

***ELPNA Meeting May 18, 2016
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, President
June Sand, Vice President
Andy West, Secretary
Nancy Deetz, Treasurer
Karen Setzer, Region 2
Phyllis Bruce, Region 3
Carolyn Crowe, Region 4
Deloris Bills, Region 6
Marilee Tollefson, Region 8
Tammy Devine***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Carolyn Crowe offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol DeSchepper asked for additions to the Agenda.	Approved by consensus.	
4)Approval of Minutes	Andy presented the April Minutes for approval. Moved and seconded that April minutes be approved.	Motion passed.	
5)Treasurer's Report	<p>Nancy Deetz presented the Treasurer's Report.</p> <ul style="list-style-type: none"> a. Current Financial report: National Funds: \$3,061.30 ; Regional Funds: \$6,700.00 Phyllis will send out an e-blast to remind members about membership and tee-shirt sales. b. Major expenditure approval: None c. Audit of 2015 financials update: Nancy D. and June are working on setting up the audit process. 	None	Nancy D. and June

6)Membership Report	Phyllis Bruce reported that we have 46 national members and 65 in Region 3 for a total of 111. We are ahead of last year's totals of 95.		
7) Communication Committee Report	Phyllis and Nancy D. reported that a meeting is scheduled. Web site is current for May. Yvette Duloherly is joining the committee and will be at the scheduled meeting. June's report from the Faith Formation Meeting will be placed on the web site.		Phyllis will add report to web site.
8) Update of the Scope and Standards	<p>Carol had attached the letter from Marlene Feagan concerning our letter about representation on the <i>Scope and Standards</i> Review Committee. Andy requested information from Carol Bickford, ANA, about the process to become recognized by ANA as a professional organization for faith community nurses. Andy will share the information from C. Bickford when it is available.</p> <p>No response will be made to HMA's letter.</p> <p>It was suggested that we notify our membership when the suggested revisions are available for review.</p>		<p>Andy.</p> <p>Phyllis will send an e-blast to our members concerning the process for reviewing.</p>
9) Churchwide Assembly, August 8-14, New Orleans	Carol asked about the possibility of staffing for Churchwide. Andy had volunteered to represent ELPNA but will need additional parish nurses (approximately 10) to adequately staff the comfort station. This will place this on hold until we hear from Andy's contact about possible parish nurses in New Orleans.	Placed on hold.	
10) Goals for 2016	<p>Carol picked out 3 goals to discuss this meeting.</p> <p>a. Goal #3 – Increase membership – Goal was to increase membership by 10%. Karen asked how we communicate with members who do not access mass media via computer. At this point we communicate with these members by snail mail or phone contact. It was asked how do we access those parish nurses who are not aware of our organization. Phyllis sent out materials to two potential members from Westberg Denominational meeting. Ruth/Marilee sent out letters to those members who had not renewed with information about how our organization had changed.</p> <p>b. Goal #9 – Portico's Wellness Reformation – Web links that were sent by Tammy were very useful and we can post those on our web</p>	An updated membership list will be sent to the members. Phyllis will also cross check the Denominational list from Westberg with our membership list and send our membership information to those not members.	<p>Phyllis B.</p> <p>All Board members.</p>

	<p>site. Cindy H. reported via email what was going on at her church. Tammy reported what the emphasis at Portico was all about and suggested that maybe the focus should be through the Health Cabinet rather than the Church Council. Karen felt that the concepts from Portico are sound and applicable to all denominations. She asked how nurses in a congregation can access the information if she/he is not a member of our organization. Tammy reported that Portico is looking at outreach to other groups. Nancy suggested that the information from Portico be used for newsletters/bulletins. Tammy stated that we are moving into a Reformation of health. She suggested that we all utilize the information in our congregations.</p> <p>c. Goal #6 – Annual meeting – Carol discussed the idea about linking ELPNA annual meeting with the Region 3 Gathering. Carol talked with Region 3 Board who is open to looking at this idea. Their meeting is held at Luther Seminary, which has the ability to streaming the meeting off site. The problem is limited access for questions in live streaming. Fall Gathering will be held in late September or early October. June will verify date. There is interest in continuing dialogue with this idea. June reported that questions from off-site were handled in the last streaming without problems. National members are always welcome to attend face-to-face.</p> <p>Phyllis asked about Goal 1. She suggested that a Marketing Committee would be able to do activities that the Communication Committee cannot do. Carol suggested that we approach particular people to ask them to join this committee. This item would place on the agenda for next month and Carol asked the board to think about particular people that might be interested in this type of work.</p>	<p>Carol will continue the discussion with Region 3 for the Fall Gathering/Renewal. Accurate information will be sent out as soon as possible.</p>	<p>Carol and June will work on keeping us informed.</p>
<p>11) Regional Reports</p>	<p>Region 2 – Karen Setzer and Andy West attended the Rocky Mountain Synod Assembly and had a table. Karen reported that she talked with many pastors interested in this ministry. Region 3 has 9 synods and will have a presence in 3 synod meeting.</p>		
<p>12) Prayer and other concerns</p>	<p>Cindy, Marilyn, and Mana have possible health issues in their families. Phyllis’s cousin, Karen, recently had surgery for ovarian cancer – pray for her and her family. Tammy has 4 new, adopted grandchildren.</p>		

13) Volunteer for devotion/prayer for March Meeting	Marilee will prepare devotions for the June meeting.		
14) Closing prayer	Carolyn Crowe provided the closing prayer.		

Respectfully,
 Andrea West, Secretary