

**ELPNA Region 3 Board Meeting**

**Date: March 9, 2015**

**Attendees: Rose Umland, Chair, Phyllis Bruce, Jeanne Mugge, Jean Bokinskie, June Sand, Carol DeSchepper, Marilyn Pucossi, Mary Nordtvedt, June Sand, Lois Larson, Beth Hansen, Becky Hulden, Renee Compo**

**Excused/absent: Gale Thompson**

| <b>Topic/Agenda Item</b>   | <b>Discussion</b>   | <b>Action</b>                               | <b>Responsible Person/<br/>Timeline</b> |
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| Call to Order  | The meeting was called to order at 1:25 pm.   |   |   |
| Opening Devotions:   | Prayer read by Mary Nordtvedt<br>Becky Hulden volunteered for devotions in May  | May devotions                               | Becky Hulden                            |
| Review and Accept Agenda   | Motion to accept as written made by June, seconded by Jeanne.   | Motion carried                              |   |
| Approval of Minutes  | Motion to accept minutes for the January meeting as written made by Renee, seconded by Becky. .   | Motion carried                              |   |
| <b>Business</b><br>a. Discussion with Karen Treat on Fall Renewal Gathering and partnership with Luther Seminary, Concordia, Augustana, etc. | <p>Karen stated she has sent in a proposal for a Parish Nurse Center at Luther Seminary, after extensive research. The center would focus on Parish Nurse education and theological development. A budget has been proposed and she is waiting for approval. One event Karen is planning is for July – a class on Job and Pastoral Care. Since Luther hosts the Concordia Parish Nurse Foundations Course in March, Karen has invited Jean Bokinskie, from Concordia to join with her in planning a Parish Nurse Renewal for this Fall, on October. 16-17. She would like this to be a collaborative effort that would include Augustana, Fairview, and ELPNA. It could be an opportunity for the ELPNA to bring in new members. All parties will be recognized. It is important to Look at what will draw people. There are currently two professors from Luther who will present on Saturday: Caroline Lewis, will lead a Bible Study in Healing and Women in ministry, Lois Malcolm, will present on the Holy Spirit and Vocation as Parish Nurse's The hope is to offer 8 CEU's. Friday evening offerings would include Mental Health and Spiritual Care updates that are now part of the Foundations Course, and health care systems working along with churches. There would also be time for worship, networking and food. Becky suggested the possibility of having CEU's for a Healing service. This would require objectives showing new learning content. Jean thought this was do-able. We could also connect with Alabama regarding setting up contact hours for Credentialing. We need 480 minutes of contact time for 8 /CEU's. June asked how the ELPNA Annual meeting would be worked into the schedule. It was agreed that this could occur during the morning for a Breakfast Meeting and would be scheduled for 30 minutes. Carol suggested linking National Annual Meeting with Region 3. Jean suggested changing the By-laws to require one Annual Gathering/year, rather than specifying it should be in the Fall. June pointed out that we need to have elections in the Fall so the new Board Members would be ready to start in January. More discussion will be needed related to the financial contributions with the other groups.</p> | Will need continued discussion and planning | Karen Treat, Jean Bokinskie, and all.   |

