

ELPNA Meeting
January 15, 2013
3 PM via Conference Call

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Attendees: *Lori Tormey, President*
 Carol DeSchepper, Secretary
 Nancy Deetz, Treasurer
 Andy West, Sheryl Stenseth, Region 2
 Phyllis Bruce, Region 3
 Carolyn Crowe, Norma Anderson, Region 4

Michelle Knapp, Region 5
Marilee Tollefson, Ruth Manchester, Region 8
Nancy Roberts, Mana Master, Region 9
Membership – Phyllis Bruce, Region 3
Advisor – Tammy Devine

Topic/Agenda Item	Discussion	Action	Responsible Person/Timeline
Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
Opening Prayer	Lori Tormey offered opening devotions.	None	
Approval/Addition to Agenda	Lori asked for additions to the Agenda. It was suggested that we add discussion of the website to the agenda. With that addition, a motion was made and seconded to approve the agenda. Motion carried.	Add discussion on the website	
Approval of Minutes	Carol DeSchepper presented the minutes for the December 19 th meeting. A motion was made and seconded to approve the minutes as published. Motion carried.	Post to the Website	Mary Jo Hallberg
Treasurer's Report	Nancy Deetz presented the Treasurer's Report. We are currently holding \$3130 for the regions and \$2332.19 for the national organization. All bills are paid and current.	None	
Membership Report	Today we have a total of 66 members – 45 members are from Region 3 and all other regions have a total of 21 members. Phyllis suggested she send out another reminder to renew memberships in the near future. Norma asked how this count compares to last January. The number of members is down from last year when we had 89 members. There are fewer members in Region 3 as well as other Regions.	Get personal dues paid and continue member recruitment Send reminder letter	Board members Phyllis Bruce
Regional Reports	Region 1: No report submitted Region 2: No report submitted Region 3: √ ¹ We have two new members on the board. This gives us 10 members. There were four members who have left the board. One was Rose Mahlum who passed away.	None	

	<p>Two resigned due to family and health reasons and two had served their full two terms.</p> <p>√ Last year we decided to take \$1000.00 from our savings account and offer two \$500 grants for start up funds for Parish Nurse Programs in Lutheran Churches. We developed an application procedure and form. The grant application deadline was January 14. We received 4 applications and had to eliminate one as it did not meet our criteria of affiliation as a Lutheran Church. We had received \$1390.00 from memorials for in honor of Rose Mahlum and decided to use this memorial fund and increase the grant total to \$1500.00 and award three grants of \$500.00.</p> <p>√ We will be co-sponsoring, with several other organizations, a seminar planned by the St. Paul Area Council of Churches. The seminar will bring research and conversation together regarding the role of faith communities in offering support and care to caregivers. There will be two or three board members attending.</p> <p>√ Our Spring Gathering will be April 22 with Dr. Terry Fretheim, professor at Luther Seminary. He will discuss the topic of God, Evil, and Suffering.</p> <p>√ We are working with Sheri Cosgrove to get the Web site training necessary to be able to make changes and Mary Jo Halberg, Chair will be coordinating the transfer of the web site to the national board. Phyllis Bruce</p> <p>Region 4: No report submitted Region 5: No report submitted Region 6: No report submitted Region 7: No report submitted Region 8: No report submitted Region 9: No report submitted</p>		
Westberg Update	<p>June shared via email that she contacted a Methodist Church near the Convention Center. She has reserved it from 9 – 5 on Wednesday, April 3. At our last meeting we talked about starting our meeting at 1 pm to allow time for travel in the AM. Nancy says the earliest a flight will arrive in Memphis from the Mpls/St. Paul airport at 12:30 pm. Nancy Roberts asked how many would be attending. She is unable to attend. She just does not want people to invest time planning, if people would not attend. Ten people from the board are planning to attend and then we felt we should open it to our members. Phyllis can include the information about the event in the membership reminder. Even if members don't stay for the entire Westberg event, they might come for the ELPNA event.</p>		

