

***ELPNA Meeting January 15, 2020
3:30 PM CST via Conference Call***

- Attendees:*** ***Carol DeSchepper, Chair***
Marie Wiegert, Region 3, Vice Chair
Andy West, Secretary
June Sand, Treasurer
Anita Huntley, Region 1
Sue Ann Gluesenkamp
Phyllis Bruce (Membership), Region 3
Carolyn Crowe, Lu Kimpel, Region 4
Michelle Knap, Region 5
Marilee Tollefson, Ruth Manchester, Region 8
Marilyn Kranich, Region 9
Becky Hulden, Region 3

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Marilyn Kranich offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. Andy suggested the addition of Adult Lutheran Organized for Action webinar.	Approved with addition.	
4)Approval of Minutes	Carol presented the November Minutes for approval. Motion was made, seconded, passed. Carol presented the Annual Membership meeting for approval. One correction was made in the Region for one of the attendees. Motion was made, seconded and passed with correction. Carol noted that there were 2 attendees from Region 6 and stated that this region was in need board representation.	November minutes approved as published. Annual minutes approved as corrected.	Carol will contact one of those attending the annual meeting from Region 6 and invite them to join the board.
5)Treasurer's Report	June presented the Treasurer's Reports for November and December sent		

	<p>previously to the board members. At the end of December total National Funds: \$5,628.62; and total Regional Funds: \$7,915.17. The National Funds include Thrivent and William’s Wishes. June reported that a check had been mailed to the Living Stone Prison Ministry (ELCA) as our charitable donation for 2019. Carol did e-mail pastor to verify that the check has been received. June reported that a letter had been sent to William’s Wishes explaining that the donation of \$1,000 used to start two new parish new ministries. We have received another \$500 for this year from William’s Wishes. Carol reported that the donation from ELCA is still in process and should be sent shortly. Motion was made and seconded to accept the November and December.</p> <p>Carol reported that a display table at Westberg would cost \$350. Michelle asked about a Thrivent action pay for \$250 for part of this cost. June will check into and noted that the person applying for the grant has to have a Thrivent account. Carolyn C asked about other expenses related to the display table. Becky Holden currently has the ELPNA display and is going to Westberg; she indicated that it can be checked and that would only be the expense rather than the mailing.</p> <p>June presented the Proposed Budget which was previously sent to the board. Motion was made, seconded and approved to increase Scholarship Start Up Grants to \$1,500. After discussion on the goals, a motion was made, seconded and passed to accept the budget with the increase in grants.</p>	<p>November and December Financial Reports were accepted.</p> <p>Motion on the increase passed. Motion was passed to approve the amended budget.</p>	
6)Membership Report	Phyllis reported that we currently have 37 member for 2020. A reminder letter will be sent out to all members to renew their membership. Phyllis also encouraged the board members to renew their membership.	Reminded will be sent out about renewal of membership.	Phyllis will send out reminded; board members are encouraged to renew their membership.
7) Communication Committee Report	Phyllis reported that the committee met yesterday. Actions taken include discontinuing the blog, continuing to work on regional site, and linking our		Phyllis will send out suggestions for

	<p>website to Facebook and Yammer (Westberg Institute). Phyllis will resend out suggested content. Some regions have more going on than others. Biographical information about the regional board members could be posted on the regional site. Phyllis indicated that she is willing put the information on the web site if the board member will send it to her. Information about the grant recipients will soon be highlighted on web site. The committee reviewed google analytics for web site. PayPal is still on hold. June noted that 48+ viewers have responded to Facebook. Michelle indicated that more parish nurses are posting on Facebook in her area. Phyllis asked that information for newsletter should be sent to her by Friday. Carol stated that she is encouraged by the increase in those responding to Facebook.</p>	Phyllis will be sending out the newsletter and needs information by Friday.	<p>content of regional sites.</p> <p>Board members are asked to send information.</p>
8)Adult Lutheran Organized for Action	<p>Andy explained Adult Lutherans Organized for Action, an ELCA organization, holds free webinars monthly. The next one is Thursday, January 23 titled “Aging Parents and Their Adult Children with Disabilities”. Previous presentations are available on their website, aloaserves.org, The February presentation is a continuation of one last fall on nursing homes.</p>		
9) Proposed 2020 Goals	<p>Carol, Lu, and Marie served on the committee to develop the ELPNA Goals for 2020 including strategies for each goal. These were sent to the board previous to the meeting.</p> <p>Goal 1: Increase ELPNA membership to 130. Discussion was held on this goal. It was recommended to delete the strategy on discounted dues for first time memberships at Westberg.</p> <p>Goal 2: Strengthen organizational infrastructure and succession planning for organizational leadership. No changes were suggested.</p> <p>Goal 3: Continue efforts to provide resources and support that will sustain and support existing and new ELPNA ministries. There was discussion on the strategy for scholarships; the amount was \$750 which was an increase in the budget. After discussing this increase, it was a consensus that the amount be accepted and changes made to the budget to reflect this increase; rationale for the increase included the cost of the educational program to become a parish nurse and sufficient funds</p>		

	<p>available to begin the ministry in the congregation.</p> <p>Goal 4: Offer education and networking opportunities to ELPNA members. No changes were suggested.</p> <p>Goal 5: Further ELPNA’s relationship with seminaries, Lutheran denominational and Synod leaders, and with the national ELCA office. No changes were suggested.</p> <p>Goal 6: Enhance participation in public health advocacy. No changes were suggested.</p> <p>A motion was made, seconded and passed to accept the goals as modified.</p>	Motion passed.	Carol will make the necessary changes and send out a final copy to the board. Carol will send a copy of the final goals to the ELCA office, as promised.
9) Vacant Regional Board Positions	Carol asked about contacting those two members from Region 6. Consensus was to reach out to them		Carol will contact these two members.
10) Next Steps with ELCA	Tabled		
11) Westberg Symposium	Carol asked about a display table at Westberg. Motion was made, seconded and passed to have a display table. June will send in the registration for the table. Becky noted that for \$750 one registration is included. June will check on that. Discussion was held on who was going and the group rate. The process for a group rate of \$360 was discussed.	Motion passed.	June will arrange for the display table. Becky will bring the display with her.
12) WELCA Triennial	Tabled		
13) Volunteer for devotion/prayer for February Meeting	Marilee Tollefson		
14) Prayer and other concerns	Andy’s sister, Nancy and her family on the death of her husband, Paul Halvorson; Nancy Deetz who fell on ice; Carol’s cousin, Nancy Roberts and her family		
15) Closing prayer	Marilyn Kranich	None	
16) Adjournment	4:05 CST		

Respectfully,
Andrea West, Secretary