

**ELPNA Meeting November 2, 2019**  
**4:00 pm CT at the Board Retreat, Chicago**

**Attendees:** *Carol DeSchepper, Chair*  
*Marie Wiegert, Region 3, Vice Chair*  
*Andy West, Secretary*  
*June Sand, Treasurer*  
*Phyllis Bruce (Membership), Region 3*  
*Carolyn Crowe, Lu Kimpel, Region 4*  
*Michelle Knap, Region 5*  
*Marilee Tollefson, Ruth Manchester, Region 8*  
*Marilyn Kranich, Region 9*  
*Becky Hulden, Region 3, Guest*

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/Timeline</b>
1)Welcome and Introductions	Carol called the meeting to order.	None	
2)Approval/Addition to Agenda	Carol asked for additions or corrections to the Agenda; one correction was noted on the meeting day. The Agenda was approved as corrected.		
3) Approval of Minutes	Carol presented the October Minutes for approval. Motion was made and seconded to approve the minutes.	Motion passed.	
4)Treasurer's Report	<p>June presented the Treasurer's Report. At the end of October, Total ELPNA Funds: \$15,926.17; Checking Account: \$ 8,564.11; Savings Account: \$7,362.06; The Regions Funds: \$7,725.17 which is included in the above accounts. June noted that we have \$4,486.00 of useable money.</p> <p>The scholarship grant was discussed; a motion was made and seconded to take the \$500 from the William's Wishes account.</p> <p>Carol reported that Joe Young, Director of Poverty and Justice at ELCA stated that there was \$2,280.29 in the budget for Healthcare Mission Leaders and he was willing to donate that amount to ELPNA for use in the expenses for the retreat. A motion was made and seconded to divide the money between the retreat participants, giving each a check for \$200 with the difference between the amount from Joe Young and \$2,400 coming from the general funds. Additional costs for the retreat</p>	<p>Report was accepted.</p> <p>Motion passed.</p> <p>Motion passed.</p>	

	<p>include a donation to the church of \$250 and food expenses of \$210.30.</p> <p>June discussed the problems with using PayPal which included the personal information that would be needed for the account since ELPNA does not have a permanent office, address, or telephone number. Discussion followed on the pro and cons of using PayPal. The consensus was that this item needed further consideration.</p>		Phyllis will contact the Web Master about the decision and the need for more input before anything is placed on the web site.
5) Membership Report	Phyllis stated that there are 17 members for 2020, three are new; 2019 membership is 116. One new member plans to join the conference call Membership Meeting on November 13.		
6) Charitable Giving Guidelines/Donation for 2019	<p>Carol presented the Charitable Giving Guidelines (included in the Board packet), which has been reviewed in the past but not approved. Motion was made and seconded to approve the Guidelines. Carol pointed out that there was money available to make a contribution this year. Discussion was held on which agency we would support, whether we would support more than one and how we would calculate the amount. A suggestion was made to contribute the money to the ELCA to be used on immigration disaster response. Motion was made and seconded that we would work with the ELCA staff on this year donation of \$300.</p>	<p>Motion passed.</p> <p>Motion passed.</p>	<p>Carol will contact ELCA for appropriate method.</p>
7) 2019 Goals	<p>Carol presented the Strategies and Goals for 2019.</p> <p><b>Strategy One:</b> A conversation was started with (1) Megan Brandsrud, Living Lutheran about possible ways we could contribute to the publication; (2) WELCA, possible ways to publish with their various print and on-line publications. Several ideas were put forward with both.</p> <p><b>Strategy Two:</b> no additional information.</p> <p><b>Strategy Three:</b> Discussion was held about the blog. Phyllis noted that there had been no activity for the past 2 months. Discussion followed about the effort and cost involved with the blog, the duplication with Yammer from the Church Health Center, and perhaps presence on Facebook would better suit our needs. Motion was made and seconded to discontinue the blog.</p> <p><b>Goal 1:</b> It was suggested that perhaps we should reconsider the infrastructure of the ELPNA Board.</p> <p><b>Goal 2:</b> June indicated that there has been no response from the Seminary Presidents following her letter. Carol suggested that this may change after our meeting with the ELCA staff. Luther Seminary has seen a rise in students after revising their scholarship program to include a full scholarship for 24 months including the internship. United Lutheran Seminary has also received a grant for scholarships for full and part-time students which resulted in the highest enrollment in 5 years.</p>	Motion passed.	Phyllis will thank Yvette for the work she has done.

	<p><b>Goal 3:</b> Meeting was held with Megan Neubauer and other ELCA staff on Nov.1. It was a very productive meeting.</p> <p><b>Goal 4:</b> This goal is completed. Future resources will be vetted and placed on the web site if appropriate; current resources will be evaluated and removed as necessary.</p>		
8) ELPNA Scholarship	Carol presented the information about the first scholarship. A completed second application has been received from Betsy Keller, Messiah Lutheran in Cape Coral, FL. Maria reported on the short and long term goals from this application. Marilyn will serve as her mentor and Betsy will shadow Marilyn in her practice. Motion was made and seconded to grant \$500 to Messiah Lutheran. Phyllis asked that information from Betsy be forwarded to her for inclusion in the newsletter.	Motion passed.	
9) ELPNA Blog	See above.		
10) Draft Agenda for Membership Meeting	<p>Carol presented the proposed Agenda. One addition was made to the Agenda: Information about the meeting with ELCA. Motion was made and seconded to approve the proposed agenda with the addition.</p> <p>Carol also reviewed the election process. Board members are needed for Region 1, 2 3, 5, 6, and 7. Becky made a suggestion for Region 2 and will also contact 2 possible people from Region 3 to run for Treasurer. June was asked about an audit for the books; she indicated that two members of her congregation reviewed the books and indicated that everything was correct; this was not a formal audit due to cost involved.</p>	Motion passed.	A. West will follow-up on Becky suggestion.
11) Ballot for 2020	Carol presented the ballot. Marie Wiegert will run for Vice-chair; Becky will check on 2 possibilities for Treasurer; Andy will check with Sue Ann Gluesenkamp for Region 2; Lu will contact a parish nurse in the Houston area for Region 4. The ballot will be presented at the annual meeting and will go out to the members with the Agenda.		Board members will get information to Carol by Nov. 8. Carol will finalize the ballot and Phyllis will send out to members with the Agenda.
12) Volunteer for devotion/prayer for January Meeting	Marilyn volunteered.		

Respectfully,  
Andrea West, Secretary