

**ELPNA Meeting May 15, 2019**  
**3:30 PM CST via Conference Call**

**Attendees:** *Carol DeSchepper, Chair*  
*Marie Wiegert, Region 3, Vice Chair*  
*Phyllis Bruce (Membership), Region 3*  
*Carolyn Crowe, Lu Kimpel, Region 4*  
*Deloris Bills, Region 6*  
*Marilee Tollefson, Ruth Manchester, Region 8*  
*Nancy Roberts, Marilyn Kranich, Region 9*

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/Timeline</b>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Carolyn Crowe offered opening devotions. Hope-full living as we age. All relationships become more precious. Prayers for Pastor Betty and Paul, 10 y/o with shunt revision	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. No additions.	Approved by consensus	
4)Approval of Minutes	Carol presented the April 2019 Minutes for approval. Motion made and seconded.	Motion carried	
5)Treasurer's Report	Carol presented the Treasurer's Report sent by June. National Funds: Checking: \$9,379.93; Savings \$7,550.05; Total \$16,928.98. Motion made and seconded to accept Treasurer's report. Reduced dues for retirees was discussed last month. Carol asked for further discussion. Region 3 will discuss this next week at the BOD meeting, It was suggested that this would significantly affect income. Nancy asked why retired PN's would need to have reduced dues, since most PN's are already volunteers/unpaid staff and the dues are not that much. Carol suggested we check the actual number of our members who are retired. We will table this one more month to allow further data collection. Board Regional Representatives are asked to call members who have not renewed and ask if the cost of dues is a factor in not renewing.	Motion carried  Check number members who are retired vs volunteers. Send report  Calling members who have not renewed for 2019	Phyllis       Regional Representatives of this Board.

6)Membership Report	Phyllis reported we have a total of 109 members. 39 have not renewed from 2018 and 20 since 2017. This is concerning and we really need to reach out and personally contact these PN's. Phyllis will send out an e-mail reminder and it will also be included in the e-blast May/June Newsletter. Region 3 has discussed calling but unsure if this has happened as yet.	Send updated Regional membership lists.	Phyllis
7) Communication Committee Report	We had a meeting via Zoom yesterday. Yvette is helping us understand more about how the members of this committee can help monitor and encourage postings to the Blog and how to have members sign up to get notified when something has been posted on the blog. We have each chosen one of the 6 blog topics to monitor. It is a work in progress. Information about this will be put in the Newsletter and added to the web site. E-blast Newsletter for May/June will highlight Marilee and Ruth from Region 8. Asked to be sure the bios on the Region 8 web page are current as Phyllis is using those for the newsletter.	Send Phyllis current news from your Regions	All BOD members
8) 2019 Goals	<p>Ongoing Strategies</p> <p>#1 Carol has not heard back from Living Lutheran or Gather Magazine. Carol had an opportunity to speak about Parish Nursing and shared information with a dozen church representatives at the Western Iowa Synod meeting.</p> <p>#2 Nancy and Marilyn met a parish nurse from Sacramento, CA. She was aware of ELPNA and had been a PN for 20 years. Invited her to join.</p> <p>#3 Blog see above discussion under Communication Committee report.</p> <p>Goals</p> <p>#1 – No progress on leadership succession. Praying for insight.</p> <p>#2 June has not heard from Seminaries. Ruth is hopeful to hear next fall. Lu has tried but so far not connected with the right person from Trinity. Will report next month.</p> <p>#3 Nothing new from Megan. Connected with her about whether the ELPNA is considered affiliated or a Lutheran organization in the ELCA.</p> <p>#4 Mental Health Resources: Continuing to find resources and articles. Question about length of articles and linking. Phyllis can write a short description and then include a link for the article.</p>	Continue work on these goals and review next month	All BOD members
9) Restricted Educational Funds	We reviewed all the documents related to applying for these funds. Question was asked If two people at the church could both apply. Answer would be no since a Congregation gets the grant. It was decided to Start with offering a minimum of 2 grants and continue annually as possible given funding available. Do recipients of the grant need to become a member? Should they get one year free membership with		

	hope that they would continue? We can include this as an expectation. <b>Application:</b> we need to define/specify end of grant year. The dates will be included in the announcement. Applicants will be selected within one year. <b>Award letter</b> needs to be consistent with application. <b>Report of Funds Used:</b> needs a signature of who is reporting. One space for the parish nurse and one for church leader/administrator. <b>Report of Fund Use:</b> Question about the term “Fundraising Fund”, under the topic “Provide details on use of funds for”. What does that mean exactly? Suggestion to use the term “Other”, instead and give examples. We will look at these forms again in June. All members should consider serving on grant award committee. Carol will reword these documents for discussion next month. Making good progress.	Complete this rewording process for final draft review in June	Carol
10) ELPNA Retreat 2019	Send in thoughts of what we will do when together. Consider what dates in November. Last time we did Friday, Saturday and worship on Sunday. Look at calendars for next meeting decide on date	Check our calendars to decide on specific dates at June meeting.	All BOD members
11) Churchwide Assembly, August 5-10, 2019	Still no contact and nothing new on ELCA web site.		
12) Volunteer for devotion/prayer for June Meeting	Marilyn Kranich volunteered	Thank you Marilyn!	
13) Prayer and other concerns	Continued prayers for Paul, 10 yr, who is up and no report of headaches. ICP still up. He is one of 7 children, has a twin. Pastor Betty. Nancy’s son-in-law Jamie, is slowing down but still hopeful, June, experiencing complications from radiation.		
14) Closing prayer	Carolyn closed us in prayer from Hope-full Living for Spring.		
15) Adjournment	The meeting was adjourned at 5:00 pm.		

Respectfully,  
Phyllis Bruce, Acting Secretary