

***ELPNA Meeting November 16, 2016  
3:30 PM CST via Conference Call***

***Attendees: Carol DeSchepper, Chair  
Andy West, Secretary  
Nancy Deetz, Treasurer  
Marilyn Johnson, Region 1  
Cindy Harris, Karen Setzer, Region 2  
Carolyn Crowe, Norma Anderson, Region 4  
Deloris Bills, Region 6  
Marilee Tollefson, Ruth Manchester, Region 8  
Nancy Roberts, Region 9***

<b><i>Topic/Agenda Item</i></b>	<b><i>Discussion</i></b>	<b><i>Action</i></b>	<b><i>Responsible Person/Timeline</i></b>
1)Welcome and Introductions	The group was welcomed and introductions made as individuals joined the call.	None	
2) Opening Prayer	Carolyn Crowe offered opening devotions.	None	
3)Approval/Addition to Agenda	Carol asked for additions to the Agenda.	Accepted as circulated.	
4)Approval of Minutes	Carol presented the October Minutes for approval. Motion made to approved.	Seconded and passed.	
5)Treasurer's Report	Nancy Deetz presented the Treasurer's Report. a. National Funds: \$4,277.73; Regional Funds: \$6,980.00 b. Major Expenditure Approval - none c. Audit of 2015 financials update d. Tee-shirt sales – Received income from Region 3 Fall meeting.	The audit is deferred until 2016 is completed.	
6)Membership Report	No report		Phyllis will be asked to send update via e-mail.

7) Communication Committee Report	No meeting.		
8) 2017 Board Election	No report.		Phyllis will be asked to send update via e-mail.
9) WELCA Triennial Gathering, July 13-16, 2017	Carol stated that there would be a space in the exhibit hall devoted to health/wellness. We would be welcome to participate in this exhibit. Nancy R. reported that at Churchwide we did hand massage and listened to concerns. There were lounge chairs available. BPs were also taken. Nancy does healing touch, would need a lounge chair. Only a small table would be necessary for hand massages. Staffing would be an issue. Different posted times might address staffing. Possibly recruiting some parish nurses from the Minneapolis area to help with the staffing was suggested. Information should be made available about parish nursing – I Have A Parish Nurse button, and health information. The exhibit hall is closed when the session is on. It was suggested that we investigate the possibility of being part of the program at the next meeting, i.e. presenting a session.	Ask for information about lounge chair, small table/ space, information table. Ask parish nurses in the Minneapolis area, Region 3, to help with the staffing.	Nancy Deetz will obtain information from WELCA; Carol will put together an e-blast with Phyllis to Region 3 members for help.
10) Goal Setting for 2017	Carol reviewed the 2016 Goals and the progress made on each one. Goal 5 has been completed. Carol asked for suggestions for 2017. Several ideas were presented for additions to our website that would provide resources to parish nurses (Goal 2). This would be appropriate for the Communication Committee to discuss. Carry forward Goal 3, 4, 8 with some modifications. Discussion centered on the brochure and adding local contact information – add a goal on updating this document.	Five goals have been identified.	Andy will put together ideas for the January meeting.
11) <i>Living Lutheran</i>	Article for <i>Living Lutheran</i> about parish nursing will be in the January, 2017 issue. There were comments from those interviewed about the questions asked by the author. Nancy asked if the article would point an interested person to ELPNA web site or phone number.		Carol will ask the author about adding this information. Carol will send the author a brochure.
12) 2017 Westberg on the Road	Several board members were interested in attending locations for their area. At this time only the dates and locations were available. Nancy suggested that if any of us can go to a meeting that we contact the planners to determine if there is an opportunity to display our information on a table or host an event. We were told by Westberg Institute that this would be up to the local planners. WI is providing one speaker to each event. Information about each site is minimal at this point. This is a possible way to sell tee shirts.	Board members contact the planning group at their site to ask for the opportunity to display our information.	Carol will ask WI for contact information for each site.
13) Regional Reports	Nancy Roberts asked about non-board members participating in the board meetings.		Carol will check with

	General discussion was in support of this idea. Suggested that dates/time of call be posted on the web site. Interested persons would need to e-mail Carol for a copy of the agenda and call information. Nancy asked if additional cost was involved in adding more to the conference call.		Tammy on the cost.
14) Prayer and other concerns	Carol and her eye condition, peace and unity in the country, parish nurse ministry across the county.	None	None
15) Volunteer for devotion/prayer for January, 2017 Meeting	Marilee volunteered for January devotions.	None	None
16) Closing prayer	Carolyn closed the meeting with a prayer.	None	None

Respectfully,  
Andrea West, Secretary