

***ELPNA Meeting June 20, 2018
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair
June Sand, Treasurer
Anita Huntley, Region 1
Karen Setzer, Region 2
Phyllis Bruce (Membership), Nancy Deetz, Region 3
Carolyn Crowe, Lu Kimpel, Region 4
Michelle Knap, Susan Richards, Region 5
Rose Sutkins, Region 7
Marilee Tollefson, Ruth Manchester, Region 8
Nancy Roberts, Region 9***

<i>Topic/Agenda Item</i>	<i>Discussion</i>	<i>Action</i>	<i>Responsible Person/Timeline</i>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Lu Kimpel offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda. No additions. Lu moved that the agenda be accepted without changes, Marilee seconded. Motion passed	MSP	
4)Approval of Minutes	Carol presented the May Minutes for approval. June moved to approve, Karen seconded. Motion passed	MSP	
5)Treasurer's Report	June presented the Treasurer's Report. National Funds: Checking \$7,124.87, Savings 7,130.00, Total 14,255.00 ; Regional Funds: 7,129.87(excluding Region 3) We need to be using these funds. June and Carol will be meeting to discuss and make recommendations for the funds available from William's Way, Thrivent, and the Educational fund. We have previously received the guidelines regarding how Regional Directors can use the Regional funds. June stated we would like to have these extra funds used for educational purposes, grants, and scholarships. No major expenses need approval.	Make recommendations for use of funds.	June and Carol will meet this month.

<p>6)Membership Report</p>	<p>Phyllis Bruce reported we have a total of 124 members. 34 have not renewed from 2017. Reminder email sent to these 34 on June 11. We have 13 new members (Region 2 = 1; Region 3 = 7; Region 5 = 1, Region 6 = 1; Region, Region 8 = 1; Region 9 = 2) Carol suggested the most recent Regional membership list be sent to each Director to follow-up on those who have not renewed.</p> <p>Many Directors have been working on outreach to Parish Nurses in their Synods/Regions.</p> <p>Anita in Region 1 has connected with the Communications Administrator in her Synod who is willing to help find churches with Parish Nurses in her Synod.</p> <p>Ruth and Marilee, Region 8 are continuing to make contacts with their Synod.</p> <p>Michelle, Region 5 spoke with Chris Boerger, Secretary of ELCA, about getting our ELPNA on the ELCA web site. He said his wife had suggested this as well. Still need a contact person from ELCA. Carol, Region 5, SW Iowa, stated the parish nurses were asked to have a safety station at the Synod Assembly.</p>	<p>Send Regional membership list to Directors</p>	<p>Phyllis</p>
<p>7) 2018 Goals</p>	<p>Carol pointed out that some of the goal still do not have members assigned, like Goal</p> <p>Goal #1: All Directors are encouraged to seek ways to publicize the value of parish/faith community nursing.</p> <p>Goal #2: The brochure is near completion. Discussion will follow – see #10</p> <p>Goal #3: The Communication Committee is working on this. Phyllis suggested we start with the video done by Marilyn Kranich’s, Peace Lutheran Church. Nancy said it was public domain and can be used.</p> <p>Goal #4a: Communication Committee couldn’t find where this had been approved by the Board. It was agreed that it can be put on the web site.</p> <p>Goal 4b: Need someone who would be interested in posting things on facebook and other media. Can be put on next e-blast and everyone be alert to finding someone in our Regions who could do this.</p> <p>Goal 4c: Blog participation is being discussed by Communications Committee. Carolyn will be adding information on Liability Insurance. The Martin Luther area will be deleted and a General/Misc. area will be added. Everyone encouraged to put in comments, questions, and suggestions.</p> <p>Goal #5: See membership report.</p> <p>Goal #6: Leadership succession – a huge concern about how to do this. We all need to think and pray about this and bring suggestions to next meeting.</p> <p>Goal #7: June has a list of the Lutheran Seminaries. We need to go to the seminaries to see if we can present information about the ELPNA. Ruth will be communicating</p>	<p>#3 Find Peace Lutheran Parish Nurse video link on U-tube and put on our web site</p> <p>#4a put link on web site</p> <p>Put comments on Blog</p> <p>#6 think and pray about leadership succession</p>	<p>Phyllis</p> <p>Phyllis</p> <p># 4 b and c Communications Committee and All Directors</p> <p>Everyone – discuss in August.</p> <p>June, Ruth, and Anita</p>

