

***ELPNA Meeting
June 19, 2013
3 PM via Conference Call***

***Attendees: Lori Tormey, President
Carol DeSchepper, Secretary
Nancy Deetz, Treasurer
Andy West, Region 2
Carolyn Crowe, Region 4
Michelle Knapp, Region 5
Marilee Tollefson, Ruth Manchester, Region 8
Nancy Roberts, Mana Master, Region 9
Tammy Devine - Advisor***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
Opening Prayer	Lori offered opening devotions. She read and reflected on Isaiah 58:6 – 12.	None	
Approval/Addition to Agenda	Lori asked for additions to the Agenda. There were no additions to the agenda, so it was approved as printed.	None	
Approval of Minutes	Carol DeSchepper presented the April 17, 2013 minutes for discussion and approval. A motion was made and seconded to accept the minutes as published. The motion carried.	Post the minutes to the website	Carol DeSchepper and Mary Jo Hallberg
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. At the end of April we are holding \$3790 for the Regions and \$3048.27 in National Funds.	Continue to recruit members	Board members
Membership Report	Phyllis provided the following report via email: Region 3 membership total is 72 members. There are 12 new memberships and 29 who have not renewed from 2012 and 13 who have not renewed from 2011. I've (Phyllis) noticed that there are some who seem to renew every other year for some reason.	Continue new member recruitment	Board members

	<p>The other 8 regions total 49 members and 12 of these are new members. There are 17 who have not renewed since 2012.</p> <p>That gives us a total of 121 members for 2013. The total membership for 2012 was 136, so we're a bit behind, but not too bad.</p> <p>In Region 3 we are working on a plan to contact all the churches in the synods to find out their status with parish nurses or health ministry with the goal of getting a list of all churches who have parish nurses. Our Task Force will meet on July 16 to start this work.</p> <p>Marilee mentioned that in the most recent printout, Marilee and Ruth were not listed as members, but they have paid their dues. Phyllis will be asked to send out an updated listing. Lori will email her with that request.</p>	Request Phyllis to send out an updated membership report	Lori Tormey
Regional Reports	<p>Region 1: No representative</p> <p>Region 2: The Synod meeting was held and parish nurses and chaplains in attendance met as a group. Andy mentioned that she has a friend in OK who is assigned to work with the priests/congregations from the Catholic Diocese for Western Oklahoma. Why don't we have a parish nurse assigned to that task in each synod? Carolyn says there is a similar program in the St. Louis Archdiocese and a second nurse has been added. Michelle says there is support like that in the Chicago area as well. Can we get some funding from Wheatridge to formalize and duplicate the model in a couple of 'pilot' synods? Lori talked about her role/efforts in SW Pennsylvania. She would be happy to share more information if this is pursued. An idea should be developed before talking with Wheatridge. Carol suggested that we gather information from other denominations and see what we could put together for presentation to Wheatridge. How could we meet the needs of Synods of a variety of synod sizes, geography, etc.? Lori would like to be part of the discussion. Carol volunteered to assist as well. Andy suggested that we ask people to think about it, evaluate their time commitments and then discuss at the next meeting. Lori will email Tammy and give her an overview of the discussion and see if she can join the next call.</p> <p>At this time, Tammy joined the call and the discussion continued. She said that some of the synods that have earned their wellness award and are beginning to discuss how to use that 1% reward money. Some see it as seed money for central Synodical positions to support wellness. 65% of synods earned the rewards. You can go to the</p>	Evaluate time availability to help pursue a model to provide nursing support to synods	Board members

