ELPNA Meeting
December 18, 2013
3 PM(CT) via Conference Call

Attendees: ***Carol DeSchepper, (3)President***
Lori Tormey,(8) Vice President
Andy West,(2) Secretary
Nancy Deetz,(3) Treasurer
Carolyn Crowe, Norma Anderson, (4)
Michelle Knapp, (5)
Marilee Tollefson, Ruth Manchester, (8)
Tammy Devine - Advisor

Topic/Agenda Item	***Discussion***	***Action***	***Responsible Person/Timeline***
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	None
Opening Prayer	Andy West offered opening devotions.	None	None
Approval/Addition to Agenda	Carol asked for additions to the Agenda.	None	Approved as published
Approval of Minutes	Andy West presented the minutes of November for approval. Carolyn Crowe and Lori Tormey are working on October minutes.	October minutes deferred. November minutes	November approved as presented.
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. Report was sent via e-mail. National funds are $2,995.37. Nancy suggested that several board members audit the books. Norma suggested that people from Region 3 MN get together to do audit locally.	Motion: Carol work with Region 3 president to ask several in that region who are ELPNA members to serve as the Audit Committee. Motion was made and seconded. Motion	Carol DeSchepper

		passed	
Membership Report	Carol reported the members for Region 3 – 40 members, 17 in other regions. Memberships were still coming in.	None	None
Board Elections	Lori reported that the process went smoothly, better than last year. She thanked those elected for agreeing to serve.	None	None
Westberg Event	Westberg Symposium will be held April 24-27, 2014. Group discussed the type of event we want to plan for those attending. Several are planning on attending. Has the brochure ever been reprinted?	Investigate, with IPNRC, display cost and possible location for a gathering of ELPNA members.	Carolyn will talk with Maureen Daniels about information.
WELCA	This meeting will be held in Charlottesville, NC, July 24-27, 2014. A ELPNA display will be done in corporation with Tammy Devine and Portico. Our materials will be sent with Portico's materials. What items do we want to include in the display? Map of ELPNA parish nurses suggested.	Send pictures of what we are doing in our specialty for the display was suggested.	Sub committee: Michael, Lori, Nancy will work with Tammy and report next meeting.
Orientation of New Board Members	Andy discussed the list of items to be included in a notebook for the new board member for Region 1, Linda Case. Carol asked Phyllis to send Region 1 members to Linda. Other items to be included were discussed.	A notebook will be compiles with various sections included for Linda Case, new board member for Region 1.	Andy will complete notebook and send. Phyllis will send Region 1 members to Linda.
Goal Setting for 2014	Carol asked for thoughts from members for 2014 goals. The following were suggested: 1. More exposure in the print media such as *The Lutheran* and main nursing journals is needed. Lori has met with Julie Suskig with *The Lutheran* magazine at the last two Churchwide meetings. 2. Can we have a presence on the ELCA web site. Lori has tried to get us on that web site, but has not been able at this point. Tammy will investigate is there is anything she can do on Portico's web site. 3. How can we gain some exposure for ELPNA. Testimony from parishioners about faith community nursing and how it impacts needs to be included in all displays, both pictures and verbal testimonies. 4. More alignment with Protico's programs such as "Make or Break a Habit" (around food) program; prayerful eating tools on how to be present with one another and with food will be available for download on web site. 5. Board members are needed for Region 6 and 7.	Place ideas on next meeting's agenda. 1. Contact Julie for possible article. 2. Further investigation is needed. 3. Possible work for a subcommittee. 4. Establish information for our members to access	Lori Carol Board Committee

	6. We need to establish periodic contact with all members with important information. Ideas from the "field" on various suggestions for resources and educational activities can be sent out via e-mail to all members or made available on the web site. 7. Board members need to establish contact with the directors of evangelical missions in each synod office. The question was asked about forming a subcommittee to develop ideas and move forward with goals.	Portico's web site. 5. Identify possible FCNs in those regions. 6. Possible work for a subcommittee. 7. Board members need to identify this position in each synod and make contact.	Carol Board Committee Each Board Member
Devotion for Jan	Nancy Deetz will be responsible.		
Prayer concerns	Several prayer concerns were identified: Centennial tragedy, violence in homes and communities, homeless people, and people without families.		
Closing Prayer	Andy West offered closing prayer.		

Respectfully,
Andrea West, Secretary

Meeting dates for 2014

January 21
February 19
March 18
April 16
May 20
June 18
July 15
August 20
September 16
October 15
November 18
December 17