

***ELPNA Meeting March 21, 2018
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
Marie Wiegert, Region 3, Vice Chair
Andy West, Secretary
June Sand, Treasurer
Anita Huntley, Region 1
Cindy Harris, Karen Setzer, Region 2
Phyllis Bruce (Membership), Region 3
Carolyn Crowe, Region 4
Michelle Knap, Region 5
Deloris Bills, Region 6
Rose Sutkins, Region 7
Marilee Tollefson, Ruth Manchester, Region 8
Marilyn Kranich, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Marilee Tollefson offered opening devotions. Phyllis Bruce suggested the book, "Life of the Beloved" by Henri Nouwen as additional reading.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda.	Moved, seconded and passed (MSP) to approve the Agenda as circulated.	
4)Approval of Minutes	Carol presented the February 2018 Minutes for approval. There were no corrections.	MSP to approve the February Minutes.	
5)Treasurer's Report	June Sand presented the Treasurer's Report. National Funds: \$7,342.50 in the checking accounts, \$6,768.00 in the savings account; Regional Funds: \$6,768.00		

	<p>Phyllis stated that additional help would be needed to have a “Members Only” area; Rose volunteered to assist Phyllis with the web site. June reported that memberships come in all year. Marilee and Ruth reported that they make a personally contact each member every year when they renewal. Carol encouraged that each regional representative to make the effort to personally contact members each year.</p>	<p>Board members were encouraged to personally contact each members in their region.</p>	
<p>7) 2018 Goals</p>	<p>Carol led the discussion on the 2018 Goals that were included in the Agenda. Goals 1 – 4 were previously discussed. No changes were made those. Goal 5 – discussion was held on this goal.</p> <p>Goal 6 – discussion was held on this goal. Various strategies were identified to accomplish this goal including preparing an e-blast encouraging members to join the leadership team, identifying the opportunities to participate in the leadership, posting information on the web site on how to locate the responsibilities of the various positions, and developing job descriptions for each position.</p> <p>Goal 7 – discussion was held on this goal centering around how to educate pastors on the importance and advantages of this ministry possibility through talking at seminaries and providing a video explaining this ministry. (See Goal 3) Several members suggested videos currently available on YouTube about parish nursing might be a possibility. Marilyn K. suggested the board view the video available on the Peace Luther Church, Ft. Myers, FL web site.</p>	<p>Goal 5: This goal will be kept with the wording changed to “at least five new parish nurses in each region . . .”.</p> <p>Goal 6: This goal will be kept; board members were encouraged to identify potential candidates for leadership during any contact they might have with the members in their regions.</p> <p>Goal 7: This goal will be kept. June will prepare a list of the Lutheran seminaries and a contact person for each. A list of YouTube video will be developed and circulated for viewing by the board. Carolyn will check with the CHC store while at Westberg for a possible video.</p>	<p>Board members will report back on videos that might be appropriate.</p>

	<p>Goal 8 – discussion was held on this goal centering on how to interact with ELCA. June pointed out that we are an associate organization and cannot be identified on their web site. It was pointed out that the wife of the ELCA Secretary is the parish nurse in the Churchwide Office.</p> <p>Goal 9 – discussion was help on forming a subcommittee of ELPNA members interested in mental health to formulate strategies on our organization can implement this goal.</p> <p>Goal 10 – discussion was held.</p> <p>Goal 11 – discussion was held.</p> <p>Goal 12 – discussion was held.</p> <p>Goal 13 – discussion was held. It was suggested that board retreats are important allowing the board to have face-to-face contact and giving them an opportunity to discuss the future of the organization in a retreat setting. It was suggested that alternate locations be considered that take into account travel for the board members.</p> <p>Carol will work on editing the language and updating the list for consideration at the</p>	<p>Goal 8: This goal will be kept. A letter will be sent to the ELCA Secretary asking about our inclusion in the web site.</p> <p>Goal 9: This goal will be kept and an e-blast will be sent to members asking for volunteers for this subcommittee.</p> <p>Goal 10: This goal will be kept with the addition of a time frame added.</p> <p>Goal 11: It was decided that this goal was not consistent with the mission of the organization, therefore deleted from the list.</p> <p>Goal 12: It was decided to delete this goal from the list.</p> <p>Goal 13: This goal will be kept with the time frame of every two years.</p>	<p>June will compose and send the letter.</p> <p>Marilyn K. will develop the text for the e-blast and Phyllis will send it out.</p> <p>Carol and board members</p>
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	next meeting and asked that each board member consider which goal they would be interested in working on.		
8) Communication Committee Report	Phyllis Bruce asked board members to look at blogs on web site for changes and which idea they would like to respond to.		
9) ELPNA Comments on ELCA Social Statements	A. ELCA social statement on women and justice (comments due 9/30) B. ELCA policy statement 'a declaration of our inter-religions commitment (comments due 6/30) This was tabled until the next meeting.		
10) Parish nurses in the local congregations	Tabled		
11) ELPNA Brochure	Tabled		
12) Survey of members	Tabled		
13) Volunteer for devotion/prayer for April Meeting	Andy West volunteered to provide the devotion for the April meeting.		
14) Prayer and other concerns	Residents of Austin in regard to the bombings, Maryland school shootings.		
15) Closing prayer	Marilee Tollefson closed the meeting with a prayer.		

Respectfully,
Andrea West, Secretary