	<p>with SE Penn., United Lutheran Seminary.</p> <p>Goal #8: June will resend the letter to Chris Boerger, Sec. of ELCA. Michelle suggested signing all our names with the Regions represented.</p> <p>Goal #9: Carol has a contact name of a parish nurse who has a Mental Health program in her church and expressed interest in the Task Force. Will send to Marilee for follow-up. Marilee asked about how the Task Force will share the information that is found. It was agreed that the Task Force will report the information to this group. Then Phyllis can put it on web site and/or include in an e-blast. Carol asked if we should feature mental Health on the web site with a separate tab. Resources are currently in a drop down menu under “For Parish Nurses”. Marilee will take lead to set a meeting with Lu and Karen. It was also suggested that should include information about positive psychology and enhancing well-being.</p> <p>Goal #10 is completed.</p> <p>Goal #11: Information about this is on the News and Events page under National News. A group e-mail was sent on May 11.</p> <p>Carol encouraged us all to be working on our designated goals</p>	<p>Resend Letter, sign all Directors names with Regions</p> <p>Check with Web Master to add a new heading of Mental Health Resources Schedule Task Force meeting</p> <p>Continue work on designated goals</p>	<p>will be meeting.</p> <p>June</p> <p>Phyllis</p> <p>Marilee</p> <p>Everyone</p>
8) Communications Report	<ul style="list-style-type: none"> • Phyllis reported that a conference call meeting was held on June 12. Yvette, Phyllis, and Carolyn participated • Approved a new requested resource to the web site related to addictions, https://addictionresource.com/alcohol/resources/ Phyllis will be putting this on the web site resource page, under For Parish Nurses. Carolyn suggested we also add resources for Suicide. April/June 2016 JCN has Teen Depression and Suicide article, plus one on Mental Health. Carol suggested we check www.nursingcenter.com/ce to see if there is a link to this article that could be posted. • Photos are now on the Regional pages. Still need Norma Anderson, and Marie Wiegert. • June Newsletter sent June 4. Sent to 241, 50% open (115), Clicks 19%. Phyllis asked opinions if the Constant Contact E-blast Newsletters should just go to members? They currently are sent to everyone who been a member whether or not the membership is current. Mixed opinions were expressed. It could be a member benefit as we could use more member 	<p>Put this on our web site.</p> <p>Discuss more in August and make a</p>	<p>Phyllis</p> <p>Carol put on August agenda.</p>

	<p>benefits. Carol suggested a middle ground of dropping them after two years of failure to renew. Many who are retired are still interested, but then they can still renew membership. No decision reached.</p> <ul style="list-style-type: none"> Rose shared a concern about lack of Parish Nurse or even Health Ministry presence on ELCA web site. June shared some history about how we have tried without success. Churchwide is in Milwaukee next year – we should start being proactive in getting involved. <p>Communication Committee was asked to check the web site: The Conversation Project www.theconversationproject.org. Developed by a woman from Albuquerque to help people write their stories related to end of life. Others added that there is a new resource person available called End of life Doula. They usually work along with hospice. Work with emotions, spiritual care, and are available to client during the day.</p>	<p>decision</p> <p>Further discussion about to be more proactive and assertive with ELCA.</p>	<p>Carol put on future agenda</p>
9) ELPNA Comments on ELCA Social Statements		Deferred due to time limits	
10) ELPNA Brochure	<p>Many comments related to wheat picture. Decided to delete this. Delete photo taking BP as parish nurses rarely do this. Change color of ribbon to gold to be more consistent with the color scheme. The text is clear and well done. Possibly change color of the candle. Carol will make these changes and send out one more time for review. We need to get this out. Suggested that it is fine to not have many photos.</p>		
11) July Meeting	No meeting in July		
12) Volunteer for devotion/prayer for July/August Meeting	Marie Wiegert in August		
13) Prayer and other concerns	<p>Nancy R. Son-in law 4th round of chemo July 1. Also for her daughter.</p> <p>Michelle – Sister Mary, Alzheimer’s progressing.</p> <p>Families who are se being separated.</p>		
14) Closing prayer	By Lu		

Respectfully,
Phyllis Bruce, Acting Secretary