

ELPNA Region 3 Board Meeting

Date: August 15, 2016

Attendees: Beth Hansen, Mary Nordtvedt, Co- Chairs, Jean Bokinskie, Phyllis Bruce, Rene Compo, Carol DeSchepper, Becky Hulden, Jeanne Mugge, Rose Umland,

Excused/absent: Lois Larson, Pat Seavert, Louise Nesdahl, Marie Wiegert,

Topic/Agenda Item	Discussion	Action	Responsible Person/ Timeline
Call to Order	By Beth Hansen at 1:17 pm		
Opening Devotions:	By Jeanne Mugge. Fragments of Your Ancient Name. Companion of My Solitude		
Review and Accept Agenda	Agenda reviewed	MSP to accept	
Approval of Minutes	Minutes from May 9, 2016 were reviewed.	MSP to accept	
Business			
a. Fall Parish Nurse Renewal & ELPNA Region 3 Annual Meeting, ELPNA, National Annual Meeting –Report	Becky discussed the planning that is going well. The Renewal information is on our web site, both the Region 3 page and National page with instructions about signing up for streaming. Becky will send the planning document to Carol. Speakers are Brenda Bauer, Spiritual Care, Karen Treat, Spiritual Direction, Shelly Rock, Mary Nordtvedt, and Lyla Pagels, will present their five finger poster presentation from Westberg. There will be a closing worship with blessing of hands. Jean B and Rose were asked to help with objectives and the CEU form, working these into the evaluation form. She will need the speakers to send her their presentation objectives. Discussed plans for the day. Both ELPNA Region 3 and National meeting will be held at different times. The flyer does not have information about streaming. Becky will send out a statement regarding streaming that needs to be included with the flyer. Dates discussed for the 2017 Gatherings. Suggestions are Spring 2017 will be Monday, May 1, Fall Renewal October 13-14, a presentation of Job and Pastoral Care by Carla Dahl, and Katheryn Schifferdecker. Phyllis will get e-blast out to Region and National soon for the Fall Renewal. Becky will e-mail Wanda Alexander and Mary Nordtvedt with flyer information	Send planning document to Carol D. Develop objective, CEU forms, and evaluation Send out statement regarding streaming Send e-blast about the Renewal	Becky Jean B. Rose U. Becky H. Phyllis B.
b. Nominations for ELPNA Board	We all need to be asking people personally to be on the board. Those willing to stay on the Board for another two year term: Becky as Treasurer, Phyllis as membership and communication, not secretary, Mary not as chair but stay on as member, Beth maybe not on Board but continue to stay as a committee or task group member. Lois will go off. We need to be getting new people on the Board. Suggested names to contact: Susan Path, Sondra Weinzierl – Rose; Pam Franklin, Brenda Bauer, Connie Peterson, and Linda Scott – Jean B; Sandy Connell – Phyllis; Danna Gabor – Becky.	Send names to Mary and Beth of those willing to be on the Board of Directors by August 29.	All Board members
c. Focus Group Meeting	A strategic planning meeting for our Board was suggested. We would want to include those who had been on the original board as well. Annette Langdon is available to lead the meeting for our next board meeting in September. Suggested members to invite included Valborg Tollefsrud, Wanda Alexander, Mary Jo Hallberg, Lydia Volz, and June Sand. Enough things are shifting so we need to look at our goals as an organization and where we should focus	Send invitations to original Board members.	Mary and Beth

	in the future. It was suggested that the current board meet Monday, September 12 at 12:30 pm and focus group at 1:15 pm. It was suggested Phyllis could send out an e-blast asking for input from members before the meeting. Possibility of Skyping for those out of town.	Send a note to Phyllis that she will put on the e-blast asking for input from members about future goals.	Mary and Beth
Executive Committee Reports	Co-Chairs: Beth Hanson, Mary Nordtvedt Treasurer: Becky Hulden. No report today will send with minutes Secretary: Phyllis Bruce - no report		
Standing Committee Reports			
a. Executive	Nothing further		
b. Membership: Phyllis B	Region 3: 71, other 8: 49 = Total 120. This is 5 more than the total last year. 3 more in Region 3 and 2 more in other 8. New members = 9 in Region 3, 6 in other 8 Regions = Regions 1, 2, 4, 8, and two 9. It was noted that 15 did not renew from 2015 in Region 3, 11 in other 8. Phyllis suggested sending an e-mail to those who have not renewed from 2015 plus all who not renewed since 2013 and say if they send their dues by September 30, the dues will be applied to 2017? It was suggested that we develop a flier explaining the JCN member discount benefit. It is a significant discount – pays for dues. Also do more marketing. We need to look at individual benefits and spreading the good news about parish nursing.	Work on flier about the JCN discount. Include discount information on next e-blast.	Phyllis B.
c. Communications: Phyllis B	Phyllis asked for comments on the Synod letter that was developed by the Communication Committee that had been sent out via e-mail earlier. It was suggested that the letter request a response from the Synod. Decided that we wait and discuss it at the focus group in September. We need to consider what our relationship should be with the Synods. Suggested we ask for a drop down on the synod web sites for parish nursing that would include a link to elpna.org. The letter sent out should include a follow-up call. The committee also recommends that the National main page be divided into more drop down options. There is too much information currently on this main page. Phyllis will bring this to National with the recommendations and costs involved.	Discuss web site suggested changes and costs with National board	Phyllis
d. Marketing/ Promotion - Rene	Renee will be contacting synod reps and get information about upcoming Synod gatherings.		
e. Outreach/Mission - Beth	E-mails were sent to recipients of the 2016 grants asking for an update on their progress. Beth received replies from 3 of the 4. Everyone expressed thanks for the help and were very positive. Trinity Lutheran, Madison, SD, (grant from 2015) has hired an FCN who plans to attend fall renewal. We also will need to look at grants in the future as income has decreased.		
f. Programs /Education – Jeanne Mugge	No further report.		
g. Bylaws – Jean B.	Following acceptance of the National by-laws, the Region 3 Bylaws now need to be reviewed and any suggested changes brought to the Board by the September meeting.	By-Law changes	Jean B.
National ELPNA News:	Scope and Standards comments have been sent in on behalf of the National ELPNA. Carol will send these comments to Region 3 Board members. National Board is looking at replicating grants for start-up	Send S&S comments to Board members	Carol D.

	programs nationally. Election of officers: Chair Secretary and Treasurer need to be filled. Discussion of changing our name to include Faith Community Nurse will be occurring. This may include polling our members and will require further discussion.		
Future Agenda Items	<p>Next meeting:</p> <ul style="list-style-type: none"> • Our next meeting will be on Monday, September 12th at 12:30 p.m. at Luther Seminary Olson Dining Room, 2481 Como Avenue St. Paul, MN 55108 <ul style="list-style-type: none"> ○ (2nd floor of Olson Campus Center Dining Center). • Focus group meeting will be at 1:15 pm. • Devotions: Renee Compo 		
Prayer Concerns	Louise – Strep, Mark- recovery from surgery, Marie's Brother - cancer, Becky's Daughter, Maren's, pregnancy, praise for Beth's granddaughter's successful surgery, she is doing well, Rose's friend, Sue – divorce.	Remember in prayer	Everyone
Adjournment	MSP to adjourn at 3:02 pm	Meeting adjourned	By Beth H.

Respectfully Submitted,
Phyllis Bruce, Secretary