

**ELPNA Meeting**

**February 18, 2015**

**2:30 PM CST via Conference Call**

**Attendees:** *Carol DeSchepper, President*  
*June Sand, Vice President*  
*Nancy Deetz, Treasurer*  
*Phyllis Bruce, Region 3*  
*Carolyn Crowe, Norma Anderson, Region 4*  
*Michelle Knapp, Maureen Swanson, Region 5*  
*Marilee Tollefson, Ruth Manchester, Region 8*  
*Nancy Roberts, Mana Master, Region 9*

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/Timeline</b>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
2) Opening Prayer	June Sand offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. Agenda approved as written	None	
4)Approval of Minutes	Carol presented the January Minutes for approval. June made the motion to accept as written, seconded and motion carried.	January minutes accepted as written	
5)Treasurer's Report	Nancy Deetz presented the Treasurer's Report. National Funds: \$2,940.11; Regional Funds: \$5,100.	Report accepted as submitted	
6)Membership Report	Phyllis reported paid 2015 memberships are: 55 for Region 3 + 26 for the other 8 Regions, Total = 81. (This includes 17 memberships that were received via snail mail just following our meeting) A suggestion was made to list the names of those already paid and possibly states and regions and send via e-mail. This would be a way of recognizing those who have paid and reminding those who have not paid.	Check to see how this would work.	Phyllis Bruce



Goal 2: Develop a Public Relations Committee	Communications Committee to discuss and make recommendations on role/task of the PR committee, distinguishing its work from that of the Communications Committee.
Goal 3: Achieve more exposure in the print media such as <i>The Lutheran</i> and main nursing journals.	Communications Committee or PR Committee
Goal 4: Have a presence/link on the ELCA web site	Communications Committee or PR Committee
Goal 5: Gain greater exposure for ELPNA. This can include but is not limited to testimony from parishioners and pastors about faith community nursing and how it impacts congregations. These can be used on the website and may be included in displays (both pictures and verbal testimonies).	Public relationship Committee
Goal 6: Achieve more alignment with Portico's programs such as "Make or Break a Habit" (around food) program; prayerful eating tools on how to be present with one another and with food will be available for download on web site.	More alignment with Portico's programs. Tammy was going to investigate whether we tie into Portico's web site. Portico is working on their website so there is not much progress at this time. Tammy reported that Portico is working on pilot programs in several synods (Well Spring) and they are interested in working with parish nurses in these synods (Rocky Mountain Synod, Wisconsin and Delaware/Maryland). Continue these efforts.
Goal 7: Recruit board members for Regions 6 and 7.	Carol DeSchepper
Goal 8: Establish periodic contact with all members with important information. Ideas from the "field" on various suggestions for resources and educational activities can be sent out via e-mail to all members or made available on the web site.	Communication Committee (Nancy Deetz, June Sand, Carolyn Crowe, and Phyllis Bruce)  Evaluate data on hits on the website. Proceed accordingly.
Goal 9: Update the ELPNA Bylaws	Proceed with update and post to the website. Bylaws committee.  Motion to accept these 2015 goals as written. Motion seconded and carried.

<p>9) Westberg, April 10-12, 2015</p>	<p>A. Display is good to go. June is driving and taking this the trifold and other items such as the new brochures, membership forms, video, prayer shawls, printed copy of front page of the ELPNA website, list of National Board members and have map for nurses to put pins indicating where they are from.</p> <p>B. Denominational Gathering. Saturday for lunch. 12-1:30 Maybe Annette could address the group at that time.</p> <p>C. Gathering on Saturday Night</p> <p>Nancy Roberts researched restaurants within walking distance of the hotel but found very high prices (\$45-50 or more per meal), or smaller places with no meeting rooms. The high price would likely limit those who would attend. Other options were discussed, such as looking for a Lutheran Church nearby, reserving a room at the hotel, but that would also be costly. A suggestion was made to supplement the cost using funds from our budget, but that was not well accepted. Following more discussion, it was suggested that, although this was good idea, it just isn't going to work for this year. Since we are already having the Denominational meeting on Saturday over the lunch time, we could add Annette Langdon's presentation here. It was agreed that we would check with Annette. We can also do some research of the area and try to find a meeting place for next year. Those planning to attend are: Carol DeSchepper, Nancy Deetz, Michelle Knapp, Ruth Manchester, Annette Langdon, Nancy Roberts, June Sand, and Carolyn Crow. Those attending will plan to have dinner together on Saturday, at the Restaurant Iris, a converted Mansion that has southern dinners.</p>	<p>Ask Annette if she is available at this time.</p> <p>Cancel Gathering for this year and do some research of potential places to meet for next year during the Symposium.</p> <p>Reservations will be made at the Iris</p>	<p>June Sand</p> <p>Board members attending</p> <p>Nancy Roberts</p>
<p>10) ELCA Youth Gathering, July 15-19, 2015</p>	<p>Reservations for this are slow in coming in. 36,000 youth are needed to attend to break even, and the count is currently at 27,000. Mana is going for sure as medical coordinator, and will be in contact with the planners</p>	<p>Continue contact with planners</p>	<p>Mana</p>
<p>11) Credentialing Follow-up</p>	<p>Deferred</p>		
<p>12) Regional Reports</p>	<p>Michelle, Region 5, had lunch with Dede Broeger, the new Parish Nurse at the Churchwide Office. It was a very good meeting and Dede would be glad to join us on a call sometime. She is still figuring out her job description. She is a volunteer and has no budget. Michelle did point out to her that we are not linked on the ELCA web site. Nancy Deetz, Region 3, connected with Julie from <i>The Lutheran</i> and will continue to be in touch to keep the door open for further collaboration. Nancy also reminded us that she has pins that say "I have a parish nurse." And will send to anyone going to Synod Conventions.</p>	<p>Continue contact with Dede</p> <p>Call Nancy to order the pins.</p>	<p>Michelle</p>

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13) Prayer and other concerns	Nancy Roberts shared that her church is closing moving to an Episcopal Church just down the street. Their last day is April 19 and will be having a de-consecration service. The bank has reclaimed the mortgage. Michelle's brother, David, is receiving chemo and has lost 30 pounds.	Prayer was offered by June and continue to keep these requests in prayer	
14) Volunteer for devotion/prayer for March Meeting	Nancy Roberts offered to do this. We also need volunteers to do the devotions for the web site. Phyllis suggested that these devotions could include an inspiring personal story from our Parish Nurse Ministries.	Volunteer for a month do write the devotional	All
15) Closing prayer	June Sand offered closing prayer.		

Respectfully,  
Phyllis Bruce, Acting Secretary