

***ELPNA Meeting
September 16, 2014
3 PM via Conference Call***

***Attendees: *Carol DeSchepper, President
*June Sand, Vice President
*Andy West, Secretary
*Nancy Deetz, Treasurer
*Andy West, Region 2
Carolyn Crowe, Norma Anderson, Region 4
*Michelle Knapp, Region 5
*Marilee Tollefson, Region 8
*Tammy Devine - Advisor***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1.Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
2.Opening Devotions	June Sand offered opening devotions.	None	
3.Approval/Addition to Agenda	Carol asked for additions to the Agenda. Add JCN membership discount and a vision for the organization.	Moved, seconded, and passed.	
4.Approval of Minutes	Andy West presented the minutes of the August meeting with minor corrections for spelling.	Moved, seconded and passed.	
5.Treasurer's Report	Nancy Deetz presented the information: a. Audit was sent to the members. Three suggestions were made and addressed by Nancy D. Suggestions 1: this was rectified; Suggestion 2: managed by the Membership Chair; Suggestion 3: Sizable reimbursements should be signed by two board members. Nancy suggested that when large disbursements come due the treasurer pay the bill; the board will then approve the expenditure at the next board meeting; the minutes of that meeting would then be attached to the financial reports. b. Current Financial Statement: Total \$4,780.is being held for the regions; national	Moved seconded and passed that the policy of approving the larger expenditures (greater than \$100) be made at the next board meeting.. Both motions were	Nancy D. will pay the auditor.

	resources are \$2,869.23. Nancy D. moved that the expenditures (1) \$106 for mailbox, (2) \$215.02 for pins, (3) \$487.48 for brochure by approved by the board. Nancy D. moved that we pay the auditor \$100.00 for the audit. Discussion on the amount was held. June moved that we pay the auditor \$150 which was seconded.	seconded and passed.	
6.Membership Report	<Received following the meeting> Phyllis reported that our membership total is 121; 73 from Region 3 and 48 from the other regions. This is slightly lower than last year's total of 125. Phyllis sent out e-mail to 17 previous members asking is they wanted their names to remain on the list; only 3 responded, two wishing to remain and 1 wishing removal. One was from Region 6 and she was encouraged to join and become the director for that region.		
7. ELPNA Annual Meeting, Elections	Carol reviewed the process for election. June discussed last year's process. A new Vice-chair should be elected this year to serve with Carol and ascend to the presidency. At this point we are not in a position to have an annual meeting. Carol asked whether we have enough active members in each region to take the position of director. We need to find out who would be willing to mentor a new director. After a discussion on the Bylaws, June suggested that the Bylaws be reviewed for consistency between Section 5.4 and Section 6.2. Tammy cautioned that we consider organizational history when we nominate and elect new officers. Annual meeting may be done through webcast technology. Tammy suggested that Portico might be able to assist us in that project. Election should be completed in October.	June will develop a list of all the past officers and directors of the organization. Carol and June will review the Bylaws.	June Sand
8. Vision	Tammy discussed the idea of a vision that would include nurturing healthy congregations and develop a parish nurse resource at the synod level. Tammy, June, Carol, and another local PN will be meeting with the President of Portico about a national vision on parish nursing and where we are headed. The issue of paid v. unpaid position was identified in regard to where the resources will come from to support this vision. Discussion followed. Carol summed up the discussion by identifying three ideas: a parish nurse on the synod staff, increasing parish nursing in every region; and having a presence at every ELCA gathering to educate about parish nursing and serve the participants. The factors that hinder these ideas are limited resources, limited knowledge in the synods and the geography of some regions.	Carol, June and Tammy will meet with Portico's President in the near future to discuss connections between the two entities.	
9. JCN	Carol asked whether we want to continue to offer a discount for a <i>Journal of Christian Nursing</i> subscription to our members. There were difficulties accessing the discount in the past which was attributed to the expiration of the discount time frame.	Andy W. will contact the editor to see if this can be reinstated.	A. West
10. Update on ELPNA Brochure	Tabled		

and Display.			
11. Communication Committee Report	Tabled		
12. ELCA Churchwide Assembly, August 8011, 1016, New Orleans	Tabled		
13. Raeda Monsour Report	Tabled		
14. Credentialing Follow-up	Tabled		
15. Goals for 2014	Discussion on the goals was tabled.		
16. Regional Reports	Tabled		
17. Prayer and other concerns	Add the following in the closing prayer: Jones Family, Mel's sister, Michelle's sister Mary, Deb Patterson.	None	None
18. Volunteer for devotion/prayer for October 15 th call	Nancy D. will give the October devotion.	None	None
19. Closing Prayer	June provided the closing prayer.	None	None

Respectfully,
Andrea West, Secretary

Proposed 2015 Meeting Dates

Tuesday, January 20	Wednesday, February 18	Tuesday March 17	Wednesday, April 15
Tuesday, May 19	Wednesday, June 17	Tuesday, July 21	Wednesday, August 19
Tuesday, September 15	Wednesday, October 21	Tuesday, November 17	Wednesday, December 16