

**ELPNA Region 3 Board Meeting**

**Date: May 9, 2016**

**Attendees: Beth Hansen, Mary Nordtvedt, Co- Chairs, , Phyllis Bruce, Rene Compo, , Carol DeSchepper, Becky Hulden, Jeanne Mugge Louise Nesdahl, , June Sand, Pat Seavert, Rose Umland, Marie Wiegert**

**Excused/absent: Jean Bokinskie, Lois Larson,**

<b>Topic/Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Person/ Timeline</b>
Call to Order	The meeting was called to order at 1:15 PM by Beth Hansen, Co-Chair		
Opening Devotions:	By Louise Nesdahl. A readings from Daily Readings by Martin Luther.		
Review and Accept Agenda	MS to accept Agenda as written.	Motion passed	
Approval of Minutes	Motion to accept the minutes of March 14, 2016, seconded. Need to add the date and correct spelling of Beth's surname to Hansen.	Motion passed with changes	Phyllis to make changes and post on web site.
<b>Business</b> a. ELPNA Region 3 Spring Gathering Jeanne/Becky	<p>Evaluations were positive overall for all questions. 22 evaluations were returned. The survey questions showed a consensus to keep the same payment with a few willing to pay more. Mixed comments about food service. Mainly to keep both the Continental breakfast and lunch. Becky stated that cost of the Gathering exceeded income. We had a loss of \$164.66. The Education Committee is discussing options to decrease costs: drop the bottled beverages, no eggs, order food for less people. Another request was to ask for no green apples.</p> <p>It was suggested we relook at the evaluation questions. The questions need to cover speaker objectives. We also need to keep the evaluations going forward. They should be kept together in a notebook. Question regarding how long to keep them. We will check with MNA.</p> <p>The evaluations of those who joined us through streaming, said this worked out well. Becky was the streamer host and those streaming could use a chat line to talk with each other during the small group discussions. There were 6 streamers – 2 from other regions.</p>	Check on how long to keep evaluations. Also verify what questions should cover.	Pat Seavert
b. Committee Member Tasks Recruitment Update (fruit/veggie table, etc) (Review the tasks list, recent committee assignment check ins)	Mary stated this was good way to talk with a lot of people. Some did volunteer for various committees. It was suggested that we could put a list of ways to get involved on web site.	Mary will send the list to Phyllis	Phyllis will add them to our Region 3 web page.
c. Westberg Symposium Updates	The INPRC name was changed to Westberg Institute for Faith Community Nursing. The Church Health Center introduced a new discussion platform called Yammer. Mary will send invitations to those on the Board who want to be invited. CHC also announced that Westberg Symposiums will be held	Let Mary know if you want to be invited to join Yammer	Mary N.

<p>d. Synod Assembly Update Renee</p>	<p>in various regions next year. Mary has sent a letter asking about having one in our area. Mary had a great experience doing a poster session with Shelly Rock and Lyla Pagels. It was about using a five finger way to talk about parish nursing. It was suggested that Mary present this at our Fall Gathering.</p> <p>Renee went to the first one in Minneapolis. She spoke with mainly pastors and administrators who did not have a parish nurse in their congregations. She gave out lots of Brochures and referred them to our web site. Someone is needed to attend the St. Peter Assembly, June 10-11. Pat S. will ask Annette Jess. Beth is covering St. Paul next week with three volunteers. We need to discuss the costs as some are \$100 or more. Becky stated our budget for Outreach is \$250.</p>	<p>Ask Annette Jess about being at the St. Peter Assembly. Nancy Deetz would also be contacted</p>	<p>Pat S. will contact Annette and Renee will contact Nancy.</p>
<p><b>Executive Reports</b></p>	<p><b>Co-Chairs: Beth Hansen, Mary Nordtvedt</b> – nothing further</p> <p><b>Vice-Chairman:</b></p> <p><b>Treasurer:</b> Becky Hulden - End of April checking is \$3,153.53 and \$1,194.94 in savings.</p> <p><b>Secretary:</b> Phyllis Bruce - no report</p>		
<p><b>Standing Committee Reports</b></p> <p>a. Executive</p> <p>b. Membership: Phyllis B</p> <p>c. Communications: Phyllis B</p> <p>d. Marketing/ Promotion - Renee</p> <p>e. Outreach/Mission- Beth</p> <p>f. Programs /Education - Jeanne</p>	<p>No report</p> <p>Region 3 – 63, other 8 Regions - 45 =108 Total. One more reminder will be sent.</p> <p>Yvette Dulohery from Byron, MN, andworks at Mayo Clinic, has offered to help with the web site. We met her at Westberg She has provided some helpful feedback on the web site and I will continue to work with her. I invited her to be on the Communications Committee and include her when planning our next conference call. I am working on getting pictures from Westberg on the web site and have updated for May devotions and Health letter from Advocate HC on Mental Health.</p> <p>It was mentioned that Fairview Association Churches have money available for Foundations courses through the Association. We should check that out as we go forward with grants. Pat will check with Center Care Foundation about available funds.</p> <p>Nothing further.</p> <p>Fall Renewal plans are in progress. Possible date is Sept 30 – Oct. 1. We should get a Save the Date announcement on the web site ASAP. Jeanne M. will notify Phyllis.</p> <p>No report</p>	<p>Check with Center Care Foundation</p> <p>Put date on web site</p>	<p>Pat Seavert</p> <p>Phyllis</p>

g. Bylaws – Jean B.			
National ELPNA - News: Carol	<p>June attended a Faith Formation Summit. This was related to the ELCA cutting funding for Faith formation education in the churches. This group is searching out to find ways to make funds and help available for faith formation. June was able to share information about Parish Nursing to several individuals and groups. We are working with Tammy Devine from Portico Wellness Services to provide links for wellness that can be accessed on our web site. We are discussing the possibility of having a National Annual meeting during the Fall Renewal and make streaming available for those unable to attend. Becky asked if the streaming format would work for an annual meeting. Discussion was positive for giving this a try as a way move forward as a National organization. This would require a time set aside for both Region 3 and National ELPNA since the Renewal is open to all denominations. The FCN Scope and Standards is being revised and we discovered that only ANA and HMA have been involved. Our ELPNA National Board has sent a letter to be asking to be involved in the future. We have been asked to have a comfort station at Churchwide in August in New Orleans. We are hoping to find enough parish nurses in the area or who are able to attend to make this work.</p>		
Future Agenda Items	<p>a. Our next meeting will be on July 11 at 1:15 p.m. at Luther Seminary Olson Dining Room, 2481 Como Avenue St. Paul, MN 55108 (2<sup>nd</sup> floor of Olson Campus Center Dining Center).  b. Executive Board next meeting will be June 13 at 11:15 pm,  c. Fall Renewal meeting at 10 am  d. Jeanne Mugge will give devotions in July</p>		
Prayer Concerns	<p>Louise, friend with stage 4 lung cancer. Mary, visiting daughter in Ecuador - travel safety. Becky, brother being treated for colon cancer, Phyllis' cousin Karen with ovarian ca, Beth's granddaughter 2 ½ mo. With a heart defect and surgery July 6. Thanks for successful Spring Gathering.</p>		
Adjournment	<p>Meeting was adjourned at 2:50 pm</p>		

Respectfully Submitted,  
Phyllis Bruce, Secretary