

***ELPNA Meeting
January 21, 2014
3 PM via Conference Call***

***Attendees: Carol DeSchepper, President
June Sand, Vice President
Andy West, Secretary
Nancy Deetz, Treasurer
Linda Case, Region 1
Sheryl Stenseth, Region 2
Phyllis Bruce, Region 3
Norma Anderson, Region 4
Maureen Swanson, Region 5
Ruth Manchester, Region 8
Nancy Robert, Region 9
Membership – Phyllis Bruce, Region 3***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
Welcome and Introductions	The meeting was called to order at 3 pm by Carol DeSchepper. The group was welcomed and introductions made as individuals joined the call. Special welcome was extended to Linda Case, new director for Region 1.	None	None
Opening Prayer	Nancy Deetz offered opening devotions.	None	None
Approval/Addition to Agenda	Carol asked for additions to the Agenda.	Approved as published.	
Approval of Minutes	Andy West presented the minutes of October, 2013 for approval. Andy West presented the minutes of December, 2013 for approval.	October minutes accepted as published. December minutes accepted as published.	Phyllis to place on website.
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. a. Treasury Audit: Nancy contacted a professional firm. The minimum	Motion passed.	Nancy D. will make the arrangements for

	<p>amount to audit our books would be about \$4,000. Nancy has an accountant, who audits the books at her church, who will look at the books. Nancy suggested that an honorarium be given for his service. Nancy will verify the amount of time and the honorarium amount will reflect time spent. N. Roberts moved to allocate up to \$300 for an honorarium for the auditor.</p> <p>b. 2013 Annual Report Final report shows \$4,010 total; \$3,055.61 for National funds. Funds for Region 3 are sent directly to the region.</p> <p>c. Proposed 2014 Budget: Budget: Projected income for the year is \$1,300.00</p>		<p>the audit with the accountant and verify the amount of time and will take responsibility for presenting the honorarium to the accountant.</p>
Membership Report	<p>Phyllis Bruce presented the Membership Report: There are 24 members in Regions 1-2, 4-9 and 53 members in Region 3 for a total of 78. She compared the membership numbers with previous years. Phyllis is working on placing national members on the web site under the Region's information. Phyllis, June and Mary Jo make up the Communication Committee which manages the web site. Carolyn Crowne was suggested as another possible committee member. June suggested a short letter to all our members to encourage membership by telling them activities of the organization: Churchwide, Youth Gathering, WELCA. A question was asked about a current brochure. It is on the website.</p>	<p>Updating of the brochure to be considered at next meeting.</p>	<p>Carol will place on next month's agenda.</p>
Westberg Event (April, 2014)	<p>Carol asked about a gathering at Westberg. Last year Wheat Ridge sponsored the meeting for Lutheran FCNs. Nancy R. asked whether there is someone in LCMS Parish Nurse Organization to contact so that we could all meet together. Will we put develop a program and invite others to attend or just have an open discussion? What about a booth? The cost for non-profits is \$150.00. In the past we handed out materials at the meeting and the directors met for dinner. Board members currently going are Andy Michelle, Ruth, Nancy R., Carolyn Crowe. June will contact Tammy to determine if it is will be possible to ship materials for a booth with Portico materials.</p> <p>Carol asked about someone checking about a gathering location for Lutheran FCNs and leading the meeting.</p>	<p>Check about possibility of having and staffing a booth at Westberg. Who will lead the Lutheran meeting?</p>	<p>Nancy R. will start e-mail to those going about possibility staffing a booth at Westberg. June will contact Tammy Devine about materials. Nancy R. will send in the necessary application for the booth. Nancy R. will e-mail Nancy D. about the payment check. The Board members attending will lead the meeting.</p>

WELCA Meeting Report	Nancy D. reported that the group had not met. Nancy D. is the only board member committed to going at this time. Registration for booth has already taken place.	None	None
Goals for 2014	<ol style="list-style-type: none"> 1. More exposure in the print media such as <i>The Lutheran</i> and main nursing journals is needed. Lori has met with Julie Suskig with <i>The Lutheran</i> magazine at the last two Churchwide meetings. 2. Can we have a presence on the ELCA web site? Lori has tried to get us on that web site, but has not been able at this point. Tammy will investigate is there is anything she can do on Portico's web site. 3. How can we gain some exposure for ELPNA? Testimony from parishioners about faith community nursing and how it impacts needs to be included in all displays, both pictures and verbal testimonies. 4. More alignment with Portico's programs such as "Make or Break a Habit" (around food) program; prayerful eating tools on how to be present with one another and with food will be available for download on web site. 5. Board members are needed for Region 6 and 7. 6. We need to establish periodic contact with all members with important information. Ideas from the "field" on various suggestions for resources and educational activities can be sent out via e-mail to all members or made available on the web site. 7. Board members need to establish contact with the directors of evangelical missions in each synod office. <p>Carol opened the discussion on the goals with the questions listed on the agenda.</p> <ol style="list-style-type: none"> a. Do we have the right goals for the year? June feels that the ones listed are appropriate. Nancy R. asked if we had heard anything from the Bishop? We have not. Do we need to follow up our initial letter? June will talk with Tammy and then perhaps another letter from Carol would be appropriate. b. How do we want to approach the goals? Sub-Committees? Committee of the whole? People assigned to each goal? Nancy R. supports this with specific goals. Take one/two at a time? Nancy D. feels that further development of the web site is essential. The Communication Committee will work on this goal with the last bullet point under this committee. Nancy R. will contact Lori about <i>The Lutheran</i> magazine goal. Ruth will look at brochure. Display board should be major goal which is Goal 3. c. One or two at a time? If so, what are the priorities? 	Individual board members will read the goals and determine which one they are most interested in working on.	<p>Ruth will look at the brochure which is under Goal 3.</p> <p>Nancy R. on Goal 1.</p> <p>Carol on Goals 2 and 5.</p> <p>Communication Committee on Goal 6 and 7.</p> <p>June will talk with Tammy about the letter to Bishop Eaton.</p>

	d. Other?		
Regional Reports	It was suggested that each board member place her Region Report on the website and, if possible, send the report to the secretary for inclusion in minutes.		Individual Board Members.
Prayers/Concerns	Board members asked for prayers for the following: Stephanie (breast cancer), Jeff (cancer), Nancy D.'s church secretary (Lori),	None	None
Devotions for February	Phyllis Bruce will do devotion for February.	None	None
Closing Prayer	The meeting was adjourned with the closing prayer by Nancy D. at 4:15 pm.	None	None

Respectfully,
Andrea West, Secretary