

***ELPNA Meeting January 20, 2016
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, President
June Sand, Vice President
Andy West, Secretary
Nancy Deetz, Treasurer
Cindy Harris, Region 2
Carolyn Crowe, Norma Anderson, Region 4
Michelle Knapp, Region 5
Doris Bills, Region 6
Marilee Tollefson, Region 8
Nancy Roberts, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call. Welcome to Region 2 Cindy Harris, from Tucson, AZ	None	
2) Opening Prayer	Carolyn Crowe offered opening devotions on sheltering. Carolyn provided Bible selections for sheltering/protecting words: Psalm 91, John 14:3, Romans 7:1, 4; Ephesians 6:10-17, Philippians 4:7, Colossians 3:1-4, Galatians 3: 27	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda.	None	
4)Approval of Minutes	Carol presented the December Minutes for approval. It was moved, seconded and passed that the December minutes be approved as sent.	Minutes approved.	
5)Treasurer's Report	Nancy Deetz presented the Treasurer's Report for December a. Current Financial Report: National Funds: \$3,028.67; Regional Funds: \$6,020.00 b. Major expenditure approval: none	Reported accepted as presented.	
6) T-shirt sales	Remaining details will be finalized in February.		Andy will manage the

			details of ordering, etc.
7)Membership Report	Carol reported that the Membership report – Region 3, about 41 and 20 from the other regions. Have Phyllis send out another reminder for membership showing the benefits of our participation in other church activities.		
8) Communication Committee Report	Item tabled.		
9) Bylaws revisions	The suggested revisions to the Bylaws were sent to the board earlier in the week. Carol, Andy, June, Ruth and Jean Bokinskie met via a conference call to discuss proposed changes. June presented a short history of the Bylaws formation. Questions were discussed. Moved, seconded and passed that the suggested amended Bylaws be sent to the membership with an accompanying letter explaining the changes.	Motion passed.	Andy will write the accompanying letter. Phyllis Bruce will send out the changes to the Bylaws to the membership.
10) Faith Formation Summit - ELCA	The Summit will be meeting during the same weekend as Westberg in Chicago. June Sand has volunteered to attend and represent ELPNA. June has talked with the registrar. The goal is how to bring faith into all aspects of church life. There is no cost for registration, room, meals. Nancy suggested that June take the Scope and Standards along with the Foundations Book to educate the participants about parish nursing. Appreciation was voiced to June for representing our organization.		June will attend as our representative.
11) Westberg Symposium	The following are registered: Andy West, Nancy Roberts, Marilee Tollefson, Carolyn Crowe, Michelle Knapp, Carol DeSchepper, Ruth Manchester. Discussion was held on the possibility of dinner together on Saturday night – Michelle Knapp will find a place. Transportation discussed. Display – June has the display materials and will drop it off and pick up at the site. Booths usually only open during breaks – staffing will be decided among those going. Booth fee has been paid. Vender information will be reviewed. Additional discussion will be held for next month’s meeting to include Denominational meeting.		June will transport display to site.
12) Churchwide Assembly – August 8-14, New Orleans	Table item. New Orleans is in Region 4.		
13) Goals for 2016	Discussion was held on the Goals for 2015 and how each was met. (See the Goals at the end of the minutes.) Goal #9 has been met; Carol will continue to work with Tammy on Goal # 6; Goal #2 has partially been met, the committee has been formed but still needs members; Goal #3 has not been addressed, authors are needed to submit articles to that publication; Goal #4 may be met through participation in the Faith Formation Summit; Goal #7		

	<p>has partially been met, but Region 7 is not represented and Region 1 and 6 have only one director; Goal #5 has not been met, interest at the synod level is lacking in some regions.</p> <p>Suggestions were made for Goals for 2016 which included: increasing membership, increasing exposure in the media – both <i>The Lutheran</i> and professional nursing journals, work toward an annual meeting of the membership, align with HMA, begin the dialogue about changing the organization’s name to Faith Community Nurses, work on locating FCNs in each synod, and look to duplicating the scholarship program of Region 3 in other regions.</p>		<p>Carol and Andy will work on developing the suggestions into specific goals for this year for presentation at the February meeting.</p>
14) Regional Reports	Tabled		
15) Prayer and other concerns	Karen’s daughter, Michelle’s sister, Cindy’s niece		
16) Volunteer for devotion/prayer for February Meeting	A. West will prepare the web-site devotion for February. M. Tollefson will provide the February Board Meeting devotion.		
17) Closing prayer	Carolyn Crowe closed the meeting with prayer.		

Respectfully,
 Andrea West, Secretary

2015 GOAL	STATUS/Responsible Person(s) or Committee
1) Gather and publish relevant information on all Regional pages for the ELPNA Website, keeping the information updated and current.	All

2) Develop a Public Relations Committee	Communications Committee to discuss and make recommendations on role/task of the PR committee, distinguishing its work from that of the Communications Committee.
3) Achieve more exposure in the print media such as <i>The Lutheran</i> and main nursing journals.	Communications Committee or PR Committee
4) Have a presence/link on the ELCA web site	Communications Committee or PR Committee
5) Gain greater exposure for ELPNA. This can include but is not limited to testimony from parishioners and pastors about faith community nursing and how it impacts congregations. These can be used on the website and may be included in displays (both pictures and verbal testimonies).	Public relationship Committee
6) Achieve more alignment with Portico's programs such as "Make or Break a Habit" (around food) program; prayerful eating tools on how to be present with one another and with food will be available for download on web site.	More alignment with Portico's programs. Tammy was going to investigate whether we tie into Portico's web site. Portico is working on their website so there is not much progress at this time. Tammy reported that Portico is working on pilot programs in several synods (Well Spring) and they are interested in working with parish nurses in these synods (Rocky Mountain Synod, Wisconsin and Delaware/Maryland). Continue these efforts.
7) Recruit board members for Regions 6 and 7.	Carol DeSchepper Board member from Region 6 has joined the board.
8) Establish periodic contact with all members with important information. Ideas from the	Communication Committee (Nancy Deetz, June Sand, Carolyn Crowe, and Phyllis Bruce)

“field” on various suggestions for resources and educational activities can be sent out via e-mail to all members or made available on the web site.	Evaluate data on hits on the website. Proceed accordingly.
9) Update the ELPNA Bylaws	Proceed with update and post to the website. Bylaws committee.