

***ELPNA Meeting October 19, 2016
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
June Sand, Vice Chair
Andy West, Secretary
Nancy Deetz, Treasurer
Cindy Harris, Karen Setzer, Region 2
Phyllis Bruce, Region 3 and Membership
Carolyn Crowe, Norma Anderson, Region 4
Deloris Bills, Region 6
Marilee Tollefson, Region 8***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call	None	
2) Opening Prayer	Andy West offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda.	Approved by consensus.	
4)Approval of Minutes	Carol presented the September Minutes for approval. Motion was made and seconded to approve.	Minutes were approved.	
5)Treasurer's Report	a.Nancy Deetz presented the Treasurer's Report. National Funds: \$3,790.50; Regional Funds: \$6,860.00. b. Nancy reported a bill for \$53.00 for the post office box. c. Nancy suggested that an audit will be done every two years. 2015 and 2016 audit will be completed at the beginning of 2017. Nancy reported that the books have been reviewed by an ELPNA member and everything looks appropriate. Nancy and Becky are developing a policy and procedure for the treasurer to follow in managing the financial books for both national and Region 3. d. T-shirts sales. Four were sold at the Region 3 Renewal weekend. Suggestions: post a picture on the website and encourage groups to purchase for gifts or an e-blast. Motion was made and seconded to reduce the cost to \$15.00 + \$3.00 postage for a	a. Accepted b. No action was necessary. c. A policy/procedure will be developed. d. Motion was passed	Nancy and Becky

	Christmas sale and reassess after the new year. Also post on Facebook. Board members were encouraged to publicize in their regions.		
6) Membership Report	Phyllis Bruce presented the membership report. Current membership is at 120 as reported at the Region 3 Renewal meeting. Carol is creating a letter to FCNs in her synod with the membership application attached. She will share with the board.		
7) Communication Committee Report	Phyllis Bruce shared information from this committee. The introductory letter she sent to her synod about our organization was included in the synod's publications. Phyllis will share the letter with the board. Board members were encouraged to share with their synods with the contact information changed for each synod.		
8) Debriefing of Annual Meeting	Carol presented the Draft Minutes of the Annual Meeting. Carol felt that there was some redundancy between our annual meeting and the business meeting of Region 3. With only 19 members present, this did not reach the majority of our members. In the past Westberg Symposium was a better venue for connecting with the members. Marilee felt that the information shared with Region 3 gave those members a better understanding of what the national organization was doing. Only about 35 attended the fall renewal gathering. June asked if the recording of the business meeting was saved and whether it could be shared with our members. Carol also wondered about a conference call for all the members to participate. Would a web based meeting be possible? More information will be needed. We may be able to work with Luther Seminary to look at various options.	More information will be investigated.	June with check with Becky at Luther Seminary about various possibilities.
9) Election of New Officers for 2017	Slate: Chair – Carol DeSchepper; Secretary – Andy West; Treasurer – June Sand will complete Nancy Deetz's term. There is not a nominee for Vice Chair. It may be difficult to fill the Vice-Chair if this position moves to Chair. The Vice-chair is only a one year commitment to complete June's term. The ballot will be sent to members with the possibility of a write-in for the Vice-chair position. Phyllis asked if any of the board members are willing to in this position. They can send Carol their information or suggestion someone they might know who be willing to serve. Carol and Andy are in their 3 rd terms as chair and secretary and will not be eligible for re-election in 2 years. Carolyn suggested that the job description be posted to show the Vice-chair's responsibilities so potential persons will know that the Vice-chair does not become Chair in the future.		
10) WELCA Gathering, July 13-16, 2017	Nancy Deetz has been communicating with WELCA for our participation in the 2017 meeting. In lieu of the full cost of a booth, Nancy suggested three options: (1) pay \$200 for booth, (2) manage the respite relaxation area, or (3) fill the position of chaplain on call during the meeting. She has not heard back from the person as yet.		

11) Other	A. November Meeting – Goal setting for 2017 – what have we accomplished, what needs to be carried over, and what new goals need to be developed. B. No December meeting. C. Carol will be interviewed tomorrow by Heidi Ernst writing for <i>Living Lutheran</i> . Carol was also provided with names of 2 other parish nurses who may also be included. She will share with Heidi.	A. Each board member is asked to think about 2017 goals. B. Approved by board.	
12) Goals for 2016	A. Goal #5 – Discussion around a name change for ELPNA – Feedback from the Annual meeting and the Denominational meeting at Westberg was not in favor of changing the name. Considering the feedback, should this issue be dropped from the ballot? There is considerable expense involved with changing the name. Moved to table this issue. B. Goal #4 – Recruiting Board Members. We have only 1 board member in Region 1, 5,6, and possibility in 9; no board member in Region 7. If we can get names for any of these positions, we can add them to the ballot.	A. Motion passed.	
13) Regional Reports	Carol asked for any activities from the regions. Carol previously sent the scholarship information for each region to		
14) Prayer and other concerns	Marilee – Ruth has an upper respiratory infection.		
15) Volunteer for devotion/prayer for November Meeting	Carolyn volunteered.		
16) Closing prayer	The meeting was closed with a prayer. June encouraged everyone to access the web pages for the changes including the t-shirt information.		

Respectfully,
Andrea West, Secretary