

***ELPNA Meeting June 21, 2017
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
Nancy Deetz, Vice Chair
Andy West, Secretary
June Sand, Treasurer
Marilyn Johnson, Anita Huntley, Region 1
Karen Setzer, Region 2
Phyllis Bruce, Region 3 and Membership
Carolyn Crowe, Norma Anderson, Region 4
Michelle Knapp, Lucina Kimpel, Region 5
Marilee Tollefson, Ruth Manchester, Region 8
Nancy Roberts, Region 9***

| <i>Topic/Agenda Item</i> | <i>Discussion</i> | <i>Action</i> | <i>Responsible Person/Timeline</i> |
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| 1)Welcome and Introductions | The group was welcomed and introductions made as individuals joined the call. | None | |
| 2) Opening Prayer | Carolyn Crowe offered opening devotions. | None | |
| 3)Approval/Addition to Agenda | Carol asked for additions to the Agenda. Carol added (1) Regional Funds and (2) Thrivent Dollars. Phyllis asked about the Marketing Committee; will add to this agenda, if not sufficient time, it will be added to next meeting agenda. | Moved, Seconded and Passed to accept the agenda with additions. | |
| 4)Approval of Minutes | Carol presented the May Minutes for approval. No corrections were voiced. | Moved, Seconded and passed to approve the minutes as distributed. | |
| 5)Treasurer's Report | June Sand presented the Treasurer's Report. National Funds: \$5,183.69; Regional Funds: \$7,700.00. June is developing to a monthly report and this report is only from May 17 to end of month. In subsequent reports, the reports will be monthly. Region Three has not reported their financial report so the audit cannot go forward until this information is available. The changes to the Guidelines for use of Regional Funds have only been for editorial reasons. Carol outlined the suggested Guidelines. | Request Form will be | A. West |

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| | <p>Questions about requesting the funds from accounts were discussed. Carol reviewed the information about regulations on groups receiving Thrivent Choice Dollars. Carol suggested that June put a dedicated line item in the Financial Report for Thrivent Choice money. Since the money comes into our organization in small amounts, a dedicated line item will make accounting for the dollars easier. Use of this money will be determined at a later date.</p> | attached to the May minutes. | |
| 6) Membership Report | Phyllis Bruce reported that the total membership is 127, which is ahead from last year. The discount code for <i>JCN</i> is outdated. | Phyllis will contact the editor of <i>JCN</i> for an updated code. | |
| 7) Communication Committee Report | Phyllis Bruce reported about information on the web site concerning Beginning Your Health Ministry. The committee requested that Nancy bring the materials developed in Florida to the retreat in November. Nancy stated that she had a hard copy and one in digital form. (This material was self-published.) The question also came up of organizations that are linked on our web site but we are not linked from their web site. Phyllis reviewed the Google Web Site Analysis which was sent previously to the board. She also said that the Blog was not being utilized and suggested that perhaps placing the Blog information at the top of the home page might make this more visible. Anita suggested that we review the amount of information on the home page to make it more streamline plus adding more pictures. | <p>Andy will work on addressing this issue with one organization.</p> <p>Phyllis will discuss with the web master.</p> | |
| 8) Board Member Recruitment, Regions 6 and 7. | Carol stated that we still need new members in Region 6 and 7. Carol will discuss Region 6 with Deloris at a later date. | | |
| 9) Board action on new Board members. | As per the Bylaws, Carol stated that we need to have a board action on the new board members. | Moved, seconded and passed to accept the three new board members. | |
| 10) Update on ELPNA Brochure | Phyllis needs a copy of the brochure to put on the web site. June will provide the Portico disc with the brochure to Phyllis. The question was asked whether the template can be changed. June will check to see if changes can be made with Tammy. Marilyn and Anita, having just utilized the brochure at their synod assembly, found it to be very complete and informative. | June will check with Tammy about changes. Send other suggestions to Carol for changes. | |
| 11) Board Retreat, November 3-5, 2017 in Chicago. | The retreat will take place at Michelle's church. Carol sent out the information about the Retreat hotel site. She suggested that reservations be made soon; we have 10 rooms set aside at the lower rate. | Carol will get a revised agenda sent out. | |
| 12) Program to | Tabled | | |

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| assist with membership dues. | | | |
| 13) Position Description | Carol presented the format/template: Andy suggested deleting the definition for the Term of Office so the form could be used for various positions and adding a signature and date lines at the bottom. Carol presented the draft for Regional Representatives. Everyone was in agreement as to content. | Carol will review for acceptance at the next board meeting. | |
| 14) ELCA Youth Gathering, June 27- July3, 2018 | Tabled | | |
| 15) July Board Meeting | Consensus was not to have a July Board Meeting. The next meeting would be August 16. | | |
| 16) Regional Reports | Region One: Marilyn and Anita reported on their experience with a display table at their synod assembly. They gave out over 50 brochures to interested people. | | |
| 17) Volunteer for devotion/prayer for August Meeting | Nancy Roberts volunteered for the August meeting. | | |
| 18) Prayer and other concerns | Thanksgiving for Karen and her voice; Bill who suffered a stroke; future direction of ELPNA; Michelle being elected to the Synod Council. | | |
| 19) Closing prayer | Carolyn presented the closing prayer. | None | |

Respectfully,
Andrea West, Secretary