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| <p>b. Update on ELPNA presence at Synod Assemblies - Marilyn</p> <p>c. Discussion regarding Region 3 committees, descriptions, etc - Jean</p> <p>d. DVD's Update-Mary</p>                 | <p>Marilyn passed out a grid of ELCA synod Assemblies, dates and times, which was reviewed. Jean stated she would will be able to attend the NW Minnesota and Eastern meetings. The Minneapolis Synod will be covered by Becky Hulden, Friday PM, Beth Hanson, Friday AM, and Jeanne Mugge, Saturday AM. June will bring the trifold and other materials and help set up on Friday AM. The St. Paul Synod has no room for us to set up. Beth will try to follow-up on being allowed to display here. Other possible volunteers for Synod Assemblies are: NE, MN - Rose; SE, MN – Nancy Deetz; Western ND – Becky.</p> <p>June stated she is having difficulty getting copies made of materials. It cost \$300 for 400 brochures last year. It was suggested that 20 brochures would be sufficient to have available at the synod meetings. Becky stated we have \$2000 for Outreach and we can reimburse for the costs of materials and travel. We need to keep track of actual costs to be able to budget properly. \$199.52 is the cost of replicating the Trifold. June will have trifold at her home end of April. Could we print the pdf's of trifold on other material? It was suggested that a professional printer could do this.</p> <p>Tabled until next meeting</p> <p>No further information from Lyngblomston. June can have the DVD's copied. Get on web site. Need to check with Sheri. Could even do a u-tube.</p> | <p>Members volunteered as noted</p> <p>Communicating with someone at the St. Paul Synod. Let Marilyn know about these.</p> <p>Will require more follow-up</p> <p>Check on getting the video on the web site</p> | <p>Beth Hanson</p> <p>Stated Volunteers</p> <p>June Sand</p> <p>Phyllis will check with Sheri, the Web Master.</p> |
| <p><b>Executive Committee Reports</b></p>   | <p><b>Chairman: Rose Umland – no report</b></p> <p><b>Vice-Chairman:</b></p> <p><b>Treasurer:</b> Becky Hulden March 1 balance \$410.28, Savings March 1 - \$4263.35.</p> <p><b>Secretary:</b> Phyllis Bruce - no report</p>   |   |  |
| <p><b>Standing Committee Reports</b></p> <p>Communications: Phyllis Bruce</p> <p>Membership: Phyllis Bruce</p> <p>c. Bylaws: Jean Bokinski</p> <p>d. Mission Task Force – Beth Hansen</p> | <p>Had a very productive meeting last month. Recommendations are being suggested for changes both in structure and content. For example, rearranging content and making additions to the drop down menus of the drop down menus to help make it more user friendly. Sheri, the webmaster, has been asked to set up the tracking of hits, and will let us know when it is ready and then how to access the information.</p> <p>Region 3 = 56, Other 8 = 19 Total 75. New members, have been asked them how they heard about us, and to share a bit about their ministry. This information is then sent to the Regional Director(s) asking them to make a contact. This has worked well with two new members so far. One new Region 3 member, from Shepherd of the Valley, said she is the acting or interim PN while they continue the search for a new lead PN.</p> <p>No report</p> <p>The grants have been sent out. All 4 churches who received grants have contacted us and thanked us. Mentors have been</p>  |   |  |

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|   | offered and Beth will contact them to see if they are interested in a mentor. We have received great reports from the churches who received grants last year.   | Contact church about interest in mentors | Beth                    |
| <b>Ad Hoc Committee Reports</b>                   |   |  |                         |
| Program/<br>Education: Jeanne Muge                | The price has been increased for members to \$21, non-members \$25, streaming \$10. Rose will write letter to include how to do the live streaming. Need to indicate this on the form. CEU's will be mailed. We will bring morning treats. Jeanne wrote down the volunteers.  | Bring treats to Gathering                | Members who volunteered |
| Outreach/Marketing/<br>Promotion: Marilyn Pucossi | No further report. See above under Business (b) Related to Synod Assemblies   |  |                         |
| National ELPNA News:                              | June will be going to Westberg along with several of the National Board Members. Will have a meeting over lunch on Saturday, with Annette Langdon sharing. Board Members will be going out Saturday evening for dinner together. Goals have remained pretty much the same. Still need board members for 2 regions. Working more with Portico. |  |                         |
| Future Agenda Items                               | Next meeting: May 11, cc Aux DNG RM. 1:15-3:30. Luther Seminary, Olsen Campus Center  |  |                         |
| Adjournment                                       | Meeting was adjourned at 2:45 pm.   |  |                         |

Respectfully Submitted,  
Phyllis Bruce, Secretary