

***ELPNA Meeting
May 15, 2012
3 PM via Conference Call***

Attendees:

***Lori Tormey, President
Carol DeSchepper, Secretary
Nancy Deetz, Treasurer
Sheryl Stenseth, Region 2
Phyllis Bruce, Region 3
Norma Anderson, Region 4
Michelle Knapp, Region 5
Marilee Tollefson, Region 7
Nancy Roberts, Mana Master, Region 9
Membership – Phyllis Bruce, Region 3
Tammy Devine – Advisor/Board of Pensions***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
Opening Prayer	Lori offered opening devotions.	None	
Approval/Addition to Agenda	Lori asked for additions to the Agenda. Carol DeSchepper asked for discussion on the Website, time permitting. Lori also reordered the agenda so the retreat discussion will come before the Regional Reports. The changes to the agenda were approved by those in attendance.	None	
Approval of Minutes	Carol DeSchepper presented the April 18 minutes for discussion and approval. The minutes were approved as published/circulated.	Post to the website	Carol DeSchepper and Mary Jo Hallberg
Treasurer's Report	Nancy Deetz presented the Treasurer's Report, which had been emailed prior to the meeting. There were no changes to the Treasurer's Report. The report was approved as circulated.	None	

<p>Membership Report</p>	<p>Phyllis provided an updated membership report. There are a total of 133 members – 85 are from Region 3 and all other regions have 48 members. The number of new members was 14 for Region 3 and 16 in all other Regions. We still have a number of individuals who have been members but have not renewed. Region 3 is following up with those who have not renewed. If we can't reach personal phones, churches will be contacted to see if they still have a parish nurse. Phyllis offered to send out the most recent membership update to the board.</p>	<p>Send out updated spreadsheets to the members</p>	<p>Phyllis Bruce</p>
<p>Retreat Discussion</p>	<p>The date for the retreat has been set for October 5-7. Nancy Deetz mentioned that she would not be available. The location may be a deciding factor for some, due to travel expenses. Information has been circulated that there will be a Westberg in the Spring (perhaps April) in Memphis. Discussion followed on whether we should delay until the Westberg. Norma mentioned that a spring event is very difficult for educators, since the end of the academic year is very demanding. Phyllis mentioned that she might not be going to the Westberg, since she is retired.</p> <p>There was clarification around whether the event was just for board members or for all Lutheran nurses. Carol asked what the objective of the retreat is. Lori responded that our calling, as a group, is important. We would want to look at individual and group gifts. We may want to discuss vision for the group/organization. What we want to do is look at ways to gain momentum for the organization and our call to serve, by becoming better acquainted with one another. One theme would be building relationships so that we serve more effectively, personally and collectively. For these reasons, the discussion centered around a retreat that would include board members and regional representatives only.</p> <p>Discussion continued around an October event. Tammy suggested a facility in Belle Plain called Prairie Oaks Institute. It would be \$40 per day per person and \$150 per day for the facility. The group may need to do some food preparation or could consider catering meals. There was discussion about how the facility charge would be covered. Nancy and others felt it would be appropriate to use some of the National funds for that purpose.</p> <p>We also have discussed locations in Chicago and North Carolina. The Lutheridge site wanted a deposit by the Monday following our last call. We did not find available locations in Chicago for the chosen dates. Other suggested sites in the Twin Cities also were not available on the chosen dates. The Prairie Oaks location is about 1 hour from the Minneapolis Airport. Norma mentioned that in the St. Louis area, the</p>		

	<p>Lutheran nursing group has used Concordia Seminary for an event. Luther Seminary might be an option that we could look into it. Phyllis offered to explore that option. This might be more costly.</p> <p>Summary: We will commit to the weekend of October 5-7, somewhere in MN. We are ‘penciled in’ at Prairie Oaks. A final decision will be made, following obtaining the Luther Seminary information.</p> <p>Tammy Devine has offered to facilitate the event. The group was grateful for her offer. Tammy suggested a draft agenda be prepared for the next call.</p> <p>It was suggested that we also extend an invitation to Annette Langdon, SueAnn Glusenkamp, Mary Jo Hallberg, and Karen Treat. Valberg Tollefson perhaps could be invited for part of a session.</p>	<p>Research Luther Seminary as an option</p> <p>Follow up with the board.</p> <p>Prepare a draft agenda for the next call. Include content and time for self-care. Place on the agenda for the June meeting.</p>	<p>Phyllis Bruce</p> <p>Lori Tormey and Phyllis Bruce</p> <p>Lori Tormey and Tammy Devine.</p>
Regional Reports	No regional reports were shared at this meeting.	None	
Brochures for Michelle	Michelle has enough brochures for the Synod meeting and for HMA. Norma request that any that are left over be sent to her.	Send brochures to Norma	Mana and Lori
Youth Gathering Expenses	<p>Norma reviewed the financial commitments anticipated. Fees started at \$500 per person, just for registration. She has received communication that we will have a second floor room (2000+ ft square) without any expense. Outside the room will be a TV monitor showing what is going on inside the room. We need to ‘title’ our activities – something like ‘Making Connections’. She reviewed some of the activities that are planned. Norma continues to plan and prepare. The only costs might be a projector, DVD or other audiovisual equipment – although Norma will plan to take her laptop.</p> <p>Nancy Roberts suggested offering some healthy foods as part of the event. Carol made a motion that Norma be allowed to spend up to \$250 for healthy snacks or beverages. The motion was seconded and passed unanimously.</p> <p>We earlier talked about making a donation to the event since our fees were waived. This will be deferred to the next call. Please think about a figure for a donation. The cause for the event is clean water.</p>	<p>Norma will obtain snacks, water, etc for the ELPNA gathering activity. She will submit bills to Nancy Deetz</p> <p>Please on the next agenda</p>	<p>Norma Anderson</p> <p>Lori Tormey</p>

Website	Deferred	Place on the next agenda	Lori Tormey
Questions, thoughts, prayer concerns	The following prayer concerns were brought forward: June Sand – Health issues Rose Mahlum from Region 3. She is now in hospice care. Andy West and her family	Remember to lift up these women and their families in your thoughts and prayers	Board Members
Next meeting	The next meeting will be June 20, 2012. Phyllis Bruce will offer opening and closing prayer.	Make plans now to attend. Prepare for opening and closing prayer	Board Members Phyllis Bruce
Closing Prayer	Lori offered closing prayer.		

Respectfully,
Carol DeSchepper, Secretary