

***ELPNA Meeting February 21, 2018
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
Marie Wiegert, Vice Chair, Region 3
Andy West, Secretary
Marilyn Johnson, Anita Huntley, Region 1
Cindy Harris, Karen Setzer, Region 2
Phyllis Bruce (Membership), Nancy Deetz, Region 3
Lu Kimpel, Region 4
Deloris Bills, Region 6
Marilee Tollefson, Ruth Manchester, Region 8
Nancy Roberts, Marilyn Kranich, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Anita Huntley offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. Two statements from the ELCA were added for discussion: “A Declaration of Our Inter-Religious Commitment” and “Social Statement on Women and Justice”.		
4)Approval of Minutes	Carol presented the January, 2018 Minutes for approval.	MSP to approve the minutes.	
5)Treasurer’s Report	a. Current Financial Report: Carol presented the Treasurer’s Report which had been previously sent via e-mail. National Funds: \$3,328.00 (checking), \$9,775.54 (savings); Regional Funds (minus Region 3): \$6,707.23. Dues from Region 3 have been sent to that Region. b. Major expenditure approval: none c. Audit of 2015 and 2016 financials: will be completed shortly. d. Proposed 2018 Budget was previously sent out to members. Nancy asked about funding the video identified in 2018 Goal 1.	Treasurer’ Report has been filed. Discussion on funding items identified in the	

		Goals will be delayed until the Goals are discussed.	
6)Membership Report	Phyllis Bruce reported that the current membership is at 67; there have been 6 new members. One new member is Teresa Keller who made a financial donation in addition to her membership dues (Region 9); she manages the Foundation called William's Wishes. Carol suggested that Nancy and Marilyn also send a note since they are the regional representatives. Phyllis will send another e-blast to remind those who have not renewed. Last year we had 100 members at this time. Carol suggested that the Regional Board members send out e-mails to those who haven't renewed from last year, a more personal connection may help.	An effort will be made to contact 2017 members who have not renewed.	Carol has sent a TYN to Teresa Keller for her donation. Phyllis will also send a note and her information to Nancy and Marilyn who are the Board members from Region 9.
7) Display Table Handout	Nancy Roberts, Marilyn Kranich and Marilee Tollefson worked on the handout draft. It can be reproduced by any board member as needed. Draft was sent out previously. Marilyn suggested realignment of content and several noted typos. Handout can be used in a variety of ways. Questions were asked about adding specific board information to the handout for a particular region. Currently the handout is in a word document which can be edited. Nancy will send out as a Word document so board information can be added; she will also add approval date. Board members are encouraged to save in their ELPNA folder and print out as needed.	Positive comments about content were shared.	Nancy will resend out as a new draft after making the changes suggested at this meeting.
8) Communication Committee Report	Phyllis Bruce, Nancy Deetz, Carolyn Crowe are the committee; Phyllis provided a report of the committee's actions. Monthly meeting are held and work on updating web site continues. Phyllis indicated that the steps on becoming a parish nurse needed to be updated; she asked if information from the brochure could be used.		Phyllis will review and report back to the board.
9) 2017 and 2018 Goals	2017 Goals: (The goals were attached to the Agenda.) Carol asked the board to review those goals, asking which should be retained and which should be retired. The discussion of Goal 3 centered on strategies about membership; renewals seem to be an issue. It was suggested that the board representatives contact via phone call those 2017 members who have not renewed to determine reason. Phyllis indicated that in the past many did not respond. Goal 5 has been completed but Carol noted that there are still regions with funds available to provide scholarship/grants to members. Board members might consider using some of these funds for programs within their regions. 2018 Goals: (The goals were sent out with the Agenda.) Carol asked if these were the right ones, were there too many, were there missing ones, and were the ones measurable. Only Goals 1 and 2 discussed because of time restraint. Goal 1:	After discussion, Goals 1 and 6 will be retained, Goal 2 is no longer necessary, Goals 3, 4 and 5 are ongoing, and Goal 7 needs to be reconsidered. Suggested word change for Goal 1: replace the first word "create" with	Phyllis will send out the current membership list. Carol will make that change.

	<p>discussion centered around the need for a video, where it would be used and how would it be paid for. Suggested use would be a synod and Churchwide meetings, WELCA, Youth Gatherings, Men in Ministry meetings. It was noted that there were several on YouTube. It was suggested that a video could be developed in conjunction with a Lutheran university Communication Department as a student(s) project. An item should be included in the budget if this goal is retained.</p> <p>Goal 2: The discussion included the various social media platforms currently used by ELPNA – Facebook and a blog on the web site. Phyllis noted that our Facebook account is not utilized by the members. While there has been a blog on the web page, there are few responses/discussions. The various practices and needs of a congregation were discussed. It was felt that the organization needed to connect with members at least monthly with information encouraging them to access various internet informational sites. Members should be asked to assist with our various social media sites. These platform sites could be a source of communication between members of a region.</p> <p>The remaining goals will be discussed at the March meeting.</p>	“investigate”.	
10) Locating parish nurses in local congregations	Tabled	None	
11) Westberg Symposium	Not enough members were planning to attend the Westberg Symposium so having a display table will not be possible. Nancy Roberts and Carolyn Crowe will be attending and are willing to hold the Lutheran denominational meeting.	Refund will be requested.	Carol will ask for a refund from Westberg Institution. Andy will send an agenda used in the past to Nancy and Carolyn.
12) ELPNA Brochure	Carol asked June and Andy to complete the work previously done on the draft for the brochure and present at a future meeting. Carol asked for new pictures to show diversity of this ministry.		Board will forward pictures to Carol.
13) Membership Survey	Tabled. A question was suggested earlier in the meeting: “How do you keep current as a parish nurse/faith community nurse?”	None	
14) ELCA Social Statements	Tabled. The two documents suggested for discussing are: “A Declaration of Our Inter-Religious Commitment” and “Social Statement on Women and Justice”. Both are available on the ELCA web site. Comment period for the first is June 30, 2018, and September 30, 2018 for the second.	None	

14) Volunteer for devotion/prayer for March Meeting	Nancy Deetz	None	
15) Prayer and other concerns	Nancy Robert's son-in-law, Jamie; Michelle Knapp and Gary, her husband; those killed and hurt in the Florida shooting and their families; the Lord's blessing on children's message to the legislatures; Phyllis's son and daughter's wedding; Pastor Skip Gettsman.	None	
16) Closing prayer and Adjournment	Anita closed the meeting with prayer.	None	

Respectfully,
Andrea West, Secretary