

ELPNA Region 3 Board Meeting

Date: 12/8/14

Attendees: Rose Umland, Chair, Phyllis Bruce, Jeanne Mugge, Jean Bokinskie, Deb Bowman, June Sand, Carol DeSchepper, Marilyn Pucossi, Mary Nordtvedt, June Sand, Lois Larson, Beth Hansen, Becky Hulden, Gale Thompson, Renee Compo

Excused/absent:

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	The meeting was called to order at 1:15 pm by Rose Umland, Chair		
Opening Devotions:	Jeanne Mugge lead in devotions, reading from Joyce Rupp's book, Fresh Breath, about welcoming Christ into our hearts	Thank you Jeanne	
Review and Accept Agenda	Add discussion about DVD's and severe weather cancellation plans.	MSC to accept as revised	
Approval of Minutes	From Board Meeting on October 20,2014.	MSC to accept as written. Add to web site	Phyllis Bruce
Business			
a. Review and accept 2015 Budget	Becky Hulden presented the updated 2015 budget with the 2014 actual budget added. Becky stated that the Gathering fees should cover the cost of the Gatherings. This could happen if we raised the cost of the Gatherings to \$21. Outreach was increased to \$500. Discussion in support of increasing Gathering fees. Jeanne mentioned that the Gatherings will be streamed in the coming year and we could have those joining us that way pay at least \$10. Jeanne made the motion to increase the Spring and Fall Gathering fees to \$21.00. June moved to approve, Beth seconded, motion passed. Two abstentions due to not having all the numbers via conference call.	MSC to increase Spring and Fall Gathering fees to \$21.00. Jeanne will check out how to charge for the streaming.	Jeanne Mugge
b. Fall Gathering wrap up and evaluations- Lois Larson	Lois reviewed the evaluation sheet. Those out of state don't like the information tables as they are mainly local organizations. Discussion related to some of the comments. We want to have presentations that relate to our Lutheran Theology, but we also want to include how this relates to improving our Parish Nurse ministries.		
c. Update on Grant Applications- Beth Hanson	Beth read a letter from Bethel Lutheran Church, in Rochester, reporting that they now have a Parish Nurse. They received a grant in 2013. This brought up the issue of having a mentor available for the church and the Parish Nurse during this process. Gale Thompson said she did do the mentoring for them, thus affirming the value of this. We could also consider the need for cluster groups in a Synod area. Beth reported we have received 7 applicants. The last 5 came in just before the due date. The applications were all very well done. The applications were from Madison, SD, Fargo, ND and three from outstate MN. This does deplete our savings, but we do want to fulfill our mission of providing support for Parish Nurse programs. Beth said the Task Force has discussed the need to provide some support for all the applicants, even if just phone conversation to give encouragement and direct contact. Becky suggested we extend free membership	Review and decide on the three that will receive the grant. Report at next Board Meeting.	Mary Nordtvedt and Beth Hanson

	for one year to all the applicants. Then we would have to pay the \$10 that go to National. June will discuss this with the National Board. Becky suggested the wisdom and support from a mentor is worth more than the grant money. June offered to be mentor. Carol said she would consider this also. Jean will also assure anyone in her area will have a mentor	Jeanne moved we award three grants of \$500 each, Becky 2 nd motion carried.	
d. DVD's available	June receives calls from across the country for these DVD's. The DVD from the Church Health Center was not appropriate. Becky suggested we have a DVD that can be downloaded from our web site. Suggested that we ask Portico. June will start a discussion with Tammy.	Check with Tammy Divine about Portico's help with a DVD	June Sand
e. Severe Weather Policy	Current policy was written in 2009. It states that we should be notified by 10:30 am if the meeting is canceled. We all need to use our own common sense as well and not attend if you feel it is too dangerous.	Continue Severe Weather policy as written in by-laws	All
Executive Committee Reports	Chairman: Rose Umland – No report Vice-Chairman: Treasurer: Becky Hulden, stated the Checkbook balance as of Dec.1 is \$ 2135.26, and Savings \$3813.05 Secretary: Phyllis Bruce - No report		
Standing Committee Reports Communications: Phyllis Bruce	The more frequent e-updates to the web site have been well received. It was suggested that the Web-master, Sheri, be asked to give us information about the “hits” to our web site. Our main goal for 2015 will be to have all the Regional pages complete with appropriate information. It seems mainly a time factor that is the road block to the regional representatives working on these regional pages. Phyllis has offered to post the information sent to her. We will continue to make improvements as we meet monthly. We need a new letter on the home page. It was suggested Mary Jo could send e-blasts about our Gatherings to the synod lists she has on Constant Contact.	Ask Sheri for number of “hits” to the web site Ask Carol to write this letter on the Home Page Ask Mary Jo to include the synod list on e-blasts.	Phyllis Phyllis Phyllis
Membership: Phyllis Bruce	Phyllis reported she has received a total of 34 memberships for 2015, 33 from Region 3 and only 1 from the other regions. Membership forms are on the website and a web site update was sent letting people know about the forms on the web site and encouraging them to send in memberships. Phyllis will be sending out an e-mail reminder with the 2015 form attached in early January.	Send out e-mail reminders for 2015 membership	Phyllis
By Laws: Jean Bokinskie	No discussion from Annual meeting. The By-laws should be put on the web site.	Jean send current copy to Phyllis	Phyllis will add to web site
Ad Hoc Committee Reports Program/ Education	Jeanne reported that the speaker for the Spring Gathering. April 20, 2015, will be the president of Luther Seminary, Dr. Robin Steinke. We will have a room where we can do Streaming. Jeanne explained this can happen by sending out a link that can be accessed and we will also be able to send CEU's. June suggested that we could have table discussions to relate the content to Parish Nurses. We will have to buy coffee and lunch from Luther, but the Streaming will be free. Carol mentioned she could gather a group in Sioux Falls to watch together. Carol noted that April 20 is only 10 days past the Westberg Symposium, and wondered if this may	Put the dates on the Web site	Phyllis

Outreach/Mission Task Force:	<p>affect attendance. Westberg is always the Thursday-Sunday after Easter. Luther Seminary will have a class on Suffering that will have reduced cost for Paris</p> <p>The display board is finished, thanks to Gayle. Gayle cannot take it to synods anymore due to health reasons. It was suggested we to have a sign up for others who would be willing to go to Synod meetings. The brochure is updated and June has 50 copies.</p>		
National ELPNA News:	Tabled		
Future Agenda Items	Next meeting: January 12, same building, same time, Reading Lecture Hall. Phone number for conf call. 651-523-1774.		
Adjournment	Meeting adjourned at 2:40 pm		

Respectfully Submitted,
Phyllis Bruce, Secretary