

**ELPNA Meeting August 21, 2019**  
**3:30 PM CST via Conference Call**

**Attendees:** *Carol DeSchepper, Chair*  
*Marie Wiegert, Region 3, Vice Chair*  
*June Sand, Treasurer*  
*Phyllis Bruce (Membership), Region 3*  
*Carolyn Crowe, Lu Kimpel, Region 4*  
*Deloris Bills, Region 6*  
*Marilee Tollefson, Ruth Manchester, Region 8*  
*Nancy Roberts, Region 9*

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/Timeline</b>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Marie Wiegert offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. No Changes suggested	MSP to approve	
4)Approval of Minutes	Carol presented the June Minutes for approval.	MSP to approve as written	
5)Treasurer's Report	June presented the Treasurer's Report. Checking Account: \$9,244.04; Savings Account: \$7,361.50; Total ELPNA Funds: \$16,605.68; Regional Funds: \$7,605.17. Another donation will be given by Thrivent next month. Due to a bank transfer error, the financial reports have now been corrected and distributed to all board members. June reported that a Pay Pal account now exists. However, we still need to get it from paper to our web site. This requires that the membership form has to be in a form that is able to allow members to sign up on web site. She will continue to work on this.		
6)Membership Report	Phyllis presented the Membership Report. To date we have a total of 116 members. Starting in September, and also the 4 most recent dues forms that have been sent in, will be applied to 2020. In 2018 at this time we had 128 members. Reminders have		

	<p>been sent out for those who did not renew in 2017 and 2018 by both Phyllis and Carol D. Phyllis had one reply. Carol sent to 21 people in Region 3 and 27 to all other regions. 23 of these were delivered and she had three responses. One retired and Carol sent her a note that she could still be a member. One person was unhappy with us for not getting a prompt response to a request. Three said they did not get the form. These were told to renew after September 1. June asked to be sure to remind members who have their dues paid by the church to be sure to add the name of the Parish Nurse on the check. Phyllis stated that the September/October Newsletter will have the 2020 Membership form and the 2020 form is now on the web site.</p>	<p>The 4 recent membership forms will be held until September 1 and applied to 2020 dues.</p>	<p>Phyllis and Lydia Volz</p>
<p>7) Communication Committee Report</p>	<p>Met August 20 and minutes were sent out to Committee Members, Board Members, and Becky Hulden, Chair of Region 3 Board.</p> <p>Web site stats: One month report - Active users = 200, Returning = 25.5% and new users = 76.5% . This is an improvement in increasing returning users.</p> <p>Most of the committee focus lately has been on the Blog. Yvette has made a wonderful effort to help get this going and active. She has put all current members in the blog as Authors to enable them to write, upload photos to, edit, and publish their own posts. Everyone has received an invitation to join. She has also created an instruction sheet about the blog. This was also sent out to everyone. So far 9 people have accepted the invitation. Yvette also spent 2 hours teaching Phyllis how to access more information in the blog, create discussion topics, and send invitations. That said, Yvette has informed us that she needs some personal time for projects that she has put off for too long and is resigning from the committee. She has offered one more tutoring session with Phyllis. The problem continues that the Blog is not well used. We are paid through the end of this year. As a committee we discussed the fact that the energy put into this has not achieved any real positive results to date. With this last effort we will see if anything changes, however, if not we would suggest dropping the blog and focusing on our Facebook and encouraging the use of Yammer. June said she couldn't find a request for funds sheet for this. Carol said she would check on this also.</p> <p>Next newsletter will be sent in early September, so please send in news from your regions, helpful news items, PN stories, etc.</p>	<p>June did check and found that a check was paid to Yvette for 2018.</p> <p>Send Regional news, or others news to Phyllis by September 1.</p>	<p>All Representatives</p>

