

***ELPNA Meeting  
September 18, 2012  
3 PM via Conference Call***

***Attendees: Lori Tormey, President  
Carol DeSchepper, Secretary  
Nancy Deetz, Treasurer  
Andy West, Region 2  
Phyllis Bruce, Region 3  
Carolyn Crowe, Norma Anderson, Region 4  
Michelle Knapp, Maureen Swanson, Region 5  
Marilee Tollefson, Ruth Manchester, Region 7  
Mana Master, Region 9  
Membership – Phyllis Bruce, Region 3***

<b><i>Topic/Agenda Item</i></b>	<b><i>Discussion</i></b>	<b><i>Action</i></b>	<b><i>Responsible Person/Timeline</i></b>
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
Opening Prayer	Andy West offered opening devotions.	None	
Approval/Addition to Agenda	Lori asked for additions to the agenda. Lori would like to add discussion on ELPNA and/or Regions supporting Synodical resolutions. With the change, a motion was made and seconded to approve the agenda. The motion carried.	None	
Approval of Minutes	Carol DeSchepper presented the August 15 minutes for consideration. The minutes were approved as published.	None	
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. It had earlier been emailed to the board. We are currently holding \$2700 in Regional Funds and \$2368.08 in National Funds. Discussion followed on the request of Region 3 for National to help financially support the website. Total cost of Web design, transfer of content, updating and programming is \$830. Region 3 is asking that national pay 1/3 of this cost or \$277.00. Nancy made a motion to approve the request. The motion was seconded and was passed by the board.	Pay Region 3 for the website costs, as requested	Nancy Deetz

Membership Report	<p>Phyllis said there was no change in the membership from last month. We reached a total of 136 members for 2012. Phyllis is getting ready to send out reminders to renew for 2013. Carol reflected on the discussion we had last meeting about the need to give parish nurses something of value that would encourage them to join and/or sustain their membership. She suggested that maybe we need to explore hosting a couple of educational Webinars over the course of the year, especially if CEUs were available for the events. Mana also suggested that perhaps we could start an electronic newsletter. Both suggestions were thought to have merit, but it was concluded that the retreat should happen, before having further discussion on these or other ideas that would bring meaning to being an ELPNA member. The retreat is, in part, designed to help us set goals and priorities for the organization and its members, so perhaps these and other new ideas will be discussed as part of that.</p>	Send out a reminder to renew our ELPNA membership.	Phyllis Bruce
Retreat Discussions	<p>The retreat is scheduled for October 5 – 7. The draft agenda has not changed and will be used to guide the time together. Lori will be arriving on October 3 for self care and to get acquainted with the Seminary and grounds.</p> <p>Phyllis is communicating with the food service and room staff and is awaiting calls back. The rooms are reserved, but we are still unclear about the food service options and cost for the catered dinner. Phyllis asked for input on the catered dinner. She was suggesting Lasagna, salad, and dessert. The group concurred.</p> <p>Is there a fee to the board members for the retreat? The room is \$40 and that will be paid individually. The meals in the cafeteria will also be paid by the board members. The organization will pay for the catered meal and the box lunches. Phyllis offered to bring coffee and tea bags, assuming there is a facility/coffee pot to use.</p> <p>Michelle asked about travel from the airport to Luther Seminary. If those flying in can get their arrival information to Phyllis, she will check on transportation options for them.</p>	<p>Provide Lori with the contact information at the seminary, so she can also follow-up as needed with seminary staff</p> <p>Email travel plans to Phyllis and she will try to assist in finding transportation</p>	<p>Phyllis Bruce</p> <p>Board members flying in for the retreat.</p>
Regional Reports	<p>Andy suggested we email regional reports each month, rather than do that during the meeting. The group concurred.</p> <p><b>Region 1: No Report</b>  <b>Region 2: No Report</b>  <b>Region 3: No Report</b></p>	Email reports to Carol and she will add them to the minutes	Board members

