

***ELPNA Meeting July 14, 2015  
2:30 PM CST via Conference Call***

- Attendees:***    ***\*Carol DeSchepper, President***  
                       ***\*Andy West, Secretary, Region 2***  
                       ***\*Nancy Deetz, Treasurer***  
                       ***\*Marilyn Johnson, Region 1***  
                       ***\*Phyllis Bruce, Region 3 and Membership***  
                       ***\*Carolyn Crowe, Region 4***  
                       ***\*Michelle Knapp, Region 5***  
                       ***\*Doris Bills, Region 6***  
                       ***\*Marilee Tollefson, \*Ruth Manchester, Region 8***  
                       ***\*Nancy Roberts, Region 9***

<b><i>Topic/Agenda Item</i></b>	<b><i>Discussion</i></b>	<b><i>Action</i></b>	<b><i>Responsible Person/Timeline</i></b>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call. A special welcome was extended Deloris Bills, the new board members from Region 7.	None	
2) Opening Prayer	Andy West offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol DeSchepper asked for additions to the Agenda.	None	
4)Approval of Minutes	Andy West presented the April and May Minutes for approval	. *MSP to approve the April minutes. MSP to approve the May minutes.	

5)Treasurer's Report	<p>Nancy Deetz presented the Treasurer's Reports for May and June. The May Report shows National Funds at \$3,081.81 and Regional Funds at \$5,580.00. The June Report shows National Funds at \$3,075.59 and Regional Funds at \$5,640.00</p> <p>Major expenditures were presented by Nancy Deetz for approval: \$100 donation for Raeda Monsoul, parish nurse in Bethlehem, \$90 for web monitoring instillation, \$46.40 for new director notebooks, \$180 for website updates and new pages and \$134.09 for fifty DVDs.. A thank you note has been received from Raeda Monsoul.</p>	MSP to pay the major expenditures.	
6)Membership Report	Phyllis Bruce reported a total membership of 110, 67 from Region 3 and 43 from the other regions. A membership reminder was sent out to encourage continued membership.		
7) Communication Committee Report	<p>Phyllis Bruce and Nancy Deetz are on the committee. Phyllis reported all the updates are completed on the web site. June has written a history of the ELPNA and parish nursing in general that has been included on the site. Region 3 has been updated. Members were encouraged to update information for each region. Members have made suggestions on things they wanted updated. The new tracking information has been very helpful, especially evaluating the effectiveness of reminders about the new information.</p> <p>The committee is working on a job description for the Marketing and Promotion Committee. Phyllis shared the descriptions for the marketing committee and they will continue to work toward a final draft. Communication Committee will stay focused on the web site and the Marketing Committee will focus on the other goals. The goals will be sent out to the board for their information and comments. Efforts will be made to get members for this committee. Board members are asked to look for members from their regions to serve on the committee – chair of the committee will be a board member, other members may be from the various regions.</p>	Phyllis will send out the proposed descriptions for the Marketing and Promotion Committee to the board members.	
8) Goals for 2015	Goals 1, 3, 4, 5 have been assigned to the Communication Committee. Goal 2: The goals for the Marketing and Promotion Committee are being formulated. Goal 6: Carol emailed Tammy about an update on the connections with Portico. Goal 7: A new board member from Region 7 has been selected – Deloris Bills, Region 8 is still vacant. Goal 8: Phyllis is sending out e-mail connections to the membership. Goal 9: this goal is still on hold.	Goal 9: AWest will send a copy of Bylaws to everyone – last version December 2013.	
9) Display materials for the regions.	<b>TABLED</b>		

10) Credentialing	<p>Discussion about credentialing of membership. Phyllis sent out a memo to members asking if they were credentialed but we have received no response. Feedback from Nancy Durbin indicated that there was sufficient information the ANCC web site so there is no need to have a specific webinar on the topic. We should continue to encourage members to pursue this process and endorse the process. It was suggested that we provide links to ANCC for the information. Nancy R. suggested a very simple statement on the website. The group was encouraged to read a current article in the <i>Journal of Christian Nursing</i>, July-September, 2015, “Nursing in the church – why bother with certification?” by Sharon T. Hinton. This author is very supportive of the certification process. “Certification validates that we are professionals at the national level.”</p>	Phyllis will place a statement of support for the certification process, cite the article by Hinton, and create a link to ANCC.	
11) Potential increase in dues	<p>Dues are currently set at \$30 – money is split between the regions and national, regions receiving \$20 and national receiving \$10. Discussion was held on the monies in the regions accounts. Region 3 has a process for grants to set up new programs - \$250 to \$500 to churches. Their committee has been providing mentoring support through phone and e-mails to programs that received the grant. Region 3 would be willing to share the process with other regions. The regions could create a committee around this process.</p> <p>Discussed T-shirt possibility for fund raising through TeeSpring.com This will be discussed at the next meeting</p> <p>The group discussed whether to increase dues. One members suggested that we be cautious about a due increase that might stand in the way of membership. Dues should be tied to budget and unless we have a need for an increase we should not increase the amount. Possibility of PayPal for payment of membership was discussed. There is no charge if this is a gift to non-profits. Questions: Would this increase our membership by making it easier to join? Another questions was discussed as to whether we should change the split of dues.</p>	<p>Phyllis will have a committee member sent out the information to Region 2 and Region 8.</p> <p>Board members are encouraged to access the web site and explore process to determine if this is worth pursuing.</p> <p>Board members are encouraged to think about how to manage the split for the next meeting.</p>	
12) Regional reports	<p>Marilyn Johnson (Region 1) is teaching the Foundations course – one ELCA attending. Nancy Roberts (Region 9) graduated 11 from Foundations course, one ELCA nurse and she is encouraging her to join. Nancy is doing a workshop in November on workplace safety in the community – objective is to get churches in</p>		

	area to think about church safety. Marilee (Region 8) has been oriented to a documentation system that Trinity uses – Henry Ford Hospital Documentation system. Carol (Region 3) forwarded the Region 3’s Fall Gathering information in October to group – several are interested in streaming the program to interested persons. The members discussed the idea of teaming with Region 3 for a national gathering of all the members.		
13) Prayer and other concerns	June and Lori, Nancy Deetz and Seth, David – Michelle’s brother – Marilee sister-in-law newly diagnosed with ALS, Noah – Sue Ann Gluesenkamp’s son.		
14) Volunteer for devotion/prayer for August Meeting	Nancy Deetz volunteered for devotions.		
15) Closing prayer	Andy West offered closing prayer.		

Respectfully,  
Andrea West, Secretary

\*Moved, Seconded and Passed