

**ELPNA Meeting March 16, 2016  
3:30 PM CST via Conference Call**

**Attendees:** *Carol DeSchepper, President*  
*June Sand, Vice President*  
*Andy West, Secretary*  
*Nancy Deetz, Treasurer*  
*Cindy Harris, Karen Setzer, Region 2*  
*Phyllis Bruce, Region 3*  
*Carolyn Crowe, Norma Anderson, Region 4*  
*Michelle Knapp, Region 5*  
*Deloris Bills, Region 6*  
*Marilee Tollefson, Region 8*  
*Nancy Roberts, Region 9*  
*Tammy Devine - Advisor*  
*Kathy Shay - Portico*

| <b>Topic/Agenda Item</b>      | <b>Discussion</b>   | <b>Action</b>  | <b>Responsible Person/Timeline</b> |
|-------------------------------|---|----------------|------------------------------------|
| 1)Welcome and Introductions   | The group was welcomed and introductions made as individuals joined the call  | None           |                                    |
| 2) Opening Prayer             | Karen Setzer offered opening devotions.   | None           |                                    |
| 3)Approval/Addition to Agenda | Carol asked for additions to the Agenda. Andy suggested adding “Publicity for the Tee Shirt Campaign”. June Sand - Directors’ / Officers’ liability Insurance. Moved and seconded to approve agenda with two additions  | Motion passed. |                                    |
| 4)Approval of Minutes         | Andy presented the February Minutes for approval. Moved and seconded to accept as written   | Motion passed. |                                    |
| 5)Treasurer’s Report          | a. Nancy Deetz presented the Treasurer’s Report. National Funds: \$3,503.22 ; Regional Funds: \$6,620.00.<br>b. Major expenditure: \$65 for post office box, \$35.85 for new directors handbook; \$1,042.32 for Tee shirts. Motion made and seconded to approve Major expenditure approval. | Motion passed. |                                    |

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| 6)Membership Report               | Phyllis Bruce – 95 members, 54 from Region 3, 41 from other regions. Last March we had 88 members.  |   |  |
| 7) Communication Committee Report | Phyllis Bruce and Nancy Deetz - no meeting. Phyllis stated that the web site is up to date. She is planning on sending out an e-blast as a reminded for updates.  |   |  |
| 8) Bylaws Revision                | Phyllis reported that the Bylaws have been approved by the membership.  | None  | Andy will attach a copy to the March minutes.  |
| 9) Westberg 2016                  | <p><b>Attending:</b> Carol, Andy, Nancy R., June, Phyllis, Michelle, Marilee, Ruth, Carolyn. Send cell phone numbers to Andy for the minutes</p> <p><b>Display:</b> June is taking display to Chicago and will bring to the site. She listed all the various items for the display.</p> <p><b>Tee Shirt Publicity:</b> Discussed tee-shirt sales/process. Suggestions included contacting various groups of FCNs to share flyer for purchasing/ordering.</p> <p><b>Denominational meeting:</b> How do we want to use this time? Begin with a short devotional – Nancy R. will prepare. June suggested we break down into region groups for last 10-15 minutes. Overview of activities that the organization participated in – summarize goals – national meeting discussion, possibly with Region 3 Fall Meeting. Several members from Region 3 with attend Westberg and we can discuss with them this possibility.</p> <p><b>Dinner:</b> Michelle said that she wanted to take us into the city and show us around her “neighborhood” for dinner – 12 will probably be available for dinner.</p> | <p>Nancy R:239-823-4777<br/> Andy: 303-725-6392<br/> Carol:605-261-0581<br/> June: 612-669-3803<br/> Phyllis:612-987-4694<br/> Michelle:773-936-4751<br/> Marilee: 301-254-9115<br/> Ruth:301-213-1669<br/> Carolyn: 314-277-2164</p> | <p>Andy will add cell phone numbers to minutes</p> <p>June will collect and deliver all items for the display table.</p> <p>Andy will prepare handout for tee shirt sales and make necessary arrangements for 2<sup>nd</sup> campaign.</p> <p>Nancy R. will prepare devotion for Denominational meeting.</p> <p>Michelle will make dinner/transportation arrangements.</p> |
| 10) Goals for 2016                | <p><b>Goal 9: Explore and, as appropriate, support Portico’s Wellness Reformation Initiative.</b> Carol discussed learning about Portico’s approach to wellness through this program. Tammy and Kathy discussed this project. Several points were made. Due to the aging population and rising health care costs, the cost of providing health care for the rostered staff is getting very expensive. In the past, Portico has encouraged the rostered staff to complete the health assessment and make small steps toward a healthier life style. Now the focus for the rostered staff is to encourage the</p>   |   |  |

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|   | persons to discern for themselves where work is needed, i.e. set a goal, make the change and reward with themselves with health care dollars. The success of this initiative depends upon how the congregation supports/discourages healthy life- style changes – what kind of culture do we have in the congregations concerning health? What is the meaningful role of FCN in this initiative? Suggested that links to Portico’s information be added to our web site. Carol suggested that we continue to discuss this item next month. She suggested that we create a tool kit for FCNs on how to participate in this initiative at the local level. Including “stories” will help get the message across to rostered staff and congregations. |  |   |
| 11) Conflict of Interest Policy                     | Carol sent out Conflict of Interest forms.   |  | All directors are requested to complete the form and e-mail to Carol. |
| 12) Churchwide Assembly – August 8-14, New Orleans  | Carol tried to contact the correct person but person has not returned call. We have not paid in the past but the FC Ns worked in the “health” tent taking blood pressure, etc. but also provided information about faith community nursing.  |  | Carol will contact possible writers at Westberg.                      |
| 13) Regional Reports                                | Tabled   |  |   |
| 14) Director/Officer Liability Insurance            | Tabled until next meeting  |  |   |
| 15) Prayer and other concerns                       | Andy requested prayers for Joy and her health concerns.  |  |   |
| 16) Volunteer for devotion/prayer for April Meeting | June Sand volunteered. Phyllis asked about someone to do the devotion for April on the web site. Carol suggested that we ask a non-board member.   |  | June will do devotions for the April meeting.                         |
| 17) Closing prayer                                  | Karen Setzer   |  |   |

Respectfully,  
Andrea West, Secretary