	<p><b>Region 4: No Report</b>  <b>Region 5: No Report</b>  <b>Region 6: No Report</b>  <b>Region 7: No Report</b>  <b>Region 8: No Report</b>  <b>Region 9:</b> The ELCA PN network of Florida has been actively working on Educational Seminars in Lutheran Churches to encourage and support the start up of Health Ministry Teams and Parish Nurse Ministry. Through a Grant awarded by ALOA, Active Lutherans Organized for Action, our group has been able to offer 4 free workshops to 12 Faith Communities from Clearwater on the East Coast to Palm Coast on the West Coast of Florida.</p> <p>The Workbook, DVD and CD of policies and procedures for Health Ministries were a collaborative effort and are offered at price of \$50, includes postage.</p> <p>Each year our ELCA Florida PN network attends our Florida-Bahamas Synod Assembly in May and we are appreciative to all the nurses that attend and take blood pressures and offer health education to the attendees. We have been encouraged and supported by Bishop Edward Benoway since 2002.</p> <p>Blessings,  Nancy Roberts, RN, BSN, FCN  FBS ELCA Parish Nurse Coordinator</p>		
<p>Endorsing and supporting Synodical resolutions as a region or as an organization.</p>	<p>The question is being raised in Region 3 where they are considering supporting a Synod resolution for Honoring Choices Minnesota – an effort to support end of life planning and care. Mary Jo Hallberg from Region 3 offered to draft a template letter (at the Region 3 board meeting) that might be used to express organizational support for various causes.</p> <p>There was discussion about the need to develop guidelines on what issues we would endorse or support. Lori spoke in support of developing guidelines. Andy suggested (and the board concurred) that we get a policy and procedure in place before we start taking positions on issues. It was further suggested that we check with our Synod offices to see if a guideline already exists, that we could adapt or adopt.</p> <p>Phyllis will continue to keep us informed of what is happening in Region 3. Phyllis suggested that we could get more information on Honoring Choices MN by going to their website: <a href="http://www.honoringchoices.org/">http://www.honoringchoices.org/</a></p>	<p>Contact your synod office to see if a guideline or policy in place on endorsing or supporting resolutions and report back at the next meeting.</p> <p>Keep the board informed about Region 3 dialogue on the matter</p>	<p>Board members</p> <p>Phyllis Bruce</p>

IPNRC Research Meeting	<p>Andy and Carol gave a brief report on the INPRC Research meeting. It was designed to talk about what research we need to be doing in the area of Faith Community Nursing. It essentially was an opportunity to propose a research agenda for Faith Community Nursing. The attendees also discussed our interest in getting research published in journals that are read by a wider audience. A lot of current data and FCN experiences are published in Journals such as Journal of Christian Nursing. While that is a fine publication, it is normally not read by those outside of the discipline of Nursing.</p> <p>The three major areas for research are: Outcomes Research, Sustainability of ministries, and Process oriented work; i.e. preparing nurses to participate in Research. Many of us have not had extensive exposure to research design, nor have we participated in research. So, we need to find ways to prepare parish nurses to think about and engage in research activities.</p> <p>Nancy Deetz commented on the fact that at the Spring Region 3 meeting there were a number of parish nurse retiring who were not going to be replaced. This is likely evidence that we have not adequately illustrated/defined the value of the ministry. This is a time to speak up and speak out. Andy affirmed that we need to demonstrate the cost-benefit ratio for FCN. We must demonstrate it to church councils and others who might be funding parish nursing (institutions). Mana said we must also demonstrate that we can also help save the church money – both directly and indirectly (by impacting the health of the congregation, the community, the pastors and rostered leaders).</p>	Watch for opportunities to learn more about research. Consider partnering with others to conduct research in your respective settings of practice.	ELPNA members and colleagues.
Questions/Thoughts	The next Westberg Symposium will be April 4 – 7, 2013 in Memphis. HMA will be June 10 – 13, 2013 in Lake Tahoe	Watch for program information and make plans to attend	ELPNA members and colleagues
Prayer requests	<ul style="list-style-type: none"> <li>• Norma asked for prayers for the daughter of one of her current Foundations Course students. The daughter, Bethany is 24 year-old woman who was in a car accident last week. She received major injuries and has had to drop out of school for the semester. Bethany is a senior pre-med student at Kent State in Ohio.</li> <li>• Lori asked for prayers for all who will be traveling for church events and for ministry, including those traveling to MN.</li> </ul>	Continue to lift these concerns in prayer	Board members
Next meeting	The next conference call is October 17. Lori will offer prayer.		
Closing Prayer	Andy offered closing prayer.		

Respectfully, Carol DeSchepper, Secretary