

ELPNA Region 3 Board Meeting

Date: January 14, 2013

Attendees: Mary Jo, Hallberg, Chair, Phyllis Bruce, Rose Umland, Jeanne Mugge, Jean Bokinski, Deb Bowman, Mary Nordtvedt, Marilyn Pucossi. Carol DeSchepper

Excused/absent: June Sand

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	12:35:00 PM		
Opening Devotions:	Led by Marilyn Pucossi, Prayer, Blessed to be a Blessing		
Review and Accept Agenda	MSC to accept as presented		
Approval of Minutes	MSC to approve with one correction of room number	Make correction	Phyllis
Business			
a. ELPNA Startup Grant Update: Mary Nordtvedt	Four applications have been received and the deadline goes until 12 midnight tonight. Question: One applicant is PN at a Nigerian Church that meets in a Lutheran Church but is not actually a Lutheran Church. Letter of support was read by the hosting church pastor. Discussion: Our mission and goal is to promote parish nursing in Lutheran Congregations. Agreed that based on our mission, qualifying applicants must be directly affiliated with a Lutheran Church – that means PN needs to be a member of a Lutheran church or be working at a Lutheran Church. When selected we will have Deb send a check with the acceptance letter and letters will also be sent to those not accepted.	Write check Send letters	Deb Mary
b. SPACC/Wilder Event on Feb 15, 2013 Update: Mary Jo Hallberg	A wonderful opportunity for us. Will be held at St. Paul Area Council of Churches. Topic will be about how congregations support and encourage Caregivers.	Encouragement to attend	Phyllis, Mary N., and possibly Mary Jo will be attending
c. St Paul Area Synod Request for Feb 23, 2013: Mary Jo Hallberg	No update from St. Paul Synod if they have two small congregations attending.		
d.. Honoring Choices Training available to PNs	We can help promote this to other Lutheran Congregations. How can we promote this so our ELPNA nurses will be funded to get the training? Suggest we contact Fairview or Allina. They may be willing to fund associated parish nurses to attend training. Mary N. will research where funding for training is available for those not in Fairview Association Churches.	Check on funding for parish nurses in non-Fairview or Allina A ssociation Churches	Mary N.
Executive Committee Reports	Chairman: Mary Jo Hallberg - Will not be here for March meeting. Vice-Chairman: Rose Umland – no report Treasurer: Deb Bowman. We have the memorial gifts from Rose Mahlum. Deb sill check if these gifts were designated or undesignated. Question: Since we do have the money, could we add to the the grant fund, so we can give three gifts of \$500. this year? Motion: That we add we add an extra \$500 to our fund and give each church \$500. MSC w Motion seconded and carried with one abstention.	Write three \$500 checks	Deb B.

	Secretary: Phyllis Bruce - Minutes are still needed for the General Meeting and October BOD Meeting	Complete minutes and send out	Deb B.
Standing Committee Reports	<p>Web site training has been challenging to organize. Britt originally started helping us with getting the web site started. Now that we want to go National we need to change the domain to a different area so we can have access to making changes Sheri Cosgrove was brought in by Britt to help with this process. Sheri has not been as accessible, and this has delayed our learning how to make changes and do updates. Sheri is scheduled to do training via conference call today and we will compensate her. However, two of those who were to attend have conflicts for today. Mary Jo will discuss this with Sheri and reschedule. We are currently paid up through 2013. Mary Jo suggested that National needs to have a Communications Chair. Only national news and information would be on the national page, and each region would have someone who would do the updates for that region.</p> <p>Region 3 = 45. Regions 1,2 and 4-9 = 21. Current Total is 66. Data entry, thank you letters and membership cards will be sent out in next two weeks.</p> <p>No report.</p>	<p>Reschedule conference call training</p> <p>Discuss this on the Nation BOD meeting conference call tomorrow</p> <p>Update spread sheets, send thank you notes and membership cards</p>	<p>Mary Jo</p> <p>Phyllis</p> <p>Phyllis</p>
Communications: Mary Jo			
Membership: Phyllis			
By-Laws: Jean B.			
Ad Hoc Committee Pr Reports	<p>The spring Gathering will be Monday, April 22 with Dr Terry Fretheim presenting. Dr. Fretheim teaches God, Evil and Suffering at Luther Seminary. They request suggestions for the information tables. Will think and come back with ideas at Feb. meeting</p> <p>No further report. See membership report. Send out second reminder notice for membership in late January.</p> <p>No Report</p>	<p>Bring suggestions to the February meeting</p> <p>Send reminders</p>	<p>Everyone!!</p> <p>Phyllis</p>
Program/ Education: Jean and Rose			
Membership Task Force: Deb Bowman			
Outreach/Mission Task Force:			
National ELPNA News: June Sand	Have a conference call tomorrow. Working on organizing for the Westberg Symposium April 4-7, which is combined with Church Health Center this year. They are planning a preconference meeting . Tammy Devine, Wellness Director for ELCA (Portico) will lead a presentation of Healthy Leaders, Healthy Congregations on April 3.		
Future Agenda Items	Next meeting: February 11. In room 1E C to adjourn	Devotions	Phyllis
Prayer Concerns	June Sand has facial cellulitis.		
Closing Prayer			
Adjournment	MSC to Adjourn at 2:00 pm.		

Respectfully Submitted,
Phyllis Bruce, Secretary