

***ELPNA Meeting April 15, 2020
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
Marie Wiegert, Region 3, Vice Chair
Andy West, Secretary
June Sand, Treasurer
Karen Setzer, Region 2
Phyllis Bruce (Membership), Region 3
Carolyn Crowe, Lu Kimpel, Region 4
Michelle Knap, Region 5
Marilee Tollefson, Ruth Manchester, Region 8
Marilyn Kranich, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Andy West offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. No additions were voiced.	MSP as published.	
4)Approval of Minutes	Carol presented the March Minutes for approval. No corrections were voiced.	MSP as published.	
5)Treasurer’s Report	June presented the February and March Treasurer’s Report. The February Report: Total Funds - \$17,885.43; Regional Funds - \$8,055.17. The March Report: Total Funds - \$18,838.47; Regional Funds - \$8,665.17.	MSP to accept Financial Reports for February and March	
6)Membership Report	Phyllis Bruce reported that currently membership is at 96 members; last year at this time we had 87 members; there were 111 members in 2018. Reminders have been sent out to those who have not renewed. Membership Committee (MC) meeting will be rescheduled for after Easter. The	MC discuss the issue of every member calling and give board direction at the	Membership Committee

	<p>committee talked about calling and wondered if the MC should to the calling or would it be better for regional rep to do the calling. Sue Ann was interested in calling as a members of the MC. In past we used regional board members but at that time we didn't have MC. Karen felt that is was not a bad idea to have more than one call. Carol ask MC to discuss the issue and report back to the board their suggestion; we probably need to have some calls beginning in early May. Marilyn suggested that we do "Good Neighbor calls", i.e. calling every member to check how they are doing during the pandemic. A list could be keep of those called and any notes of the conversation, i.e. what are they doing with their congregations during this time. Karen suggested that we might have better luck reaching them now but they may not pick up because they didn't recognize the phone number. Anything special we learned about what they were doing during quarantine that we could talk about in next newsletter or place on the web site as suggestions.</p>	<p>next meeting.</p>	
<p>7) Communication Committee Report</p>	<p>Phyllis Bruce reported that committee met yesterday. Web master is working on making our web site more secure so that people will be assured that the site is secure when accessing information. She is also developing the ability to our Facebook page and web site so you can go between the two with ease.</p> <p>Phyllis pointed out that on web site the members list for each region can be found on the top of the regions' page. She asked if any of the board members had looked at this feature and whether it is worth keeping due to the time it takes to update the list. She stated that this is a good way to for members connect with other parish nurses in their region. The Membership List can be found on the Regional Page in a banner at the top. Phyllis thinks that most of us don't know it is there; this was confirmed by the board members. Carol asked if we want to look at it before deciding. Phyllis was asked it we can determine how many use this function through Google analytics. Carol indicated that she mostly looks at Excel spread sheet; Karen immediately accessed the site and thought it was good. Carol thought that virtual networking for each region and getting each member to interact with each other might be a way to connecting with members. She asked that each board member look at the web page before deciding to</p>	<p>Each board members asked to look at the Regional site on the web site for their region for the membership list and updating of information.</p>	<p>Board member</p>

	remove the membership lists. Individual zoom accounts might be a way to connect. Now that it has come to our attention, we might have a use for it. Phyllis encouraged the board members to update their page on the web site.		
8) Goals and Strategies for 2020	<p>Goal 1: Phyllis, as chair of this group, will arrange for the group to meet.</p> <p>Goal 2: Carol will take the lead to getting this group together.</p> <p>Goal 3: Lu reported that the scholarship information is online but no applications at present. Discussion centered on the following ideas: (1) Is there another way to get the information about the grant out to the churches? (2) How can we share information about the grant with synods? Through the synod newsletter? (3) It may be difficult setting up a program during the pandemic, can we have an opened application time? Other discussion items included: (1) The Basic Preparation courses will all be held on-line. (2) Posting information from parish nurses on how they are coping with the pandemic might be of interest to our members – post in newsletter or web site. (3) While work will continue during the acute phase but parish nurses and congregation need to begin planning for the recovery phase as mental health issues will increase during this time, i.e. feeling of loss, grief and depression, increased suicide rates.</p> <p>Goal 4: Carol will initiate the meeting of this group.</p> <p>Goal 5: Carol has attempted to contact Joe Young at Churchwide and Megan via e-mail but has not gotten a response. A return notice from Megan indicated that she was no longer working for the ELCA. During our meeting in November, Joe Young indicated that he would provide assistance to us in attending WELCA but that may be on hold until it is decided if the convention will be held in July. She will continue her efforts to contact Joe Young via phone.</p> <p>Goal 6: Marilyn Kranich will be added to this group. Karen indicated that she had tried to contact the Rocky Mountain Synod person for Justice and Poverty to identify issues in this area but had not received a reply. Carol encouraged each group to meet either through free conference calling or individual zoom accounts. She will update the list as a result of discussion today and serve as cochair on Goals 2 and 5.</p>	<p>Updating to the goal information.</p> <p>Each group will meet via conference call or zoom.</p>	<p>Carol</p> <p>Board members.</p>

9) Vacant Board Positions, Regions 1, 5, 6 and 7.	Carol asked if any progress had been made. Phyllis indicated that she had not been able to get hold of Sue Anthony, who had been recommended to her by Liz Marcus. She was told that St. Peter's Hospital which had sponsored parish nurse program has dropped the program. Liz Marcus indicated that she has retired; Phyllis encouraged her to remain a member even though she is retiring. Sue Anthony has been sent an e-mail but has not responded, she is in a volunteer position at church. Phyllis will try again to contact her. Marilyn contacted a parish nurse friend in NJ and asked about possible parish nurses in the area but not received replies from those contacts. Michelle sent out an e-mail to members of Region 5 asking about interest in serving on the board but has not received any replies.		
10) Virtual Westberg Symposium	Carol asked about who is going to participate in the virtual Westberg Symposium; Carol, Carolyn and Marie indicated they were. Carolyn had requested that her registration be transferred to next year but did not happen and she is now hoping to get some "wisdom" from listening to conference. Marilyn indicated that she had withdrawn her application ELPNA will have a virtual booth; all materials have been converted to a format for this technology. Carol sent materials to them on Monday but is unsure exactly how this process will work.		
11) Next steps with ELCA	See Goals discussion.		
12) WELCA Triennial, July 16-19, 2020	Tabled until decision is made on whether it will be held in person or virtual.		
13) Volunteer for devotion/prayer for May Meeting	Marie		
14) Prayer and other concerns	All those impacted by the Covid 19 virus worldwide; health care professionals, those living in long term care facilities including Carol and Michelle's sister Mary.		
15) Closing prayer	Andy West		
16) Adjournment	At 4:45 p.m.		

Respectfully,
Andrea West, Secretary