

***ELPNA Meeting, February 20, 2019  
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair  
Marie Wiegert, Region 3, Vice Chair  
Andy West, Secretary  
Karen Setzer, Region 2  
Phyllis Bruce (Membership), Region 3  
Lu Kimpel, Region 4  
Michelle Knap, Region 5  
Deloris Bills, Region 6  
Marilee Tollefson, Ruth Manchester, Region 8  
Megan Neubauer, visitor, Project Associate, ELCA***

<b><i>Topic/Agenda Item</i></b>	<b><i>Discussion</i></b>	<b><i>Action</i></b>	<b><i>Responsible Person/Timeline</i></b>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Phyllis Bruce offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda.	Approved as sent out.	
4)Approval of Minutes	Carol presented the January Minutes for approval. Several correction were made to the minutes previously sent out.	Motion made, seconded and approved to adopt the January Minutes as corrected.	
5)Treasurer's Report	Carol presented the Treasurer's Report which was sent out previous to the meeting. Total National Funds: \$15,748.80; Regional Funds: \$7,190.42. The total National Funds amount was corrected to the above amount due to the amount in the Total Bank Funds correction from \$8,919.00 to \$8, 918.93.	Motion made, seconded and approved to accept the report as corrected.	
6) ELCA Churchwide	Carol introduced Megan Neubauer, Project Associate with the ELCA regarding the HIV/Aids Initiative. It was decided at January meeting to invite Megan to discuss	Links will be placed on our web site to connect	Megan will send the connections to Carol

Initiatives	<p>her work at Churchwide and explore possible opportunities for ELPNA to connect with her work. Megan discussed the work of this group. In 2009, an initiative was approved to develop strategies on how the church and faith communities can connect with issues around this disease process both locally, nationally, and globally. Discussion centered around how we could fit into these strategies. It was suggested that in the smaller congregation, this would not be an issue while churches in the larger cities would be more open to learning about HIV/Aids testing, prevention programs, etc. Megan shared that Churchwide has not focused on the opioid crisis at this point but a number of resources are available through national sources. Carol indicated that ELPNA has looked at ways the organization could connect with Churchwide and possibly a focus on general health issues would be best be more inclusive across the various churches, such as health prevention measures..</p>	with the information at Churchwide. We will investigate connecting with Westberg Institute International Faith Community Nurses to introduce possibly connecting that group with the resources available through this Initiative.	for Phyllis to place on web site and place information in the next e-blast.
7) Membership Report	Phyllis reported that membership currently stands at 65 members which is about what the numbers have been in the past two years, but lower than before 2016. Region 3 also has fewer members at this time. Merilee/Ruth reported they had contacted everyone who was a member last year in their region.	Phyllis has sent out reminders to those who have not renewed.	Board members are encouraged to continue their efforts.
8) Communication Committee Report	<p>Phyllis reported that the committee had a productive meeting last week. The web master is completing work on placing the new topics for the mental health resources topics on the web site and should be done this week. The committee decided on 5 subtopics to be listed under Mental Health: Parish Nurse resources, generally resources, mental health, substance abuse and wellness. Phyllis also asked the web master to enlarge the tabs along top to make them more visible.</p> <p>All resources currently on the web site have been reviewed and updated. The committee is working on notifying blog participants when something is added to blog. The committee also stated that discussion topic leaders are needed to moderate the content, add questions, and make comments on the blog. An open rate goal of 60% was set for the E-blast sent out in January, 58% open rate was achieved. Phyllis is working on March's e-blast, and encourage board to send content to include by Feb. 28. The analytical report about web site access is available. Updating membership lists for each region will be placed on the respective sites on the web site.</p>	Phyllis is preparing March E-Blast.	Board members are asked to submit content for the e-blast by Feb. 28.
9) Tammy Devine's Resignation from Portico	Carol reported that Tammy Devine had contacted her and said that her position was eliminated at Portico. She is currently building her own practice. Carol encouraged the board to keep her in our prayers. She will also be an excellent resource for future retreats. ELPNA is no longer using Portico phone line. Links on web site for Portico are still open including the wellness wheel.		

10) 2019 Goals	<p>Carol opened the discussion on the 2018 Goals.</p> <p>Goal 1: It was determined that this is a goal that we should always work on and should be moved to an ongoing strategy.</p> <p>Goal 2: This goal has been completed.</p> <p>Goal 3: This goal has been completed.</p> <p>Goal 4: A has been completed. Work on B and C is continuing.</p> <p>Goal 5: Work continues on this goal.</p> <p>Goal 6: Work continues on this goal.</p> <p>Goal 7: Work continues on this goal.</p> <p>Goal 8: A has been completed. Work continues on B through connections with Megan Neubauer.</p> <p>Goal 9: Work continues on this goal.</p> <p>Goal 10 and 11: These goals have been completed.</p>	A final copy for 2018 Goals will be completed and 2019 Goals will be developed including those continuing from 2018.	Carol will complete the 2018 Goals. She will develop draft 1 2019 Goal. Both documents will be forwarded to the board.
11) Restricted Educational Funds	Tabled		
12) ELPNA Board Retreat	Carol asked about possibility of a retreat this year. The last one was held in Chicago, Nov. 2017. There was support for this idea. Carol will connect with the entire board via e-mail for consensus on this.	Discussion will be held via e-mail.	Carol will connect with board before a decision is made.
13) Churchwide Assembly – August 5-10, Milwaukee	Carol has been checking the web site and determined that little information is available at this point. She will keep checking. The cost of an display may be prohibitive but there may be a possibility of connecting with another exhibitor.	No action taken.	Carol will continue to check.
14 ) Volunteer for devotion/prayer for March Meeting	Marilee		
15) Prayer and other concerns	None voiced.	None	
16) Closing prayer	Phyllis closed meeting with a prayer.		

Respectfully,  
Andrea West, Secretary