

ELPNA Region 3 Board Meeting

Date: April 14, 2014

Attendees: Rose Umland, Chair, Phyllis Bruce, Jeanne Mugge, , Deb Bowman, June Sand, Carol DeSchepper, Marilyn Pucossi, Mary Nordtvedt, June Sand, Lois Larson, , Becky Hulden, Gale Thompson

Excused/absent: Jean Bokinskie, Beth Hansen

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	By Rose Umland at 12:55 pm		
Opening Devotions:	Prayer by Rose		
Review and Accept Agenda	MSC to approve with Goals discussion added		
Approval of Minutes	The minutes for February 10, 2014 were reviewed. MSC to accept as written.	Minutes accepted as written	None
Business	There were 16 registered as FCN's, not from Lutheran churches. There were 64 pre-registered, 8 walk-ins and 8 no shows. \$200 should go to Dr. Morris. Dr. Morris' presentation was well received.	None	None
a. Spring Gathering wrap up: Jeanne Mugge			
b. Discussion on possible uses for Synod Spreadsheets	Mary Jo will compare Parish Nurses we know with those listed on the spread sheets. All board members are asked to look at the spread sheets and see if the parish nurses they know are on the sheet. Send results to Mary Jo at mjhallberg33@msn.com . Mary Jo will add to the data base. We can then contact all the nine synods and provide them with this information, and ask for a link with each of their web sites. It was suggested that we have a discussion at our next meeting regarding how to approach Synods with our requests and who is a good contact person in the Synod office. Becky will draft some suggestions and include how they could support us monetarily as well. Discussion regarding the need to keep track of the updates.	Review the Synod spreadsheets Add Synod discussion to June agenda	All Board members by next board meeting Rose Umland
c. Goals	A question was raised about why the word "Outreach" was included in the Mission and Promotion committees. Discussion and the consensus was that the word "outreach" was not needed. Motion MSC to delete "Outreach" from both the Mission and Promotion Committees. Further discussion on Committee Goals will be tabled until the June meeting	Draft a memo of suggestions for dealing with Synods Delete the work "Outreach" on committee list. Continue to work on goals	Becky Hulden Phyllis Bruce Committees
Executive Committee Reports	Chairman: Mary Jo Hallberg - No report Vice-Chairman: Treasurer: Balance as of April 1 = \$\$1,028.00, Savings as of April 4 - \$4,561.85. Question about paying for Constant Contact related to the web site. Secretary: Phyllis Bruce - No report	Check with Mary Jo Hallberg about Constant Contact	Becky Hulden
Standing Committee Reports			
Communications:	Working on paypal for paying membership dues. National is discussing what to put on a members only page. Andy West has a		

<p>b. Membership: Phyllis Bruce</p> <p>c. Bylaws: Jean Bokinski</p>	<p>list of current resources specifically for Parish Nurses which has been suggested for this page. We need one or two who are willing to keep this section updated with information that would be valuable to members. Becky suggested we pay a person to oversee the web site, develop posters, etc. Question raised concerning what we could pay to people who will help up us on a professional basis.</p> <p>68 paid members in Region 3 32 in other 8 Regions = 100 Total All current members are listed under each region on the web site.</p> <p>No Report</p>	<p>Needs continued discussion</p>	<p>Rose, include on June agenda</p>
<p>Ad Hoc Committee Reports</p> <p>a. .Program/Education: Jeanne Mugge</p> <p>b. Marketing/ Promotion: Marilyn Pucossi</p>	<p>No further report</p> <p>The display board is being redesigned. A mock-up was shown. Suggestion made to have more pictures. Video tapes were done at the Lakeview Hospital Gala in Stillwater, where Dr Morris was speaker and Shelly Rock could be contacted about providing some pictures from this video. Becky will contact Shelly. Mary Nordvedt will check with marketing person at Lyngblomsten about cost of making special panels for the display board that are easily put up and easy to transport. Suggestion to have a communication person to coordinate all the outreach materials and have all as pdf files available on web site.</p> <p>Suggestion to have the ELPNA Logo available on the web site. Question if this should only be available on the members only page which hasn't been developed as yet.</p> <p>The brochure is being updated by a person from Portico for no cost, but it will not be ready for Westberg. It should be ready for events later this spring</p> <p>Mpls Synod Assembly is Friday, May 2-3, and South Western MN is June 13-15. We were asked to have a presentation for a breakout session about Parish Nursing. Gale Thompson will do this using the video, personal stories, and the display board. We were not invited to St Paul Synod this year because no space is available for displays.</p>	<p>Check on pictures from video.</p> <p>Check cost of special panels for display board</p> <p>Further discussion needed Check on getting the logo on the web site</p> <p>Communicate with Portico</p> <p>Parish Nurse presentation</p>	<p>Becky Hulden</p> <p>Mary Nordvedt</p> <p>Add to June Agenda</p> <p>Phyllis Bruce</p> <p>June Sand and Phyllis Bruce</p> <p>Gale Thompson</p>
<p>National ELPNA News:</p>	<p>Nancy Deetz is making buttons that have the logo. They will be available at Westberg.</p>	<p>None</p>	
<p>Future Agenda Items</p>	<p>a. Committees to meet: May 2014 - dates and times TBD b. Next full board meeting: June 9, 2014, 1:00 p.m. at LSS Headquarters, Conf. 1E, 2485 Como Avenue, St. Paul, MN 55108 (651-287-2564)</p> <p>June devotions: Becky</p>		
<p>Adjournment</p>	<p>The meeting adjourned at 2:30 pm</p>		

Respectfully Submitted,
Phyllis Bruce, Secretary