

***ELPNA Meeting
July 16, 2013
3 PM via Conference Call***

***Attendees: Lori Tormey, President
June Sand, Vice President
Carol DeSchepper, Secretary
Nancy Deetz, Treasurer
Andy West, Sheryl Stenseth, Region 2
Phyllis Bruce, Region 3
Norma Anderson, Region 4
Ruth Manchester, Region 8
Nancy Roberts, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call. June Sand, Vice President called the meeting to order. Lori joined later in the meeting.	None	
Opening Prayer	Nancy Deetz offered opening devotions. Her reflection was a writing found on the wall of Theresa of Calcutta's room. It was shared from the book <u>God Speaks in Many Tongues</u> by Joan Chittister.	None	
Approval/Addition to Agenda	June asked for additions to the agenda. A motion was made and seconded to approve the agenda as published. Motion carried.	None	None
Approval of Minutes	June presented the minutes from our June 19 meeting. A motion was made and seconded to approve the minutes as published. Motion carried.	Post the meeting minutes to the website	Carol DeSchepper and Phyllis Bruce
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. We are holding \$3810.00 for the Regions and \$2688.48 in National funds. The only major expenditure for this month was \$390.00 for the website. The report was accepted as presented.	None	None
Membership Report	We currently have 124 members. 73 of the members are from Region 3. The remaining 51 members are from the other regions combined.	Continue to recruit new members	Board members
Bylaws	The bylaws changes have been sent out. June encouraged everyone to review and send comments. She will incorporate changes that Carol DeSchepper has sent and will send an updated draft. The membership will need to approve them in October, along	Review bylaws and send comments to June or Carol. Be prepared	Board members

	<p>with having elections. Voting will occur virtually/electronically. Discussion ...</p> <p>Page 1 – What does Evangelical Lutheran Church Association theology mean in the goal statement? Andy was questioning the word ‘association’. It should read Evangelical Lutheran Church in America theology.</p> <p>Article 4 – Membership and Dues: Section 4.2 reads ‘a portion of the dues (2/3) will go directly to be used in the member’s region. A portion (1/3) of the dues will remain at the National level.’ Andy suggested using the percentages and eliminate the first part of that statement. A revision might read as follows: ‘Sixty Six percent (66%) of dues will be assigned to the member’s region. Thirty four percent (34%) will be assigned to National.’ Nancy observed that by using the percentages, the calculations become a bit more complex. That may be true with the 1/3, 2/3 division of the funds as well, depending on the amount of the dues.</p> <p>Nancy Roberts suggested putting some language in the bylaws about holding the regional funds at the National level. Something could be added under Article VIII, Finances. As regions get more organized they have the option of holding their own <u>Regional Funds, at the region level.</u></p>	<p>for more discussion at the next meeting</p> <p>Place bylaw revisions on the next agenda</p>	<p>Lori Tormey</p>
<p>Website</p>	<p>Phyllis is doing a wonderful job with the website!! Are their comments?? How do we let the members know that new things have been added? Do we assume that people go look at the website regularly? An e-blast to announce updates would be good. There is a limit to the number of people that you can put in a distribution list. We might want regional lists and a national list, to alert for updates. Phyllis will lift the email addresses off the membership excel spreadsheet and send out a reminder to check the website. Nancy Roberts also suggested we include communication about the upcoming election, so they are watching for an online ballot. Norma suggested that specific instructions be provided on how to get to the website. The site address is www.elpna.org. Phyllis is again requesting that pictures be sent. Thank you to Phyllis for all her work and creativity!</p> <p>Most of the information on the education link is mainly Region 3 information. If you want other courses or education events listed, send them to Phyllis and/or add them yourself.</p> <p>It was suggested that healing service formats be added under resources.</p>	<p>Send an e-blast to the members to check the website for updates – and alert them to upcoming elections in October.</p> <p>Send updates and pictures to Phyllis (including a picture of yourself)</p>	<p>Phyllis Bruce</p> <p>Board members</p>

	Nancy D. wondered if JCN would consider allowing us to have a link to their continuing education materials in the journal. Andy said that she recently had conversation with the editor of JCN (Kathy) and she would be interested in working with ELPNA on CE activities and also mentioned the possibility of allowing us to give JCN to our members at a discounted rate. Everyone was pleased to hear this and asked Andy to pursue that on behalf of the organization. Nancy Roberts also asked about JCN publishing a public service announcement about our organization. Andy will ask about that as well.	Contact JCN about discounted subscriptions, an ad about ELPNA, and access to the CE activities	Andy West
ANA Certification	Information has come out from HMA and others about a committee being set up to continue work on the ANA Certification process for Faith Community Nurses. The meeting will be in Silver Spring, MD. You have to be employed (working) at least 20 hours a week to be part of the committee. Andy reviewed the criteria for seeking placement on the committee. Included is a request to include professional memberships in the CV submitted, but it does not speak to any requirements for membership in a specific professional organization (ANA for example). The approach to certification is a creating a portfolio (not examination). We should clarify if certification is limited only to paid nurses. Also we need to find out if there will be a requirement on the minimum number of hours that a nurse works or volunteers to seek certification. Andy will check on these questions.	Clarify questions on certification	Andy West
Synod FCN	Tabled until the next meeting	Place on the next agenda	Lori Tormey
WELCA Triennial meeting	Carol asked about our possible involvement in the WELCA triennial meeting in 2014. The meeting is in Charlotte, North Carolina, July 24 -27, 2014. Nancy Deetz earlier sent a letter to the organizing committee chair before Christmas, but she has not heard back from them. Nancy will try to make another contact with the President of WELCA at the National level.	Check on ELPNA involvement at the meeting	Nancy Deetz
Prayer/Other Concerns	Lori requested prayers for her daughter Brittany. We also need to be in prayer for the Churchwide Assembly meeting.	Remember these prayer concerns in the days ahead	Board members
August Meeting	Next meeting is August 21. Ruth Manchester offered to do opening and closing prayer.	Make plans now to attend	Board members
Closing Prayer	Nancy Deetz offered closing prayer.		

Respectfully,
Carol DeSchepper, Secretary