	<p>Portico website to see who has met the goal to receive the rewards.</p> <p>Tammy offered to be part of conversations when we decide to approach Synods. Andy mentioned that she could talk to someone in her synod about their thoughts on use of the money.</p> <p>Region 3: Nancy Deetz reported that they just had the SE MN Synod Assembly. Nancy will try to connect with the Synod staff about parish nursing. Carol reported that she just had a display at the SD Synod meeting. Traffic past the booth is minimal because of the location of the display area. She also mentioned that the Augustana Foundations in Parish Nursing course has just finished. There were 11 students and several of them were Lutheran. ELPNA information was given to each of them. The Region 3 board meeting was just held. There was discussion about their fall gathering. It will be held on October 28 with Sara Ciavarrri speaking on Whole Hearted Living – Embrace who you Are!</p> <p>Region 4: Carolyn indicated that neither she nor Norma was able to attend the recent Synod gathering. It is held in Kansas City. She will be connecting with the new Bishop.</p> <p>Region 5: Michelle mentioned that they just had the metro Chicago PN gathering. Michelle has just added some information to the ELPNA website. She just had a contact from a parish nurse in Birchwood, WI requesting more information on ELPNA. That is in Northern WI. Michelle struggles to continue to know how to connect with these people who express interest in ELPNA. She also plans to send out a note to the 3 Bishops in her region. She would appreciate getting a Coordinator’s list from IPNRC. Other board members concurred.</p> <p>Region 6: No representative</p> <p>Region 7: No representative</p> <p>Region 8: Ruth reported that they are still trying to make contact with the nurses in the region. Should we seek a representative from Region 7? Marilee and Ruth might be able to locate someone. Ruth asked about parish nurse involvement in the food services in their congregations. Mana responded that they do a midweek worship with a meal. In her congregation, there is a contracted person managing the kitchen. Volunteers help prepare and serve. They all have food handling cards. They have been through a course at the department of health. Kitchens are surveyed by the</p>	<p>Research what is being pursued in your synod, if desired.</p> <p>Place on the next agenda</p> <p>Pursue getting a coordinator list from IPNRC</p> <p>Pursue a representative for Region 7</p>	<p>Board members</p> <p>Lori Tormey</p> <p>Nancy Roberts or Carol DeSchepper</p> <p>Marilee Tollefson and Ruth Manchester</p>
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	<p>Department of Health, if they serve food to the public. Carol indicated that many of the nurses in the Sioux Falls area have meal ministries and have promoted development of them. Sometimes the nurse is a part of the group of women who do the cooking. Nancy Deetz says that she has taken responsibility to make sure standards are met in her church.</p> <p>Lori is working on Assembly planning. Their Bishop was reelected on the first vote. Now they are again focusing on Churchwide Assembly planning.</p> <p>Region 9: Mana participated in the Mental Health First Aide Course. It was a two day course and she felt it provided wonderful information. The course is sponsored by NAMI. Nancy Roberts reported that they also have a new Bishop and he is very 'parish nurse friendly'. He has worked with a parish nurse in previous congregations. She looks forward to working with him.</p>		
Bylaws	Deferred to the next agenda	Place on the next agenda	Lori Tormey
Website	How are you doing on accessing the website? Lori updated the welcome greeting. Nancy Roberts thinks the website looks good and she is very excited about it. The research page is well done (Thanks, Andy!). Comments were favorable.	Continue trying to use the website. Update as you are able	Board members
Churchwide Assembly	They have opened more slots for the comfort stations at the gathering. June Sand and Nancy Roberts will be coming. There are only 4 or 5 slots to fill at the comfort station. Nancy will arrive on Sunday.	Let Lori know if you plan to go to Churchwide. You will be a welcome helper!	Board members
Prayer Concerns	Mana asked for prayers for her sister who is having surgery tomorrow. Carol asked for prayers for her niece and her new baby	Please remember these people in prayer	Board members
Healthcare reform questions	Tammy asked if there were any questions on Health care reform. Lori had some questions brought and she referred the people to the Portico representative. The Portico service Center and the website will have available information/help. Visits will occur with every Synod.	Contact Tammy or go to the Portico website for further information on healthcare reform	Board members
July ELPNA meeting	The July ELPNA Board meeting will be held on Tuesday, July 16 at 3 PM. Nancy Deetz offered to do devotions/prayer at the July meeting.	Make plans now to attend	Board members
Closing Prayer	Lori offered closing prayer.		

Respectfully,
Carol DeSchepper, Secretary