

ELPNA Region 3 Board Meeting

Date: November 14, 2013

Attendees: Rose Umland, Chair, Jeanne Mugge, Jean Bokinskie, Deb Bowman, June Sand, Carol DeSchepper, Marilyn Pucossi, Mary Nordtvedt, June Sand, Lois Larson, Becky Hulden,

Excused/absent: Gale Thomsen, Beth Hansen and Phyllis Bruce.

Topic/Agenda Item	Discussion	Action	Responsible Person/Timeline
Call to Order	The meeting was called to order by Rose Umland, President at 1pm.		
Opening Devotions:	he opening devotions were given by Marilyn.		
Review and Accept Agenda	The agenda was reviewed and accepted.		
Approval of Minutes	The September minutes were tabled and will be voted on at the next Board meeting.	Vote at December Meeting	All
Business			
a. New members	New members Becky and Lois were welcomed. Gail and Beth will be welcomed at the December meeting.	None	
b. 2014 Budget proposal:	Becky presented the budget for 2014. The \$450 amount for the web was reduced to \$200. The National board has taken over the web budget. The \$200 will be used for Region 3 E-blasts and updates on the Region 3 web site. The \$1000 allotted for gatherings was increased to \$1400 at the suggestion of the Education Committee. Membership dues for 75 will net \$1500 income. We will clarify the importance of members giving money towards the education of new parish nurses in the area listed on the Membership form. A balance of \$1000 will be retained in the checking account. Becky would like to pursue how the money in savings might be placed in a growth plan. Jeanne Mugge moved this be pursued and Lois seconded it. Motion carried. Jeanne, who has been on the Minneapolis Synod Partnership Team has resigned since the committee is reforming in a new model that does not have a spot for Parish Nursing. June Sand is a member of the Minneapolis Synod Leadership Team. In the past both teams pledged support financially to the ELPNA. That is no longer possible and the teams have a different focus. This income has been deleted from the budget. Budget was approved.	Check on investing savings in a growth plan	Becky
c. ELPNA Startup Grant Update: Mary Nordtvedt	Mary stated the due date for start- up grant submission is Friday November 15. Three excellent applications have already been received. Marilyn and Mary will read the grants in December. A decision can be made to up the number of grants given at the Board meeting in December.	Present grant candidates at December meeting	Mary and Marilyn
d. Discussion on Ad hoc committees and Standing Committees	A Vice Chair is still needed who will become Chair after Rose is done. The Committees were reviewed and corrected as needed. Jeanne Mugge will become chair of the Education committee and Lois Larson will join that committee. Gale Thompsen will join Marilyn on the Out reach committee.	Update Committee Roster	Phyllis

	It was decided to email the Region Three members the job descriptions of the committees and to work diligently to get more members on these. It was suggested that the Communication Committee do the Region 3 e-blasts and also the literature sent to Region 3 synod offices.	E-mail Region 3 members committee job descriptions to encourage participation	?
Executive Committee Reports	Chairman: Rose Umland - send a copy of last year's Region Three goals by email. Time will be spent at the December Board meeting developing those for 2014. Treasurer: Becky is meeting again with Deb to clarify last year's financial records. Secretary: Phyllis Bruce - not present	Send copy of 2012 Goals for December meeting	Rose
Standing Committee Reports Membership:	Phyllis is continuing to send emails on membership dues for 2014.	Keep working on Memberships	Phyllis
Ad Hoc Committee Reports By Laws Pr Program/ Education	Jean will look at what Standing Rules or additions need to be made with the National Bylaws to represent Region 3 clearly. Jeanne thanked Mary for the gracious hosting of the last gathering. Mary noted that more board members need to be at the church facility to help with set up and tear down so it does not all fall to the hostess. There were many good comments on the speaker. Parish nurses asked for better directions to the churches. Some requested a start time that does not coincide with rush hour traffic. Mondays are difficult after nurses working on Sundays in their own churches also for host church set up. Several ask for a time to introduce nurses present.	Review National by-laws for needed changes in Region 3 Consider requests for Spring Gathering	Jean Jeanne
National ELPNA News:	Carol DeSchepper will be the National Chair for 2014-2015. A registered letter of welcome went to Bishop Eaton from the ELPNA organization. It welcomed her and explained the purpose of ELPNA and promoted the Lutheran Parish Nurses. The traveling trifold for synod assemblies needs some TLC	None	
Announcements	Becky shared with us that her daughter (and John's) was elected to the Church wide Executive Council in July in Pittsburgh. She is the youngest member of the Council and a lawyer in Minneapolis. Congratulations to Maren Hulden!	None	
Future Agenda Items	Next meeting will be on December 9, 2013 at LSS Headquarters on Como Ave. at 1pm. The phone is 651-287-2564. Jeanne Mugge will do devotions.	Devotions	Jeanne Mugge
Closing Prayer	The meeting closed with prayer		
Adjournment			

Recorded by June Sand- Secretary Pro Tem