

***ELPNA Meeting
November 20, 2012
3 PM via Conference Call***

Attendees:

***Lori Tormey, President
June Sand, Vice President
Carol DeSchepper, Secretary
Nancy Deetz, Treasurer
Andy West, Region 2
Phyllis Bruce, Region 3***

***Carolyn Crowe, Region 4
Maureen Swanson, Region 5
Marilee Tollefson, Region 8
Nancy Roberts, Region 9
Membership – Phyllis Bruce, Region 3***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
Opening Prayer	Lori Tormey offered opening prayer.	None	
Approval/Addition to Agenda	Lori asked for additions to the agenda. June suggested we discuss the possible Westberg event for ELPNA. We will include that later in the agenda. A motion was made and seconded to approve the agenda. The motion carried.	None	
Approval of Minutes	Carol DeSchepper presented the October 17, 2012 minutes for consideration. There were no corrections or additions to the minutes. A motion was made and seconded to accept the minutes as published. The motion carried.	None	
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. The treasurer is holding \$2790 in Regional Funds and \$2373.42 in National Funds. Region 3 has been reimbursed \$325.00 for costs related to Website conversion and management. The bill for the retreat costs will be reflected in the November report. The total cost to the organization was \$411.93. Some persons have not yet been billed for the room costs.	None	
Membership Report	The total new members for 2013 is 39. All of those are from Region 3. The reminder letter has gone out, so we should be getting some from other regions. Nancy Deetz has received one check from Washington, DC.	Continue to recruit members and renew your membership	Board members

Regional Reports	<p>Lori asked for input on how we should handle Regional Reports on the website. June suggested we start with posting the Regional Reports from the October minutes. She will copy and paste the regional reports into the website. Updates will be added as they are provided.</p> <p>Region 1: No Representative Region 2: No Report Region 3: No Report Region 4: No Report Region 5: No Representative Region 6: No Representative Region 7: No Report Region 8: Ruth and I are just getting used to new region designation and hope to coordinate with Lori, and to help her in any way we can, though we're geographically at opposite ends of the region. The Washington D.C. Metro network met in retreat recently and received strategies for rejuvenating ourselves. We participate in Theological Reflection with a spiritual leader quarterly, based on select case studies and are inspired and encouraged by our peers. Ruth recently received the Legacy Award from the hospital sponsoring our parish nurse network for her innovative work in the field as well as with her church synod. Marilee Tollefson Region 9: No Report</p>	Provide regional updates to Carol DeSchepper	Board members
Resolutions Process	<p>This topic came up at a meeting 2 or 3 months ago. It was raised because the Minneapolis and St. Paul Synods in Region 3 wanted to introduce or support a resolution around Honoring Choices Minnesota, an initiative related to end of life choices and care. The question is how do we do that as an organization, a region, or a synod? At that point we encouraged board members to contact synod offices to see if processes are already in place that can be adopted or adapted.</p> <p>Carol shared that she contacted the SD Synod office. They have a process for writing and introducing resolutions at the Synod level, but there are no companion guidelines. The Synod leaders believe that the Spirit will be at play in helping people know what to introduce, what to support, what to vote down, etc.</p> <p>Nancy Roberts questioned why we would be focused on resolutions now, in our history as an organization. It can be a complex process. She believes that we have other more important issues to tend to at this time. June agreed with Nancy. June</p>		

	<p>cautioned us about starting to write or support resolutions without more discussion and parameters. Lori clarified that at the time the topic was raised, we were trying to answer the question about processes related to resolutions for one specific purpose/location.</p> <p>Eventually, we should have more discussion on this and then we might want to put something on the website about our process and guidelines. Andy suggested putting something in place about what kinds of things we would even take a position on. What kinds of issues would be important to us? Does it have to be something to do with parish nursing? Does it have to do with health? Does it have to be around something that we as parish nurses would be involved in?</p> <p>Carol commented that she believes there will be a day that we as an organization may be approached to initiate or take a position on a resolution. While that may be well into our future, we need to have the discussion, at the right time, so we know how to respond. June commented that we need a position statement on authoring and supporting resolutions, as our organization matures.</p> <p>Nancy made a motion that any ELPNA regional entity (region or synod) not introduce or support a resolution in the name of the national ELPNA. Nancy Deetz seconded the motion. The motion carried.</p>	<p>At some future meeting, revisit this topic and put more definition/structure around a process for ELPNA</p>	<p>Lori Tormey or subsequent leaders</p>
<p>Other Thoughts</p>	<p>Westberg ELPNA Event: What we need to decide is whether ELPNA wants to have a preconference event. The Westberg will happen in conjunction with the Church Health Center's 25th Anniversary. It will start on April 4th and end with worship on April 7th. It was suggested we might offer a preconference program from Wednesday afternoon or evening through part of the day on Thursday.</p> <p>Andy also had talked with Rick Herman from Wheatridge at an event in Colorado. They discussed putting together a meeting between ELPNA and the Lutheran Church Missouri Synod parish nurse group during the Westberg. This is another possible event that could be held during the meeting.</p> <p>The difficulty is that we don't know how much parish nursing content will be included in the CHC event. Will it include quality content for parish nurses? Nancy suggested we need to get a more clear idea of what the CHC is offering to parish nurses. Then we could decide what to do.</p>		

	<p>In an email, Stacy Smith had earlier written to Andy:</p> <ul style="list-style-type: none"> ✓ Conference theme: "Healthy Communities, Communities of Faith" ✓ The Westberg will run concurrently with the CHC Conference with some overlapping of speakers/events. 2-3 FCN specific workshops during the 6 sessions planned for the conference. There will be pre-conference options on Thursday. <p>June affirmed the meeting with Wheatridge and the Lutheran Church Missouri Synod nurses. For the pre-conference ELPNA program Tammy had suggested using a resource on Healthy Congregations. Andy shared information on Lutheran Churches that are thought to be in the area. They might be willing to let us meet there to decrease expenses.</p> <p>After further discussion it was clear that we need to get more information on the CHC/Westberg event. Nancy R. mentioned that she already has a Foundations of Parish Nursing Course scheduled at that time. Others need to make plans as well.</p> <p>Andy will send an email to Stacy Smith expressing the urgency of getting information out to parish nurses. We need to know by December as people need to respond to other commitments. Andy will also contact Maureen Daniels about who is helping plan the Westberg from a parish nursing perspective.</p> <p>We will have further discussion on this at the December meeting.</p>	<p>Emails to Stacy Smith and Maureen Daniels</p> <p>Place on the December agenda</p>	<p>Andy West</p> <p>Lori Tormey</p>
Prayer Concerns	<ul style="list-style-type: none"> • Continue to pray for Phyllis. She specifically asked for prayers to healing for her cardiac tissue that was damaged. • Lori and the concerns that she carries in her heart and life 	Continue to lift these women up in prayer	Board members
Next meeting	<ul style="list-style-type: none"> ✓ The next meeting will be on December 19th. Among other topics, we will discuss the ELPNA plans for the Westberg. ✓ June shared that she hopes to devote more time to the website issues now that she is feeling better. She is aware that those issues continue to slow the growth of ELPNA. 	Make plans now to attend	Board members

Respectfully,
Carol DeSchepper, Secretary