

***ELPNA Meeting February 19, 2020
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
Marie Wiegert, Region 3, Vice Chair
June Sand, Treasurer
Karen Setzer, Region 2
Phyllis Bruce (Membership), Region 3
Carolyn Crowe, Lu Kimpel, Region 4
Michelle Knapp, Region 5
Deloris Bills, Region 6
Marilee Tollefson, Ruth Manchester, Region 8
Nancy Roberts, Marilyn Kranich, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Marilee Tollefson offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. M/S/C to approve the agenda as published.		
4)Approval of Minutes	Carol presented the January 2020 Minutes for approval. M/S/C to approve the minutes as published.		
5)Treasurer's Report	June presented the Treasurer's Report. National Funds: \$6,791.26; Regional Funds: \$7,915.17. Major Expenditures: Table and Registration at Westberg, Region 3 dues and Constant Comment Bill. M/S/C to approve the major expenditures for January. M/S/C to approve the financial report. Budget 2020: The budget is presented for information only. It was approved at the last meeting. Two adjustments were made on the originally proposed budget, based on our goals. Dues income was increased to \$1300 and the scholarship amount was increased to \$1500.		

6) Membership Report	Phyllis reported that we have 64 new members and June has 8 more memberships to process. That gives us 72 members, ahead of the 65 members at this same time last year. Eight of the members are new to the organization.	Continue to recruit and welcome new members in your region	All board members
7) Communication Committee Report	Phyllis earlier circulated the minutes for this week's communication committee meeting. Phyllis highlighted the goals the committee proposed. These will be added to the 2020-2022 goals. The board thanked Phyllis and the committee for their diligent work on the website. Carol also mentioned that one of our members, Linda Graffius from Region 8 went to the WI Knowledge Sharing Platform looking for an ELPNA group. We only have a Lutheran Parish Nurse group at this time. Sharon Hinton from the WI was part of the online dialogue and suggested we have both groups and link them, so what is entered in one group will show in the other. Carol will pursue with Sharon's assistance, at the board's encouragement.	Add goals to the 2020-2022 goals document Add ELPNA group to Yammer. Have Sharon Hinton assist in linking the groups.	Carol DeSchepper Carol DeSchepper
8) Goals and Strategies, 2020	The board reviewed the goals and strategies document and members identified areas that they are willing to contribute their time and energy. See the goals document. We are at a place where we can begin set direction for the initiatives.	Update document	Carol DeSchepper
9) Vacant Regional Board Positions	We need to seek new board members for regions 1, 5, 6, and 7. It was agreed that we would try to make contacts in regions 5, 6, and 7 this month.	Region 5 Region 6 Region 7	Michelle Knapp Deloris Bills Phyllis Bruce
10) Westberg Symposium	June is now unable to go to the Westberg, but between board attendees and Region 3 attendees, there will be about a dozen of us attending. Becky will bring the board, handouts, tablecloth, etc. Carol has brochures. The Scholarship Committee can have scholarship info available (see item 11). We will give away one free membership to ELPNA. Karen and Sue Ann volunteered to package roasted almonds to give away at the table. Carol will look at the schedule and see if we can assign people to tend the table at breaks, etc. It's difficult to know the set up when we are in a new venue.	Display items Brochures Roasted Almonds Sign-in sheet Table attendant schedule Scholarship Info	Becky Hulden Carol DeSchepper Sue Ann and Karen Carol DeSchepper Carol DeSchepper Scholarship Committee
11) Scholarship App	Given that Messiah Lutheran Church is not going to use the grant they received and has offered to return the money, we discussed reopening the scholarship application process. We also are budgeted for two scholarships in 2020. Lu, Marilee, and Marie offered to continue working with the grant process and the board tasked them with setting dates for 2020. If the timeline is determined by the Westberg Symposium, the scholarship can be promoted there. To date, the funds have not been returned by Messiah Lutheran. June will write a letter requesting the funds.	Determine scholarship timeline for 2020 and prepare promotion documents. Messiah Lutheran contact info to June Letter to Messiah Lutheran	Scholarship Committee Nancy Roberts June Sand

12) Next steps with ELCA	Carol sent our goals and an email to Joe Young and Megan Neubauer very soon after our January meeting and followed up with an email a week ago. There has been no response to either. It was suggested that she contact Joe and Megan by phone. It's difficult to move forward on goal 5 until we have some conversation with ELCA staff.	Phone conversation with Joe Young and Megan Neubauer	Carol DeSchepper
13) WELCA Triennial	Carol has contacted WELCA and shared our interest in offering a servant event at the triennial in July in Phoenix. She is awaiting a contact from Valora Starr. Joe Young suggested the ELCA may be able to support costs for ELPNA presence at WELCA – another reason to have conversation with him.		
14) Volunteer for devotion/prayer for March Meeting	Ruth offered to do devotions for the March meeting		
15) Prayer and other concerns	Karen asked for prayers for her health ministry team member, Carolyn Jass, who has a squamous cell carcinoma of the dura. We also lift prayers for Nancy Roberts and her family as they support Jaime.		
16) Closing prayer	Marilee offered closing prayer.		
17) Adjournment	4:45 PM CT		

Respectfully,
Carol DeSchepper, Chair/Secretary ProTem