries might provide some financial support for the effort.		Nancy R. will proceed with contacting Marci Schnoor.
11. Goals	<p>Goal 1: No report</p> <p>Goal 2: Nor report</p> <p>Goal 3: Marilyn has gotten the Northwest PN Ministries information on ELPNA</p>		

	<p>corrected.</p> <p>Goal 4: Portico has good information on their website that would be helpful to our members.</p> <p>Goal 5: Still looking for Region 6 and 7 board members.</p> <p>Goal 6: Any and all suggestions for resources should be included for the website. Pictures are needed. Nancy R. took pictures at Westberg.</p> <p>Goal 7: No report.</p>		
12. Regional Reports	<p>Region 1: Marilyn – There will be the Foundations course taught the end of July through Northwest Parish Nurse Ministries.</p> <p>Region 2: Andy: working on identifying directors of evangelical mission in each synod offices.</p> <p>Region 3: Phyllis – asking various synods to contribute money to the Region 3 for certain services that Region 3 would give back to the synods, such as scholarship for the educational programs.</p> <p>Region 4: Carolyn and Norma – need to develop some goals for the region.</p> <p>Region 5: No report</p> <p>Region 8: Marilee and Ruth – composing letter to members to encourage participation. Also they are investigating educational opportunities.</p> <p>Region 9: No report</p>		
13. July/August Meeting	Andy West moved that the July meeting be eliminated, motion was seconded. The next meeting will be August 20.	Motion passed	
14. Prayer and other concerns	Safe trip Phyllis and Nancy D.		
15. Volunteer for Devotion for next meeting	June Sand will do devotion for August.	None,	
16. Closing Prayer	Marilee Tollefson offered closing prayer.	None	

Respectfully,
Andrea West, Secretary