	<p>Do we know more about the Wheatridge gathering? Andy said she could contact Rick Herman and see if anything is being planned. The last conversation was that Rick Herman would contact the LCMS group to see if they would be open to the event. Andy will follow up.</p> <p>Tammy asked for more information on time available for the event so she could do more planning for the program. Andy spoke in support of starting at 2 pm and then going into the evening. However, we only have the church until 4 pm. It was suggested that we negotiate a change in end time, but recognizing it might be busy into the evening, because it is Wednesday evening. Norma shared that the airport is pretty central. Carolyn will call the church and see what can be arranged for more hours into the evening. Tammy thought we needed to ask for RSVPs so that we can plan for materials.</p> <p>Costs would be minimal, unless there is cost for the church. Carolyn will clarify if there is a cost for the church. Andy suggested a nominal fee to participate. Even if there is no fee for the church, we should consider leaving a donation. \$50 was suggested. Their website says they have a weekly fellowship dinner on Wednesday evenings. Can we participate in that? Carolyn will check out all of the above. A motion was made and seconded that a fee of \$10 be charged for those attending the event. If people need tuition assistance, they should be given Nancy Deetz's email address. Motion carried.</p> <p>The retreat reminder will be sent with the membership reminder for those who have not renewed. For those who have renewed, it will be a separate communication.</p>	<p>Check with Rick Herman about the proposed joint meeting with the LCMS parish nurse group</p> <p>Contact the Methodist church to negotiate the length of time we can meet there and discuss the possibility of attending their fellowship meal. Determine if there is a charge for the space. Follow-up with the board via email.</p> <p>Retreat reminder to be sent to members</p>	<p>Andy West</p> <p>Carolyn Crowe</p> <p>Phyllis Bruce</p>
Board Elections	<p>Deferred. Lori would like June and Tammy to be part of this discussion. The group concurred.</p> <p>Nancy pointed out that we need to give consideration to more than one year terms for officers. She suggested that the executive committee meet with Tammy and some of the founders of the organization to discuss the topic of board elections. Someone with institutional memory would be helpful. June's presence is critical. Annette Langdon's name was also mentioned.</p> <p>We also need to have terms of office staggered so we the entire board does not turn over at the same time. This discussion will be a priority for the next meeting.</p>	<p>Add board elections to the next agenda</p>	<p>Lori Tormey</p>

Website	<p>Phyllis reported that Region 3 is ready to transition the website to National.</p> <p>Someone on the board (or another member, perhaps) should be appointed as a ‘communications chair’. They would maintain the opening page of National news. Mary Jo would work with that person as we transition to a national site. Someone from each region that is represented on the board would be designated to be responsible to maintain the regional pages. It was further suggested that each region would have its own password.</p> <p>Region 3 was supposed to have a training session yesterday, but people to be trained were unable to attend.</p> <p>Who will provide the training? Sheri Cosgrove would be available to train. She is the person that Region 3 has been trying to work with.</p> <p>Carol asked if there might be someone (a webmaster) at the ELCA church-wide offices that would help us with the transition and serve as a resource to us going forward. Carol agreed to research if the ELCA has a resource that could help us. Sheri would do training via conference call and over the web. The cost of that is unknown. Let’s see what the ELCA denomination office can offer. Nancy Deetz suggested that someone else at the synod level could be a resource, if the Denomination can’t respond. Lori encouraged us all to pray about guidance in this area.</p> <p>Carol will email Mary Jo to see what the time commitment will be to be the manager of the web page. Mary Jo led those who were on the Region 3 call, to believe that it didn’t seem to be a big commitment. Ruth felt it would be easy to do. She posts to the college website all the time. We just need some agreement on format and how things get posted, who is eligible to post on the site, get passwords set up, etc. Andy clarified that what we need to find is someone to help us set up and format – we just need to assure that all details such as that are in place.</p>	<p>Contact the ELCA church-wide offices to see if website support is available.</p> <p>Contact Mary Jo about the time required to manage the website</p>	<p>Carol DeSchepper</p> <p>Carol DeSchepper</p>
WELCA	Nancy has mailed a letter to the organizers of the 2014 WELCA meeting to see if ELPNA can have a presence. She has not heard back. The meeting will be in Charlotte, North Carolina.	Await response	
Next meeting	The next meeting will be February 20. The critical topic will be a Westberg update	Make plans now to	Board members

	and board elections. Mana offered to do opening and closing prayer.	attend	
Prayer Concerns	<ul style="list-style-type: none"> √¹ Ruth Manchester, ill health/Bell's Palsy √¹ June Sand, illness/cellulitis √¹ Kim, (parish nurse who works with Michelle), she was recently widowed. Her husband had cancer 	Continue to support these women in prayer	Board members
Closing Prayer	Lori offered closing prayer.		

Respectfully,
Carol DeSchepper, Secretary