

***ELPNA Meeting
November 18, 2014
3 PM via Conference Call***

- Attendees:*** ****Carol DeSchepper, President***
 ****June Sand, Vice President***
 ****Andy West, Secretary, Region 2***
 ****Nancy Deetz, Treasurer***
 **** Marilyn Johnson, Region 1***
 ****Phyllis Bruce (Membership), Region 3***
 ****Carolyn Crowe, *Norma Anderson, Region 4***
 ****Marilee Tollefson, *Ruth Manchester, Region 8***
 ****Nancy Roberts, *Mana Master, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
2) Opening Prayer	Nancy Deetz offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. No additions were made.		
4)Approval of Minutes	Andy West presented the September and October minutes for approval. Moved/seconded passed on September.	Moved, seconded and passed that the minutes of September and October be accepted as sent out.	
5)Treasurer's Report	Nancy Deetz presented the Treasurer's Report. a. Current Financial Report: The regional accounts have a total of \$4,820.00, the national account has a total of \$2,289.43. b. Major expenditure approval Motion to authorize the expenditures of \$55.00 to the Minnesota Secretary of State for registration of the organization and \$241.00 for payment of the new brochures.	Report was accepted. Moved, seconded and passed to approve the expenditures presented by Nancy Deetz.	

6)Membership Report	Phyllis Bruce: Membership 2015 - Region 3 – 32, other Regions – 1 for the new membership year. Phyllis asked each board member contact members in their region to encourage them to join/rejoin for 2015. She will send out the new membership form for 2015 with reminder to join. Phyllis will send out the 2014 membership list so that all board members can communicate with those who are already members asking them to stay involved in the organization and encourage them to access the new web site	Send out reminders to current members.	All board members
7) ELPNA elections	Carol has asked Phyllis to prepare the ballot for election. June Sand will serve again as V-President, Nancy Deetz will serve again as Treasurer.	Reminders will be sent out to encourage members to vote so enough ballots are returned for a valid election.	Phyllis Bruce
8) Update on ELPNA Brochure and Display	<p>June Sand reported that she has 500 copies of the new brochure. She will mail out as needed to board members. There is also a copy on the website. She suggested that the brochure be placed under “Resources” on the website.</p> <p>The display is done. June will take pictures of what is on the display and will be responsible for getting the display to national meetings. She will place the pictures on the website so board members access for use in the various regions. June also has the tablecloth and some of the vests.</p> <p>Discussion was held on the use of the map at Westberg – it was suggested that the map created interest in parish nursing across the nation. Suggested that a map be used at the Regions meetings.</p> <p>The DVD needs updating also. June suggested that we view the CHC’s DVD to see if it is appropriate for our use in place of making our own. She suggested that a group from the board view the various DVD available on parish nurses to see which might be good to use. June discussed the facebook page – Lori kept it up to date but no new notations have been made since this spring.</p>	Display is available for use at national meetings.	June Sand
9) Communication Committee Report	The committee (Phyllis Bruce/Nancy Deetz) met Monday, Nov. 17. Phyllis discussed issues on the website which included sparse information on the various regions. Mana expressed one of her problems placing information on the website revolved around actually placing the information. Question were raised about receiving feedback from those who have accessed the website – the webmaster can determine and will be asked for this information. We need to get a link on the ELCA		

	<p>website to our website.</p> <p>Discussion was held on the church wide FCN, Dee Dee Boerger, and contacting her to welcome her from our group. Carol will follow-up with Michelle/Maureen on what the best way to proceed. Several board members raised questions on the process of selecting this FCN and suggested that we, i.e. our organization, need to be more visible in a number of arenas to make our presence known. We have worked very hard to have a physical presence but that has not resulted I making our specialty more known in the larger context.</p>		
10) 2015 Westberg Symposium	<p>Carol opened the discussion about what we should do for 2015.</p> <p>a. Display – Nancy Roberts recommended that we have the display table for name recognition at Westberg. June volunteered to be in charge of the display table for Westberg</p> <p>b. Annual Meeting/gathering – all Lutheran FCNs came together during the time for other denominational meetings last year. It was suggested that the board members going should make an effort to meet together sometime during Westberg. Discussion was held about holding our national meeting at Westberg. Carol, Nancy Roberts, Carolyn, and Andy can help with the planning for an annual meeting with a report to be presented at the January meeting. .</p>	<p>Board agreement that we have a display table at Westberg.</p> <p>Moved, seconded passed that we plan to have a national meeting at Westberg in 2015.</p>	June Sand
11) ELCA Youth Gathering	Will be held in Detroit, July 15-18, 2015 – discussion tabled.		
12) ELCA Churchwide Assembly	Will be held in New Orleans, August 8-13, 2016 – discussion tabled.		
13) Credentialing Follow Up	Tabled		
14) Goals for 2014	Tabled – will consider at the next meeting with planning for the Goals for 2015.		
15) Regional Reports	Tabled		
16) Prayer/other concerns	David, Michelle’s sister, Maureen, Lori, Linda, Nancy	A card and possibly a small devotional book will be sent to Lori on behalf of the entire board	Carol DeSchepper
17) Volunteer for devotion/prayer –	Marilyn Johnson, Region 1 will provide the devotion at the December meeting.		

December 17 meeting			
18) Closing Prayer	Nancy Deetz offered the closing prayer.		

Respectfully,
Andrea West, Secretary