

ELPNA Region 3 Board Meeting

Date: November 14, 2016

Attendees: , Rose Umland,, Chair, Jean Bokinskie, Phyllis Bruce, Rene Compo, Sandy Connell, , Becky Hulden, Jeanne Mugge, , Mary Nordtvedt, Louise Nesdahl, , Pat Seavert, Marie Wiegert, Sondra Weinzierl

Excused/absent: Brenda Bauer, Beth Hanson, Carol DeSchepper

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	At 1:15 pm by Rose Umland Chair		
Opening Devotions:	Phyllis lead us in devotions		
Review and Accept Agenda	Current agenda was reviewed.	MSP to accept as written	
Approval of Minutes	Minutes for September 12, 2016 were reviewed.	MSP to accept as written	
Business			
a. Committee sign ups, and recruitment of committee members	A sign-up sheet was sent around. Discussed who is currently on committees and short description of each. The committee goals from last year will be sent out for review and updating.	Send out 2016 committee goals.	Phyllis
b. Ideas for integrating at the Synod level - Mary	We want to work on creating more relationships with the synods in our Region. Ideas like bringing healthy treats at specific times, i.e. Quarterly. It would require finding someone in the regions to do that. For a start, the St Paul area Synod is willing and has sent out information for us. Phyllis has started a list of the Communications person from each of our Region 3 Synod, with e-mail addresses. Further discussion and action will be needed.	Send list of Synod Communication people to those who would need it	Phyllis
c. Updates on Synod Assembly dates/registration dates- Renee	Renee found the dates by looking on the Synod web sites. Another consideration is that many are now charging for having a booth there. It is difficult to get people to be at the booths and bring the display. National WELCA will be in Mpls July 13-16. National Board is discussing this as well		
d. Discussion on how to better market the benefits of membership in the ELPNA.	Question of having a task force to work on this. Some have asked why they should be members. It was suggested we get away from the idea of what benefits the individual and put the focus on being a part of promoting parish nursing church-wide and throughout the nation. We do this by offering grants being a presence synod and church-wide gatherings to provide care and information about the benefits of having a parish nurse in a church. It is a privilege to be part of this organization! It is also part of the professionalism of parish nursing. This concept may be confusing to some with many organizations available. As a group we have more work to do outside of the metro area, where is a greater need for information and support. We need to maintain our regional and national identity. Suggestion of sending out a newsletter maybe twice a year to communicate with others. Need to find out what is keeping people from joining. What are the barriers? We need to find out what churches have parish nurses. More demographic data would also be helpful. Could create a questionnaire as part of our workshop evaluation with specific questions. Suggested we create	Create a membership Task Force:	Mary N. and Sondra W.

<p>e. Parish Nurse Renewal Report- Jeanne Mugge</p>	<p>a membership taskforce. Sondra suggested we look at how to best approach parish nurses about membership. Mary Nordtvedt said she would be willing to help on the task force. Maybe we needs more high profile speakers. Possibly, bringing together other FCN groups to offer one big workshop. There is currently a lot of competition for the parish nurse dollar with other workshops available. We have an advantage of also offering live streaming.</p> <p>Evaluation sheet was distributed and reviewed. Overall very positive with positive learning occurring. Once tabulated the individual sheets can be tabulated.</p>	<p>Send out evaluations to the board members</p>	<p>Phyllis</p>
<p>Executive Committee Reports</p>	<p>Chair: Rose Umland Rose will not be here in January. Sondra will lead. 3rd Monday at 1 pm. Call Sondra if question of weather and send out e-mail by 9 am.</p> <p>Vice-Chairman: Sondra Weinzier – No report</p> <p>Treasurer: Becky Hulden Copies of 2016 actual and 2017 budget distributed and discussed. We made \$750 on the Fall Renewal. This will give us \$1500 to use for Grants this year. We gave all leftover food to on campus international students.</p> <p>Secretary: Phyllis Bruce No report</p>		
<p>Standing Committee Reports</p> <p>a. Executive</p> <p>b. Membership: Phyllis B</p> <p>c. Communications: Phyllis B</p> <p>d. Marketing/Promotion: Renee Compo</p> <p>e. Outreach/Mission: Beth</p> <p>f. Programs /Education: Jeanne Mugge</p> <p>g. Bylaws: Jean</p>	<p>Region 3 = 35 (3 new members) National = 17 (no new members) Membership reminders have been send via two different e-blasts. Phyllis will be sending out an e-mail letter later in November regarding membership dues.</p> <p>Report not given during meeting due to time constraints. Domain name had expired. Sheri, our web master, was able to get this fixed will find out how to prevent this from happening in the future. After getting the web site updates completed, will send out another e-blast. National drop down menu is now divided into more categories to make finds information easier. Will be scheduling a committee meeting for early December. Grant information was sent to the Communications person in all nine synods, asking to have it put in the Synod newsletter. Only one Synod South Dakota, sent a reply saying they would do this. We can continue to ask. Grant information was sent out to churches in the Synods via Constant Contact. This list needs updating. Phyllis has sent out e-blasts related to the By-laws vote, election of Region 3 BOD and, currently, election of the National BOD.</p> <p>No further report – see Business c.</p> <p>No grant applications have been received so far</p> <p>The dates for the Spring and Fall Gatherings for 2017 have been set. Spring – May 1 and Fall Oct. 13-14.</p> <p>The voting for acceptance of the National By-laws update has been completed. Jean will finish the revised document. It needs to be</p>	<p>Send out grant information again.</p> <p>Send completed document to Mary</p>	<p>Phyllis</p> <p>Jean B.</p>

	signed by the Chair and Secretary. Then can be put on the web site.	N. She will print and have Beth and Phyllis also sign.	
National ELPNA News:	National Board election is almost complete, just need a few more votes for a simple majority. The Board is also working on having a presence at the WELCA meeting and will need to work with Region 3 Board.		
Future Agenda Items	Next meeting: Monday, January 16, 2017, 1:00 p.m. at Luther Seminary Olson Dining Room, 2481 Como Avenue St. Paul, MN 55108		
Adjournment	Meeting was adjourned at 2:45 pm		

Respectfully Submitted,
Phyllis Bruce, Secretary