

ELPNA Region 3 Board Meeting

Date: March 11, 2013

Attendees: Rose Umland, Co-Chair, Phyllis Bruce, Rose Umland, Jeanne Mugge, Jean Bokinski, Deb Bowman, June Sand, Marilyn Poccossi, Carol DeSchepper

Excused/absent: Mary Jo Hallberg, Mary Nordtvedt

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	The meeting was called to order by Rose Umland, Co-Chair		
Opening Devotions:	By Phyllis Bruce		
Review and Accept Agenda	MSC to approve with correction related to date of next meeting which will be May 13.		
Approval of Minutes	MSC to approve as written		
Business			
a. ELPNA Startup Grant Update: Mary Nordtvedt	Three (3) grants of \$500 were approved and the checks will be sent out this week. The churches are: All Saints Lutheran Church, Cottage Grove – Rev. Jules Erickson; Bethel Lutheran Church, Rochester - Avis Hagan, Coordinator of Small Groups and Shared Ministry, Rev. Norman Wahl, Senior Pastor; Trinity Lutheran Church, Pelican Rapids , Gerry Langseth, Rev. Laurie Skow-Anderson, for The Welcome Place, a health and wellness ministry supported by several Lutheran churches in the area.	Send checks to churches	Deb Bowman
b. Honoring Choices Training available to Pns	The training dates are on the Honoring Choices MN web site. We will send out e-blast with these dates.	Send out e-blast	Mary Jo
c. Move meeting to 1:00 PM?	This request has been made due to changing scheduling of several of our members. It was agreed by all attending to start the 1:00-2:30 time for our May meeting.		
d. Presence at Synod Assemblies-volunteers?	Several parish nurses will be needed to staff the Comfort Center at the synod assemblies. The St. Paul dates are May 17-18 at Prince of Peace Lutheran Church, and Minneapolis dates are May 31-June 1. Discussion regarding how to recruit the needed parish nurses. It is best to have 3-4 nurses present. We also need to ask to have a quiet area set up with recliners. Other equipment, like BP cuffs will be supplied by the coordinator. It was suggested that we ask for volunteers at our Spring Gathering. We can have a table with sign-up sheets by the information table with materials, table skirt and tri-fold display board that would be used at the assemblies. Allow a few minutes during the meeting to encourage nurses to sign-up.	Coordinate the set up at the Spring Gathering	June Sand
Executive Committee Reports Vice-Co-	Chairman: Mary Jo Hallberg - Absent Co-Chairman: Rose Umland – no report		

	<p>Treasurer: Deb Bowman \$4948.72 in Savings, Checking \$1547.20 A check has been received for our DVD and Mary Jo has sent out the DVD. The three \$500 checks for the grant recipients will be sent out this week. MSC to approve the report.</p> <p>Secretary: Phyllis Bruce - no report</p>		
<p>Standing Committee Reports</p> <p>Communications:</p> <p>Membership: Phyllis Bruce</p> <p>By Laws- Jean Bokinski</p>	<p>Phyllis, June and Mary Jo have been trained by Sheri and have done some updating on the regional areas and membership numbers.. More web pages will be added by Sheri as requested. Andy West will do a research page. The regional pages will include the names of members with their e-mail addresses. The regions with the states included in each region will be provided. There will be an area to archive past minutes,</p> <p>National 43, Region 3- 56 = 99 total 2013 membership. Membership forms will be sent out with Spring Gathering invitation.</p> <p>No report – is working on the National Task Force to review and suggest changes.</p>	<p>Continue working on updates</p> <p>Call Sheri to find out when she expects to have the National page as the home page and other new pages done.</p>	<p>Phyllis and June</p> <p>Mary Jo</p>
<p>Ad Hoc Committee Reports</p> <p>Pr</p> <p>Program/ Education</p> <p>Membership Task Force</p> <p>Outreach/Mission Task Force:</p>	<p>Spring Gathering, April 22, 8:30 a.m. - 12:30 p.m. Envelopes have been stuffed and the mailing will include those who have just finished the prep course. We have to move to North Western Hall for lunch. During the morning 20 minutes have been allowed for the representatives of the information tables to give short presentations. Need treats for morning coffee – several members present volunteered to bring something. Karen Treat will bring the fruit. Dr. Terence Freithem, our speaker will be excellent. A soup and salad lunch has been ordered. Monday, April 22.</p> <p>No Report.</p> <p>Still need a chair. We need to ask for help with membership on this committee at the Spring Gathering. Marilyn Pucossi agreed to be Chair.</p>	<p>Have copies of the membership form at the information table</p> <p>Greet those attending and help provide a welcoming atmosphere</p> <p>Ask for help on various committees at Spring Gathering</p>	<p>June will make the copies Marilyn Pucossi will help at this table.</p> <p>All Board Members.</p> <p>Mary Jo??</p>
<p>National ELPNA News:</p>	<p>A task force is working on the by-laws. Changes will be made and presented to the National Board for discussion at the April conference call. National is sponsoring a lunch meeting with the Wheatridge Ministry for Lutheran Parish Nurses during the Westberg symposium in April.</p>		
<p>Future Agenda Items</p>	<p>Next meeting: No meeting in April due to the Spring Gathering The next meeting will be May 13, 2013 at LSS Headquarters, 2485</p>		

	Como Ave., St. Paul, MN 55108, Conf. Room 1C. Devotions: Carol DeSchepper		
Prayer Concerns	June is having a procedure done on her eye today.		
Closing Prayer			
Adjournment	1:45 MCS to adjourn the meeting		

Respectfully Submitted,
Phyllis Bruce, Secretary