8) 2019 Goals	<p><b>Ongoing Strategies:</b></p> <p>#1 American Nurse Journal article about jobs outside the hospital listed parish nursing. Would they be interested in an article about Parish Nursing? Carol will check into this. Phyllis has written a story about a very meaningful experience she had recently and will send in this article to JCN. Carol sent in an article to Perspective, but is not getting anywhere. Suggested she could submit to another journal.</p> <p>#2 Identifying new members. Lu met with a potential new member in Texas. Also sent an e-mail to another Parish Nurse who renewed. Carol said Megan Neubauer has contacted a group who sends out surveys of churches. Could possibly have a question about having a parish nurse.</p> <p>In Region 8 a couple of potential new members have been identified. One has not been through a foundations course as yet.</p> <p>#3 Blog and social media. See notes above about the blog and Facebook</p> <p><b>Goals</b></p> <p>#1 Leadership succession planning – need to discuss at retreat. Possible paid administrator for ELPNA. This fall will need candidates for vice chair and treasurer</p> <p>#2 Seminary contacts. Will occur this fall for Ruth and Marilee.</p> <p>#3 Health Initiatives: Megan –topics suggested for social concerns: Mental Health, Opioid, e-bola, guns/active shooters, Disaster Safety Planning for churches.</p> <p>34 Mental Health Resources – Resource added on Sleep disorders added. Continue to add to the web site topics.</p>	Carol will update these goals on the 2019 Goals sheet and sent out to everyone.	Carol D.
9) Scholarships/Grants	Scholarship/grant information has been sent out to membership list and is on the web site. No requests have been received so far. Carol requests that each of the Regional Representatives send the information to the Synod people in their Regions. Carol will send the information out with a request to send it on to the Synods.	Send scholarship/grant information to Representatives.  Send this information to the individual Synods.	Carol  All Regional Representatives
9) donation to Immigration and Refugee Cause	Nancy Roberts stated she is in favor of the guidelines put together. WELCA does this. We will defer this discussion for the retreat. June stated we have \$1000 in gifts from William’s Way and Thrivent but we need to use these for ELPNA business and grants, not or charitable gifts.	Put on agenda for the retreat.	Carol
10) ELPNA Board Retreat, Nov. 1-3	Carol and Andy are planning to come early in order to meet with some of the staff at the Lutheran Center. Carol is compiling a list of staff they would like to be able to	Send out thoughts for our focus of discussion	Carol D.

	<p>meet during this time. Nancy suggested we meet with someone about charitable giving. Marie suggested we should meet with WELCA representative who would probably be more helpful as WELCA is involved in charitable giving. Specific names or staff positions of whom they will be requesting to meet with are: Megan Neubauer; Jodi Slattery (Assistant to the Presiding Bishop) or designee; Philip Hirsch - Head of the Domestic Mission Unit, which ELPNA comes under, Gather editor, Living Lutheran editor.</p> <p>The retreat will start later afternoon on Nov. 1. Since there will be no staff at the Lutheran Center, it was suggested we can meet at Michelle's Church as we did the last retreat. Carol will ask Michelle to get hotel rooms reserved. Carol is doing more work and thinking about what to cover t the retreat. She had a good discussion with Becky Hulden that included looking at the future direction of the ELPNA that should be included at the retreat. Carol will put her thoughts in writing and send them out.</p>	<p>and planning at the retreat Send Carol the names of any other suggestions regarding who they could ask to meet with.</p> <p>Send out thoughts and ideas for discussion at the retreat.</p>	<p>All Members</p> <p>Carol D.</p>
11) WELCA Triennial, July 14-16, 2020	WELCA will be held in Phoenix. We included hand massages at our table when it was held in Minneapolis that was well received. Did not have to pay a registration fee. In 2020 the registration fee for participants is \$245for early registration and \$325 for registrations after September 30. Ruth and Marie are planning to attend.		
12) Volunteer for devotion/prayer for September Meeting	Marilee Tollefson volunteered		
13) Prayer and other concerns	Jamie, Nancy's Son in law. He is up but not steady. Paul is not doing well. The headaches returned and he had 6 surgeries last week. Karen and Fred Setzer – seeing doctor about new symptoms. The shooting victims.		
14) Closing prayer	Marie closed in prayer.		

Respectfully recorded by  
Phyllis Bruce,