

ELPNA Meeting
May 20, 2014
3 PM via Conference Call

Attendees: *Carol DeSchepper, President*
Andy West, Secretary
Nancy Deetz, Treasurer
Linda Case, Marilyn Johnson, Region 1
Andy West, Region 2
Phyllis Bruce, Region 3
Carolyn Crowe, Norma Anderson, Region 4
Marilee Tollefson, Region 8
Nancy Roberts, Region 9
Membership – Phyllis Bruce, Region 3

Topic/Agenda Item	Discussion	Action	Responsible Person/Timeline
1. Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
2. Opening Prayer	Marilyn Johnson offered opening devotions.	None	
3. Approval/Addition to Agenda	Carol asked for additions to the Agenda.	No additions. Approved as sent out.	
4. Approval of Minutes	Andy West presented the April Minutes for approval. Corrections on the Membership numbers were made by Phyllis Bruce	Approved as corrected.	Andy will distribute corrected minutes.
5. Treasurer's Report	Nancy Deetz presented the Treasurer's Report. a. Treasury Audit – still pending b. Current Financial report- \$4,560.00 for regions, \$ 3, 330.68.00 for national No expenses for this past month. c. PayPal update – pending.	a. None b. None c. PayPal will be worked on this summer.	

6. Membership Report	Phyllis Bruce – membership Region 3, 70 members; national- 42; total, 112. We are a little behind from last year’s totals at this time: 72, Region 3; 49, National; Total: 121. The 2012 Total was 136. M. Johnson reported that previous members in Region One have stopped practicing as parish nurses or have not renewed their nursing license. There is no information whether this is a national trend.		
7. Update – ELPNA Brochure/display	No information was available. Carol will suggest to June that a minimum number of brochures be printed at this time so that the suggestions made about content can be incorporated in the next printing.		
8. Westberg Event Debriefing	<p>The booth and meeting went well. The program selections and poster presentations were excellent. Parish nurses from Region 6 & 7 stopped by the booth.</p> <p>Nancy reported about a contact with parish nurses in Michigan (Lori S., LCMS) who have information about a Lutheran parish nurse in Bethlehem – Raeda Mansour, Christmas Lutheran Church, Bethlehem, Palestine. Nancy will contact this person with the possibility of working with Marci Schnoor for bringing this nurse to Westberg with help from our organization. This could possibly be a bridge to work with LCMS. Nancy will contact Marci Schnoor about the church in Bethlehem.</p> <p>General comments were made about the location. Westberg will always be held on the weekend after Easter. Next year the dates will be April 8-12, 2015.</p>	It was suggested that we contact each person who signed in at the booth and invite them to visit our web site and join the organization – possibly sending them the new brochure.	<p>Andy will send the list to Carol who will contact the names.</p> <p>Nancy will contact Marci Schnorr.</p>
9. Website	<p>a. Members only content – What does it take to have a portion of the web site for members only? What do we want on the site? The web master indicated that she could set up a “Members only” but would need to know the topics that we would want included. Suggested items: Dana Abby’s resource list, list of resources for veterans (AW), membership list.</p> <p>A person will be needed to manage this section of the site. The Communication Committee will check with members to see if anyone is interested in this responsibility.</p>	<p>The possible items should go to Phyllis who will take with the Web Master to set up the site.</p> <p>Phyllis will send out the request to the members to see if</p>	<p>Everyone with suggestions.</p> <p>Phyllis Bruce</p>

		someone is interested.	
10. WELCA Meeting update	Nancy D. – Pins are ready and they look great. Nancy Roberts asked if the pins would be available for the various synod meetings. Carol reported that June Sand was getting the brochure printed.	Nancy D. will send 30 pins to Nancy R.	Nancy D eetz
11. Goals for 2014	1) More exposure in the print media such as <i>The Lutheran</i> and main nursing journals is needed. Lori has met with Julie Sevig with <i>The Lutheran</i> magazine at the last two Churchwide meetings.	Nancy Roberts talked with 4 parish nurses who are working with Portico about an article on parish nurses. She will suggest that it be submitted to <i>The Lutheran</i> .	
	2) Can we have a presence on the ELCA web site? Lori has tried to get us on that web site, but has not been able at this point. Tammy will investigate if there is anything she can do on Portico's web site.	Carol DeSchepper	
	3) How can we gain some exposure for ELPNA? Testimony from parishioners about faith community nursing and how it impacts needs to be included in all displays, both pictures and verbal testimonies.	Ruth Manchester and Marilee??	
	4) More alignment with Portico's programs such as "Make or Break a Habit" (around food) program; prayerful eating tools on how to be present with one another and with food will be available for download on web site.	See Goal 1	
	5) Board members are needed for Region 6 and 7.	Carol DeSchepper	
	6) We need to establish periodic contact with all members with important information. Ideas from the "field" on various suggestions for resources and educational activities can be sent out via e-mail to all members or made available on the web site.	Communication Committee (Nancy Deetz, June Sand, and Phyllis Bruce) Phyllis reported that she had received information about sending out E-Blast announcements to the members.	Phyllis will continue with this means of communicating with the members.
	7) Board members need to establish contact with the directors of evangelical missions in each synod office.	Communication Committee (Nancy	

		Deetz, June Sand, and Phyllis Bruce)	
12.Regional Reports	Time did not permit discussion.	Please send information to secretary for inclusion in the minutes.	Directors
13. Prayer/other concerns	Linda Case– Lori S, and Lori Tormey	None	
14. Volunteer for June Devotions	No one volunteered.		
15. Closing Prayer	Marilyn Johnson gave the closing prayer.	None	

Respectfully,
Andrea West, Secretary