

***ELPNA Meeting May 16, 2018
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
Andy West, Secretary
June Sand, Treasurer
Marilyn Johnson, Region 1
Karen Setzer, Region 2
Phyllis Bruce (Membership), Nancy Deetz, Region 3
Carolyn Crowe, Lu Kimpel, Region 4
Michelle Knap, Region 5
Rose Sutkins, Region 7
Marilee Tollefson, Region 8
Marilyn Kranich, Region 9***

| <i>Topic/Agenda Item</i> | <i>Discussion</i> | <i>Action</i> | <i>Responsible Person/Timeline</i> |
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| 1)Welcome and Introductions | The group was welcomed and introductions made as individuals joined the call. | None | |
| 2) Opening Prayer | Marilee Tollefson offered opening devotions. | None | |
| 3)Approval/Addition to Agenda | Carol asked for additions to the Agenda. | Approved by consensus | |
| 4)Approval of Minutes | Carol presented the April Minutes for approval. Moved to approve. | Moved, seconded and passed. | |
| 5)Treasurer's Report | June presented the Treasurer's Report. National Funds: \$8,063.00; Regional Funds: \$7,268.00 (excluding Region 3). Included in the National Fund is William's Way: \$500, Thrivent: \$352, and Education Fund: \$520.00. Carol indicated that she was concerned about our responsibility toward using the funds in the special accounts: William's Way, Education, and Thrivent. June suggested that combining some of these funds, we could | A proposal will be investigated about possible avenues for scholarship or membership to be presented at the | Carol and June will work on a proposal. |

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| | <p>fund some scholarships for the entire membership. Phyllis expressed a concern about how to get information to the members about the possibilities for funding. Region 3 has not had churches/nurses interested in applying for Region 3 funds, which there are guidelines available for the use. Karen suggested maybe some of the funds could be used for membership in ELPNA. June suggested that we had funds to do both, i.e. membership in the organization and small grants for beginning a parish nurse program in a congregation or enroll in the Basic Preparation Course for FCNs. Lu suggested that perhaps we should look to reimbursing a Lutheran nurse who shows an initiative for this ministry. Marilee suggested that we look at those members who have not renewed in regard to a scholarship. Lu is willing to publish our guidelines in the Texas Health Ministry Newsletter.</p> | <p>June Meeting.</p> | |
| <p>6)Membership Report</p> | <p>Phyllis reported that currently we have 113 members; there are 40 people who have not renewed since 2017. She has sent out a reminder to those members in all regions except for Region 3. She has since received the Region 3 membership and has sent out a reminder to those members. Phyllis thought that of the 113, 9 are new members. Carol indicated that she wanted to work on those 40 non-renewals. Carol has sent out a letter to those attending the Denominational meeting at Westberg explain about our organization. Lu stated that she was not received replies from those in Texas who have not renewal but she did send out information about a program on family violence to those previous members. June suggested that perhaps we could not require membership fees from those retired. She also said that we need to find Lutheran FCNs across the country; years ago Tammy Devine had a listing of over 500 FCNs in the ELCA. It was also suggested that we provide membership fee for Lutheran parish nurses if the congregation is not able to pay.</p> | <p>Send out an updated membership list. Board members should follow up with non-renewal members in their regions.</p> | <p>Phyllis and Board members.</p> |
| <p>7) 2018Goals</p> | <p>Carol reformatted the goals and added board names to several goals. June has not received a reply to her e-mail to Rev. Boerger (Goal 8). She will resend the e-mail and add that a hard copy will be sent. Michelle will be attending the Metropolitan Chicago Synod meeting and she will try talking</p> | <p>The e-mail will be resent and a paper letter will follow to Rev. Boerger and to</p> | <p>June and Michelle</p> |

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| | with him. Carol reported that a letter had been sent to HMA and ANA regarding representation in the next Scope and Standards Revision Committee (Goal 10). Strategies need to be formulated for some of the goals. Goals have been approved and can be placed on the web site. | Michelle to take to the synod meeting. | |
| 8) Communication Committee Report | Phyllis is working on the May e-blast to members. Board members are asked to send region information to Phyllis. Phyllis encouraged Board members up-date their region's information on the web site. Communication Committee goals and national goals have been meshed. The committee is working on keeping the web-site current and relevant. | Send region information to be added to the web site. | Board and Phyllis |
| 9) ELPA Comments of ELCA Social Statements | ELCA Social/Policy Statements on <i>Women and Justice</i> and <i>Inter-religious Commitment</i> will be recommended to the membership for reading, reflection and response. Nancy and Andy have both read the <i>Women and Justice</i> statement and will be submitting individual comments. They recommended that one could skip over the first section and begin with page 10. | Post suggestion on web site for members to read these two documents. | Phyllis |
| 10) Follow-up on Congregational Parish Nurses | Carol indicated that we had addressed this for several months. Should this item be continue this agenda or just discuss as needed. Consensus was that we need to be aware of the item but do not need it on the agenda; it can be discussed when membership is discussed. | Remove from agenda | Carol |
| 11) ELPNA Brochure Revisions | Carol stated that we made progress on completing this project. June made some comments. Two format corrections were pointed out. Phyllis suggested that the picture be updated – something with “youth” from the web site, possible the one with Bishop Eaton. Other suggestions were made about pictures. There were comments concerning the “scroll” at the top. Carolyn stated that at Westberg the “FCN” was used exclusively to refer to this practice. It was suggested that in the area “For more information”, stop after “Lutheran tradition”. Change “What is a Parish Nurse/Faith Community Nurse?” to “What is the role of a Parish Nurse?” Check spacing on the entire document, i.e. the heading for “What is an Evangelical Lutheran Parish Nurse?” Carol will look at headings. | Talk with Yvette more pictures | Carol will contact Yvette about changes and send out. Board members will add pictures. |

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| 12) Survey of Members | Carol reported that we have addressed this item for 6 months with no action. Original conversation was to poll membership about what is meaningful to them, what do they need. Questions do not seem relevant at this point. General consensus is that we should delete this item, questions about renewal can be addressed in other formats. | Remove from agenda | Carol |
| 13) Volunteer for devotion/prayer for June Meeting | Lu Kimpel | | |
| 14) Prayer and other concerns | Cindy and Bob Harris. (Cindy will be resigning from the board due to the health of her husband. We will need to look for another board members from Region 2). Alynn moved out of ICU following neurosurgery; Amy with a genetic disorder and losing mobility; Jan, Karen's friend, who found her son dead; Phyllis and her friend Sandy, who is currently in hospice. | None | |
| 15) Closing prayer | Marilee offered the closing prayer. | | |

Respectfully,
Andrea West, Secretary